



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE DRAFT BUDGET 2016 – CT/CA-042/2015EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 2 January 2014 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-051/2013EN),

Whereas:

(1) The Management Board should adopt the budget of the Translation Centre on the basis of a draft prepared by the Director;

HAS ADOPTED AS FOLLOWS:

Article 1

The budget 2016 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This Decision shall enter into force on the date of its adoption.

Done at Luxembourg, 1 October 2015,

For the Management Board,

R. Martikonis 

Chairman

Annex: Budget 2016



Management Board

BUDGET 2016

CT/CA-042/2015/01EN

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Final budget established in accordance with Article 33.8 of the Financial Regulation of 2 January 2014 applicable to the Translation Centre for the bodies of the European Union

I. INTRODUCTION

A. GENERAL INTRODUCTION

The budget for 2016 comprises:

- A. This general introduction.
- B. A description of the Centre's prices for the year 2016.
- C. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and bodies with which collaboration has been agreed in return for work performed by it, including interinstitutional activities, and a European Union subsidy.
- D. The Centre's expenditure, broken down by title.
- E. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2016 and the work programme for 2016, identifying the resources allocated to each activity to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

All amounts in this document are expressed in euro.

B. PRICES 2016

The prices for 2016 remain the same as in 2015, except the price for the service of editing, for which the price per page has been reduced from EUR 45 to EUR 39.

The table below shows the prices applicable in 2016:

Service provided	Standard (EUR)	Scheduled/Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	82.00	73.80	102.50	147.60
Modification (price per page)	172.00	154.80	215.00	
Revision (price per page)	60.00	54.00	75.00	
Editing (price per page)	39.00	35.10	43.90	
Trade marks (price per page)		EUR 36.06 for 398 365 pages		
Community designs (price per term)		EUR 4.00		
Term lists (price per term)		EUR 4.00		
Revision of term lists (price per term)		EUR 2.50		
Terminology (price per man/day)		EUR 900		
Language consultancy (price per man/day)		EUR 900		
<i>Ex post</i> quality check (EPQC) for Community trade mark translations (price per man/day)		EUR 900 per man/day (50% of the total costs)		
Subtitling (price per minute)		EUR 41.00		

Surcharges

Type of document	EUR
Complex format (additional price per page)	15.00
PDF format (additional price per page)	12.00
Confidential (additional price per page)	20.00
Non-EU language (additional price per page)	10.00
Web document upload (additional price per document)	10.00

C. REVENUE

The total revenue forecast for 2016 stands at EUR 50.8 million, with EUR 49.5 million in Titles 1-4. The revenue is broken down as follows:

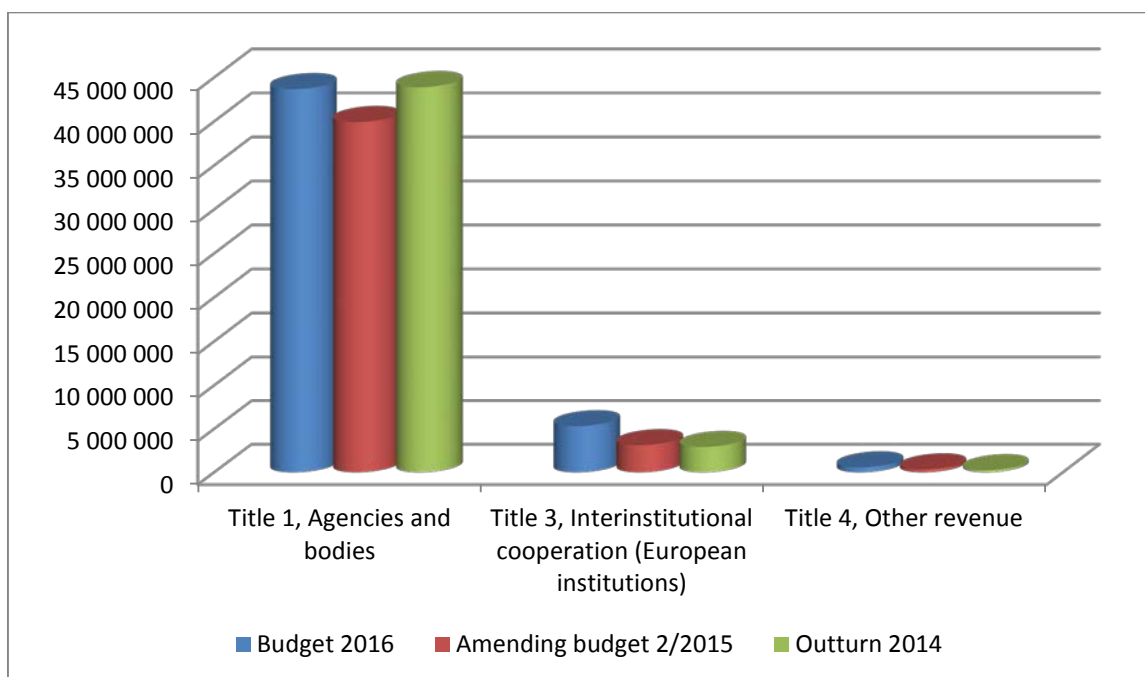
Title	Revenue (EUR)
1. Agencies and bodies	43 665 900
3. Interinstitutional cooperation (European institutions)	5 297 400
4. Other revenue	574 650
5. Transfers from reserves from previous years	1 247 450

As in previous years, the Centre's clients were asked to provide their estimates for the budget for 2016. These forecasts were based on the prices for 2015, approved by the Management Board. On the basis of the clients' information, forecast revenue in Titles 1 and 3 is EUR 49.0 million, an increase of EUR 5.9 million (+13.7%) compared with the forecast for 2015. This large increase is explained by the signature on 29 July 2015 of an arrangement with the Commission's Directorate-General for Justice and Consumers (DG JUST) for Online Dispute Resolution (ODR), for which revenue of EUR 2.8 million has been forecast and included in Item 3000 ('European Commission'), a preliminary forecast from the client Single Resolution Board ('SRB', Item 1054) of EUR 1.5 million, and a substantial increase in the forecast from the European Chemicals Agency ('ECHA', Item 1029) of EUR 1.8 million. There is uncertainty about how EU citizens will respond to the new service from DG JUST, and therefore also about the volumes to be translated.

The Centre's biggest client, the Office for Harmonization in the Internal Market ('OHIM'), decreased their forecast for the translation of trade marks by EUR 1.6 million (Item 1006), whereas their forecast for other services increased by EUR 2.0 million (Item 1005). For those clients that did not provide an updated forecast (40% of all clients), the budget for 2016 includes the same amounts as those shown in the preliminary draft budget for 2016.

The forecast revenue from the management of interinstitutional projects (Item 3002) is based on the multiannual budgetary forecasts from 2014. The actual revenue may be different, depending on what is agreed in the financing agreement for the period 2016-2017.

Chart 1 – Revenue broken down by title and year, 2014-2016 (Titles 1, 3 and 4)



In addition to revenue from the clients and interinstitutional cooperation, the Centre forecasts other revenue in Title 4, such as bank interest, revenue from subletting part of its rented office space to the Consumers, Health, Agriculture and Food Executive Agency ('Chafea'), revenue from the hosting of data centre services to the European Railway Agency ('ERA') and a financial contribution from the Luxembourg Government in support of the Centre's rental charges.

In the budget for 2016, the Centre has used the possibility of transferring to revenue the resources from two reserves created in previous years. The budget includes EUR 714 000 in revenue in the form of a transfer from the 'Reserve for exceptional investments' (Item 5010). This amount corresponds to the forecast expenditure for the eCdT programme in 2016, which is recorded in Chapter 32. Furthermore, the Centre has transferred to revenue part of the 'Reserve for stability pricing' set up in 2011, namely EUR 533 450 (Item 5015). This transfer allows the Centre to increase the permanent prefinancing fund, as required by the Centre's Financial Regulation and the implementing rules therefor, by EUR 299 300, and it balances the budget.

More detailed information on client forecasts and translation volumes is provided in section E, 'Activities', and part III, 'Statement of revenue and expenditure – details'.

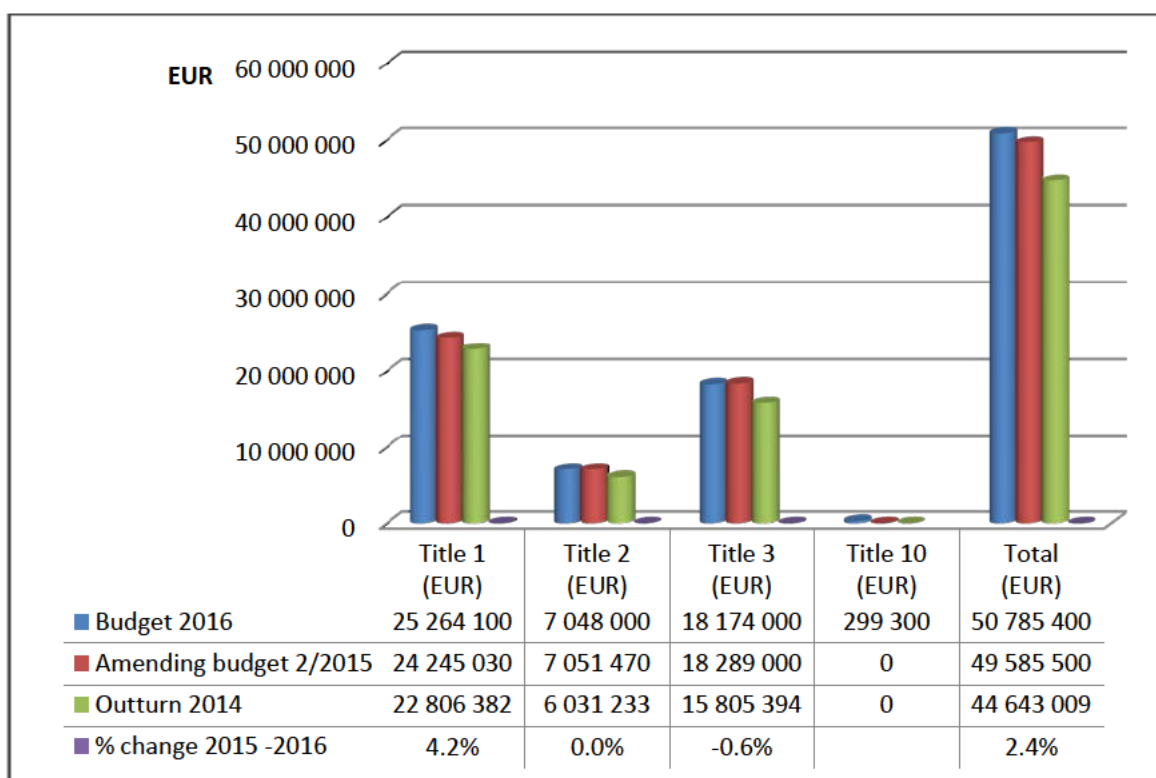
D. EXPENDITURE

The Centre's forecast expenditure for Titles 1-3 has been increased by 1.8% compared with the budget for 2015¹, and by 13.1% compared with the outturn for 2014. All of the increase is found in Title 1, while Title 2 is almost unchanged and Title 3 has been decreased by 0.6%. The main reason for the increase is the planned work for DG JUST (ODR). This will require the Centre to recruit additional staff, namely 11 contract staff members, and to provide office space and the necessary equipment. Of course, this work will also have an impact on the budget for the outsourcing of translation services.

An overview of the expenses by title, including a comparison with the budget for 2015 and the outturn for 2014, is presented in the chart below.

¹ Amending budget 2/2015.

Chart 2 – Expenditure broken down by title and year, 2014-2016 (Titles 1, 2, 3 and 10)*



*Title 1, 'Staff'; Title 2, 'Buildings, equipment and miscellaneous operation expenditure'; Title 3, 'Operational expenditure'; and Title 10 'Reserves'.

Title 1, STAFF

The budget for Title 1 is 4.2% higher than that for 2015, an increase of EUR 1.0 million. The main reason for this is the need to recruit 11 contract staff for the work for DG JUST. In addition to Item 1115, 'Contract staff', the planned recruitment has also made it necessary to increase the budget for pension contributions as well as temporary and one-off allowances. The budget also includes a possible salary adjustment of 0.9% and allows for the biennial step advancements within grades and promotions.

The budget for Items 1420 and 1630, which cover the Centre's participation in the Committee on Social Activities and the Early Childhood Centre, has been increased by 10% compared with the budget for 2015. The Centre has not yet received the complete forecasts from the Commission and the Parliament, and has therefore included a margin for salary indexations and other possible increases.

The budget is based on the assumption that the establishment plan will be filled in 2016, while taking into account the turnover ratio and the fact that staff members may take parental leave or unpaid leave during the year. However, with the time required to fill vacant posts, and with the Centre wanting to offer internal mobility to its staff, the actual fulfilment may be somewhat lower.

Title 2, BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATION EXPENDITURE

The budget for Title 2 is unchanged compared with the budget for 2015. It has been increased by 16.9% compared with the outturn for 2014, the main reason being the need for additional office space and equipment for the work for DG JUST (ODR).

The budget for building-related expenditure (Chapter 20) will cover 12 months' rent for the additional space in 2016, whereas the budget for 2015 will cover only a small part of 2015. On the other hand, the budget for 2016 includes only a small amount for fitting-out of premises, whereas the amount for this

included in the budget for 2015 is much higher, to cover almost all of the necessary fitting-out of the additional space. The total amount the Centre will pay for rent and building-related charges related to the rental contract has been included in Chapter 20. The rent the Centre will receive from Chafea, on the other hand, has been included in the revenue side, namely as a miscellaneous item (Item 4010).

Other factors influencing the budget in 2016 are the indexation of the rent for the office building and the Data Centre, and the need for external consultancy to ensure well-functioning networks and technical infrastructure. It should be noted that the Centre still has to receive information on the actual building-related charges for 2013 and 2014, and therefore has limited knowledge of the possible level of the charges in 2016.

The Centre receives a grant from the Luxembourg Government in support of the rental charges. This grant is recorded as revenue, and does not affect expenditure in Title 2.

Title 3, OPERATIONAL EXPENDITURE

The budget for Title 3 has been decreased by 0.6% compared with the budget for 2015, and increased by 15.0% compared with the outturn for 2014. The largest part of the budget is for external translation services (Item 3000), for which the budget increases by 1.6%, namely from EUR 16 445 000 in 2015 to EUR 16 710 000 in 2016. The increase is due to the work for DG JUST and to higher forecasts from some other clients, as mentioned in section C. 'Revenue'. At the same time, the Centre has reduced the estimate of the cost of external translation services, compared with the amount estimated in the budget for 2015. It should be emphasised that the actual cost for such services in 2016 will depend on a number of factors, such as: changes in the ranking of suppliers under current framework contracts; the price offered in future framework contracts, which also depends on the economic development in the EU countries; and the possibility of automating the translation process.

The forecast for interinstitutional cooperation (Item 3100) has been decreased by 2.6% compared with 2015. Since the financing agreements for the period 2016-2017 have not yet been finalised, the actual expenditure may be higher or lower.

The third chapter of Title 3 is devoted to the eCdT programme. The budget for 2016 has been reduced to EUR 714 000 because there will be less need for development consultancy. The expenses for the eCdT programme are covered by the 'Reserve for exceptional investments', and the corresponding revenue has been entered in revenue item 5010.

Title 10, RESERVES

Article 57a(2) of the implementing rules for the Centre's Financial Regulation states that the Centre's permanent prefinancing fund' shall not be less than four twelfths of the expenditures forecast in Titles 1-3. It has therefore been necessary to set aside an amount of EUR 299 300 in this fund. This amount has been taken from the 'Reserve for stability pricing' and included in revenue item 5015.

E. ACTIVITIES

The Centre has defined four activities: 1) Core activity: language services; 2) Support activities; 3) External outreach activities; and 4) Management and supervision activities. The human and financial resources for 2016 are allocated to the various activities, as shown in the table below. The financial resources included in Title 1 are allocated on the basis of the human resources used for each activity. The financial resources included in Title 2 are mainly allocated on the basis of the human resources used for each activity, except for some expenses which are directly allocated to an activity. The calculation takes into account the distribution of the different types of post and the different grades, and thus salary costs. The details are set out in the Centre's work programme for 2016.

	% of human resources (staff)	% of financial resources	Financial resources
Core activity: language services	65.4%	75.9%	38 548 459
Support activities	26.5%	15.1%	7 701 579
External outreach activities	2.4%	3.3%	1 659 969
Management and supervision activities	5.7%	5.1%	2 576 093
Appropriations in Title 10, 'Reserves', not allocated to an activity		0.6%	299 300
Total	100%	100%	50 785 400

1: CORE ACTIVITY: LANGUAGE SERVICES

The Centre's core operational activity is the provision of language services, which consists mainly in the translation, modification, editing and revision of documents, as well as translation of Community trade marks and designs, in accordance with agreed quality criteria and delivery deadlines.

This activity uses 65.4% of the Centre's human resources and consumes 75.9% of its total budget, namely all of the appropriations in Chapter 30 and the proportion of appropriations relating to this activity in Titles 1 and 2.

The table below shows the total number of pages and term lists forecast for 2016 and 2015, and the revenue forecast. The translation volume forecast, in numbers of pages per client, is set out in section III, 'Statement of revenue and expenditure – details'.

	2016	2015*	% 2016-2015
Total number of pages forecast**	796 067	769 964	3.4%
Total number of term lists forecast***	340 638	346 700	-1.7%
Total revenue forecast from translations, terminology and term lists****	48 229 800	42 309 400	14.0%

* Initial budget 2015

** Including 398 365 pages of Community trade marks in 2016 and 472 638 pages in 2015.

*** Including term lists and Community designs. 19 176 of the terms in 2016 are Community designs, and 291 440 are other terms from OHIM.

**** Including revenue corresponding to term lists from OHIM (not including Community designs): EUR 1 165 760 in 2016 and EUR 1 301 100 in 2015.

2: SUPPORT ACTIVITIES

As the Centre is an autonomous EU body, it must have in place administrative and technical support functions for human resources, public procurement, accurate and reliable accounting, infrastructure and logistics, and provide whatever support is necessary for its core business activity.

The support activities use 26.5% of the Centre's human resources and consume 15.1% of its total budget, namely all of the appropriations in Chapter 32 and the proportion of appropriations relating to these activities in Titles 1 and 2.

3: EXTERNAL OUTREACH AND COMMUNICATION ACTIVITIES

The aim of external outreach and communications activities is to promote the Centre and the translation process, mainly by showcasing the Centre vis-à-vis its external stakeholders: clients, interinstitutional and international committees, and universities in the Member States. External outreach also relates to the Centre's second mission – participating in interinstitutional cooperation by contributing to rationalising resources and harmonising procedures in the field of EU translation.

These activities use 2.4% of the Centre's human resources and consume 3.3% of its total budget, namely all of the appropriations in Chapter 31 and the proportion of appropriations relating to these activities in Titles 1 and 2.

4: MANAGEMENT AND SUPERVISION ACTIVITIES

The Centre's management must ensure compliance with the Staff Regulations and the Financial Regulation applicable to EU bodies and institutions, the reliability, legality and regularity of its operations, the effectiveness of its internal control standards, and compliance with the total quality management system.

These activities use 5.7% of the Centre's human resources and consume 5.1% of its total budget, namely the proportions of appropriations relating to these activities in Titles 1 and 2.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Financial year 2016	Financial year 2015	Financial year 2014
	REVENUE			
1	PAYMENTS FROM THE AGENCIES AND BODIES	43 665 900	39 930 700	43 891 433
2	COMMISSION SUBSIDY	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	5 297 400	3 120 300	2 909 903
4	OTHER REVENUE	574 650	343 250	234 137
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 247 450	11 140 962	0
6	REFUNDS	p.m.	-4 949 712	0
	TOTAL	50 785 400	49 585 500	47 035 473
	EXPENDITURE			
1	STAFF	25 264 100	24 245 030	22 806 382
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 048 000	7 051 470	6 031 233
3	OPERATIONAL EXPENDITURE	18 174 000	18 289 000	15 805 394
10	RESERVES	299 300	p.m.	0
	TOTAL	50 785 400	49 585 500	44 643 009

STATEMENT OF REVENUE AND EXPENDITURE - DETAILS

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
REVENUE					
1000	European Environment Agency (EEA)	172 800	171 300	216 608	2 080 pages
1001	European Training Foundation (ETF)	213 700	209 000	270 236	2 440 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	296 200	288 100	341 590	2 994 pages
1003	European Medicines Agency (EMA)	3 844 100	3 204 100	2 986 396	40 635 pages
1004	European Agency for Safety and Health at Work (EU-OSHA)	725 800	699 100	640 265	8 851 pages
1005	Office for Harmonization in the Internal Market (OHIM)	10 092 700	8 361 400	9 616 580	Documents: 82 772 pages; termlists: 291 440 terms; Community designs: 19 176 terms; Language editing: 18 496 pages.
1006	OHIM trademarks	14 364 000	15 998 000	18 018 263	398 365 pages
1007	Community Plant Variety Office (CPVO)	111 800	111 800	107 333	1 363 pages
1008	European Police Office (Europol)	224 000	240 900	210 704	2 732 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	487 800	462 100	692 942	5 839 pages
100	Article 100	30 532 900	29 745 800	33 100 915	
1010	European Centre for the Development of Vocational Training (CEDEFOP)	49 400	55 000	57 663	600 pages
1012	European Union Agency for Fundamental Rights (FRA)	1 096 200	1 097 200	1 335 679	12 796 pages
1014	European Investment Bank (EIB)	p.m.	p.m.	8 368	
1015	European Food Safety Authority (EFSA)	204 000	330 300	163 112	2 214 pages
1016	European Judicial Cooperation Unit (Eurojust)	167 800	167 800	222 104	2 046 pages

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1017	European Maritime Safety Agency (EMSA)	130 900	115 600	59 997	1 547 pages
1018	European Aviation Safety Agency (EASA)	200 000	665 100	995 599	2 710 pages
1019	European Railway Agency (ERA)	697 600	419 300	559 356	8 646 pages
101	Article 101	2 545 900	2 850 300	3 401 878	
1020	European Network and Information Security Agency (ENISA)	70 000	65 200	28 839	854 pages
1021	European Centre for Disease Prevention and Control (ECDC)	78 800	44 800	103 634	952 pages
1022	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	343 600	343 600	189 492	4 190 pages
1023	Education, Audiovisual and Culture Executive Agency (EACEA)	664 600	658 600	430 704	7 620 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	13 600	13 600	14 572	166 pages
1025	European Police College (CEPOL)	102 500	102 500	34 024	1 250 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	184 900	39 800	84 661	1 880 pages
1027	European GNSS Agency (GSA)	17 000	24 500	3 678	207 pages
1028	European Defence Agency (EDA)	4 700	4 700	13 225	57 pages
1029	European Chemicals Agency (ECHA)	3 562 900	1 801 900	2 872 104	41 460 pages
102	Article 102	5 042 600	3 099 200	3 774 933	
1030	European Fisheries Control Agency (EFCA)	149 700	93 400	157 311	1 834 pages
1031	Fusion for Energy (F4E)	46 600	46 600	38 045	568 pages

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1032	European Union Satellite Centre (EUSC)	p.m.	p.m.		
1033	Innovation and Networks Executive Agency (INEA)	26 000	26 000	61 224	317 pages
1034	European Institute of Innovation and Technology (EIT)	40 000	32 600	29 826	488 pages
1035	European Research Council Executive Agency (ERCEA)	18 400	34 000	8 177	194 pages
1036	Research Executive Agency (REA)	26 300	7 500	9 422	318 pages
1037	Clean Sky Joint Undertaking (CSJU)	35 800	46 200	12 540	437 pages
1038	European Institute for Gender Equality (EIGE)	133 800	106 400	200 112	1 632 pages
1039	SESAR Joint Undertaking (SJU)	28 600	28 600	17 848	349 pages
103	Article 103	505 200	421 300	534 504	
1040	European Data Protection Supervisor (EDPS)	684 500	684 500	608 809	9 228 pages
1041	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	—	—	18 978	This budget item is not used as from 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052.
1042	Innovative Medicines Initiative Joint Undertaking (IMI)	7 200	17 900	4 370	58 pages
1043	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	9 200	9 300	3 950	112 pages
1044	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	—	—		This budget item is not used as from 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052.
1045	European Asylum Support Office (EASO)	418 200	418 200	1 085 014	5 100 pages
1046	Agency for the cooperation of Energy Regulators (ACER)	60 400	120 900	26 920	904 pages
1047	European Securities and Market Authority (ESMA)	1 091 900	1 108 900	336 658	13 316 pages

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1048	European Banking Authority (EBA)	310 600	310 600	574 688	3 788 pages
1049	European Insurance and Occupational Pension Authority (EIOPA)	457 700	457 700	84 702	5 582 pages
104	Article 104	3 039 700	3 128 000	2 744 088	
1050	Body of European Regulators for Electronic Communications (BEREC)	44 200	220 500	38 025	892 pages
1051	European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu-LISA)	442 200	465 600	297 090	4 934 pages
1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	13 200	p.m.		148 pages
1053	Maritime Analysis and Operation Centre – Narcotics (MAOC (N))	p.m.	p.m.		
1054	Single Resolution Board (SRB)	1 500 000	p.m.		18 292 pages
105	Article 105	1 999 600	686 100	335 115	
10	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	43 665 900	39 930 700	43 891 433	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	43 665 900	39 930 700	43 891 433	
2000	Subsidy from the Commission	p.m.	p.m.		
200	Subsidy from the Commission	p.m.	p.m.		Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
20	SUBSIDY FROM THE COMMISSION	p.m.	p.m.		

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.		
3000	European Commission	3 835 000	1 175 200	1 529 937	Documents: 62 380 pages; Term lists: 30 000 terms. The volume for documents includes the volumes estimated for the DG for Justice and Consumers, and the DG Employment, Social Affairs and Inclusion.
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)			0	
3002	Management of interinstitutional projects	733 500	741 600	664 154	
3003	European Parliament			0	
3004	Council of the European Union	260 000	288 200	133 800	3 650 pages
3005	European Court of Auditors	p.m.	28 000	11 614	
3006	Committee of the Regions of the European Union	p.m.	p.m.	0	
3007	European Economic and Social Committee	p.m.	p.m.	0	
3008	Court of Justice of the European Union	p.m.	p.m.	98 698	
300	Interinstitutional cooperation	4 828 500	2 233 000	2 438 202	
3010	European Central Bank	385 700	683 600	168 234	4 680 pages
3011	European Ombudsman	83 200	203 700	303 467	1 127 pages
301	Article 301	468 900	887 300	471 701	
30	INTERINSTITUTIONAL COOPERATION	5 297 400	3 120 300	2 909 903	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
3	INTERINSTITUTIONAL COOPERATION	5 297 400	3 120 300	2 909 903	
4000	Bank interest	50 000	100 000	141 788	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
400	Bank interest	50 000	100 000	141 788	This article covers interest which the Centre will receive on its bank accounts.
4010	Miscellaneous repayments	281 400	p.m.	92 349	
401	Miscellaneous repayments	281 400	p.m.	92 349	This article covers miscellaneous repayments.
4020	Financial contribution from the Luxembourg Government	243 250	243 250	0	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental charges.
402	Other contributions	243 250	243 250	0	
40	OTHER REVENUE	574 650	343 250	234 137	
4	OTHER REVENUE	574 650	343 250	234 137	
5000	Surplus carried over from the previous financial year	p.m.	5 020 494	0	Surplus carried over from the previous financial year in accordance with Article 20(1) of the Centre's Financial Regulation of 2 January 2014.
500	Surplus carried over from the previous financial year	p.m.	5 020 494	0	
5010	Transfer from 'Reserve for exceptional investments'	714 000	1 074 000	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenses in Chapter 32, 'Expenditure relating to the eCdT programme'.
5015	Transfer from 'Reserve for stability pricing'	533 450	5 046 468	0	The transfer from the 'Reserve for stability pricing' is necessary to balance the budget.
5016	Transfer from 'Reserve for relocation expenses'	p.m.	p.m.	0	The 'Reserve for relocation expenses', created to cover expenses relating to the Centre's relocation in 2013, was used in 2013.
5017	Transfer from 'Reserve for the disputed salary increase'	p.m.	p.m.	0	This budget item was created in the first amending budget 2014 to include the transfer from the "Reserve for the disputed salary increase" in 2014, thereby cancelling the reserve.
501	Transfers from reserves from previous years	1 247 450	6 120 468	0	
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 247 450	11 140 962	0	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 247 450	11 140 962	0	
6000	Refunds to clients	p.m.	-4 949 712	0	
600	Refunds to clients	p.m.	-4 949 712	0	
60	REFUNDS TO CLIENTS	p.m.	-4 949 712	0	
6	REFUNDS	p.m.	-4 949 712	0	
	Total Revenue	50 785 400	49 585 500	47 035 473	
	EXPENDITURE				
1100	Basic salaries	14 318 700	14 052 250	13 335 176	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff.
1101	Family allowances	1 410 700	1 434 700	1 297 847	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 137 700	2 211 600	2 147 127	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	19 500	20 400	20 413	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	17 886 600	17 718 950	16 800 563	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1113	Trainees	33 400	13 000	19 100	This appropriation is intended to cover expenditure relating to trainees.
1115	Contract staff	1 737 600	1 141 200	1 206 574	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof. The increase in 2016 is due to the need to recruit contract staff for work for the DG for Justice and Consumers.
111	Auxiliary staff and local staff	1 771 000	1 154 200	1 225 674	
1120	Professional training of staff	231 500	184 800	144 583	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	231 500	184 800	144 583	
1130	Insurance against sickness	486 800	494 100	480 547	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	110 300	108 700	70 698	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	118 700	116 800	110 437	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 142 200	3 239 000	2 827 006	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	3 858 000	3 958 600	3 488 687	
1140	Childbirth and death allowances and grants	2 000	1 000	397	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for five children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1141	Travel expenses for annual leave	220 300	215 600	213 840	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	222 300	216 600	214 236	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
115	Overtime	p.m.	p.m.	0	
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	294 800	247 000	317 058	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	294 800	247 000	317 058	
1180	Miscellaneous expenditure on staff recruitment	70 900	49 800	51 000	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	15 000	11 900	4 174	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1182	Installation, resettlement and transfer allowances	130 100	69 700	19 356	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	40 000	22 600	15 466	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	238 100	129 000	95 662	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfer	494 100	283 000	185 658	The increase in 2016 is due to the recruitment of contract staff for work for the DG for Justice and Consumers.
1190	Salary weightings	3 000	3 000	811	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	3 000	3 000	811	
11	STAFF IN ACTIVE EMPLOYMENT	24 761 300	23 766 150	22 377 271	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	57 400	54 000	52 400	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.
130	Missions and duty travel	57 400	54 000	52 400	
1310	Mission expenses linked to training	51 100	51 100	40 320	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel linked to training	51 100	51 100	40 320	
13	MISSIONS AND DUTY TRAVEL	108 500	105 100	92 720	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
1400	Restaurants and canteens	1 600	2 130	0	
140	Socio-medical infrastructure	1 600	2 130	0	
1410	Medical service	61 000	46 800	26 500	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	61 000	46 800	26 500	
1420	Other expenditure	232 800	211 600	212 500	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	20 000	10 232	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	246 800	231 600	222 732	
14	SOCIO-MEDICAL INFRASTRUCTURE	309 400	280 530	249 232	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	
1620	Other expenditure	p.m.	16 250	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
162	Other expenditure	p.m.	16 250	0	
1630	Early childhood centre	81 400	74 000	85 500	This appropriation is intended to cover the Centre's share of the cost of childcare for the Centre's staff in nurseries not managed by the Commission. Forecasts for this item are submitted by the European Parliament.
163	Early childhood centre	81 400	74 000	85 500	
1640	Additional aid for disabled persons	1 000	1 000	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 000	1 000	0	
16	SOCIAL SERVICES	82 400	91 250	85 500	
1700	Entertainment and representation expenses	2 500	2 000	1 660	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
170	Entertainment and representation	2 500	2 000	1 660	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 000	1 660	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	
1	STAFF	25 264 100	24 245 030	22 806 382	
2000	Rental of buildings and associated costs	2 207 000	2 164 670	1 804 994	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	2 207 000	2 164 670	1 804 994	
2010	Insurance	13 500	13 000	8 000	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
201	Insurance	13 500	13 000	8 000	
2020	Water, gas, electricity and heating	266 500	232 900	215 362	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	266 500	232 900	215 362	
2030	Cleaning and maintenance	325 900	308 700	242 774	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	325 900	308 700	242 774	
2040	Fitting-out of premises	16 000	99 500	78 780	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	16 000	99 500	78 780	
2050	Security and surveillance of buildings	231 700	209 100	148 797	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	231 700	209 100	148 797	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	3 060 600	3 027 870	2 498 707	The increase of the chapter is mainly due to the need to rent additional space in the Centre's current office building.
2100	Purchase, work on, servicing and maintenance of hardware and software	1 711 000	1 776 000	1 378 767	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
210	Information technology	1 711 000	1 776 000	1 378 767	
2120	External services for the operation, implementation, development and maintenance of software and systems	1 488 000	1 394 000	911 725	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	1 488 000	1 394 000	911 725	
21	DATA PROCESSING	3 199 000	3 170 000	2 290 492	
2204	Office equipment	6 000	57 000	7 658	This appropriation is intended to cover the purchase, leasing, maintenance and repair of electronic office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and electronic office equipment	6 000	57 000	7 658	
2210	New purchases	20 000	61 600	32 943	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	20 000	61 600	32 943	
2230	New purchases of vehicles			0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	23 100	22 300	21 115	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	8 500	11 000	8 800	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	31 600	33 300	29 915	
2250	Documentation and library expenditure	22 000	22 000	17 110	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
2255	Documentation, translation and multilingual tools	p.m.	p.m.	591 360	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	22 000	22 000	608 470	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	79 600	173 900	678 986	
2300	Stationery and office supplies	26 500	26 000	24 672	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	26 500	26 000	24 672	
2320	Bank charges	4 500	4 500	3 650	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	4 500	4 500	3 650	
2330	Legal expenses	12 000	15 000	11 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	12 000	15 000	11 000	
2340	Damages	p.m.	p.m.	55 000	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	55 000	
2350	Miscellaneous insurance	17 300	15 100	11 328	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	3 000	4 000	1 700	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	15 000	15 000	6 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 300	3 300	168	This appropriation is intended to cover other operating expenditure not specifically provided for.

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
235	Other operating expenditure	38 600	37 400	19 196	
2360	External audit and evaluation services	15 000	20 000	10 800	This appropriation is intended to cover audit and evaluation services provided to the Centre by external entities. The audits have previously been performed by the European Court of Auditors.
236	External audit and evaluation services	15 000	20 000	10 800	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the Commission	155 100	143 000	148 400	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	25 000	25 000	15 177	This appropriation is intended to cover mainly the costs of publishing the Centre's budget, activity report and other communication and publicity activities.
2394	Dissemination	17 500	17 500	4 713	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	2 000	2 000	2 000	This appropriation is intended to cover services provided to the Centre by institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	199 600	187 500	170 290	
23	CURRENT ADMINISTRATIVE EXPENDITURE	296 200	290 400	294 608	
2400	Postage and delivery charges	26 600	32 800	20 239	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
240	Postage	26 600	32 800	20 239	
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	162 000	180 000	119 903	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	162 000	180 000	119 903	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
24	POSTAGE AND TELECOMMUNICATIONS	188 600	212 800	140 142	
2500	Meetings in general	3 000	4 000	286	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	3 000	4 000	286	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	9 100	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	9 100	
25	EXPENDITURE ON MEETINGS	23 000	24 000	9 386	
2600	Management Board meetings	20 000	20 000	17 500	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on formal and other meetings	20 000	20 000	17 500	
2610	Organisation of Management Board meetings	6 000	7 500	2 749	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	6 000	7 500	2 749	
2650	Interpreting	100 000	95 000	64 240	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	100 000	95 000	64 240	
26	GOVERNING BODY OF THE CENTRE	126 000	122 500	84 489	
2700	Limited consultations, studies and surveys	75 000	30 000	34 425	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	75 000	30 000	34 425	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
27	INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISSEMINATION	75 000	30 000	34 425	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	7 048 000	7 051 470	6 031 233	
3000	External translation services	16 710 000	16 445 000	14 455 553	This appropriation is intended to cover expenditure relating to the services of external service providers for language services, namely translation of documents and Community trademarks, revision and modification of translations and language editing, as well as terminology work and translation and revision of term lists). The increase is needed due to the clients forecasts, most notably for the DG for Justice and Consumers, and for documents from OHIM.
300	External translation services	16 710 000	16 445 000	14 455 553	
30	EXTERNAL TRANSLATION SERVICES	16 710 000	16 445 000	14 455 553	
3100	Interinstitutional cooperation in the language field	750 000	770 000	663 839	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field.
310	Expenditure relating to interinstitutional cooperation	750 000	770 000	663 839	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	750 000	770 000	663 839	
3200	Mission expenses and other staff expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on mission relating to the eCdT programme.
3201	Miscellaneous operating expenditure relating to the eCdT programme	5 000	7 500	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT programme, except IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT programme	29 000	26 500	130 309	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT programme.
3203	Information technology consultancy relating to the eCdT programme	680 000	1 040 000	555 693	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT programme.
320	Expenditure relating to the eCdT programme	714 000	1 074 000	686 002	

Title Chapter Article Item	Heading	Budget 2016	Amending budget 2/2015	Outturn 2014	Remarks
32	EXPENDITURE RELATING TO THE ECdT PROGRAMME	714 000	1 074 000	686 002	This chapter holds appropriations for expenditure relating to the eCdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	18 174 000	18 289 000	15 805 394	
10003	Reserve for stability pricing	p.m.	p.m.	0	Reserve created in 2011 for stability pricing. The total amount of the reserve is EUR 10 049 634.
10004	Permanent prefinancing fund	299 300	p.m.	0	Reserve to create the permanent prefinancing fund provided for by Article 67a of the Financial Regulation of the Translation Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year. It has therefore been necessary to increase the fund. The total amount of the fund is EUR 16 828 766.
10005	Reserve for the disputed salary increase	p.m.	p.m.	0	There are no outstanding disputes on salary adjustments and reserves are not needed.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside 2016 to cover exceptional investments. The total amount of the reserve is EUR 1 205 258, taking into account the consumption in revenue item 5010.
10007	Reserve for relocation expenses	p.m.	p.m.	0	This reserve was created in 2012 to cover expenses relating to the Centre's relocation in 2013. The reserve was consumed in full in 2013.
1000	Provisional appropriations	299 300	p.m.	0	The outturn for 2014 is 0 for all reserves since no commitments were issued in this chapter.
100	PROVISIONAL APPROPRIATIONS	299 300	p.m.	0	
10	RESERVES	299 300	p.m.	0	
	Total Expenditure	50 785 400	49 585 500	44 643 009	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2014		2015		2016	
	Filled on 31.12.2014*		Authorised under the budget**		Authorised under the budget	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	1	0	1	1	0	1
AD 13	0	0	0	0	1	0
AD 12	4	4	11	6	12	7
AD 11	9	7	10	7	10	5
AD 10	7	6	7	4	7	4
AD 9	3	6	2	12	3	12
AD 8	10	5	9	10	7	15
AD 7	2	20	2	21	3	19
AD 6	5	17	3	25	2	26
AD 5	0	24	0	5	0	0
TOTAL AD	41	89	45	91	45	89
AST 11	0	0	0	0	0	0
AST 10	0	0	0	0	0	0
AST 9	1	1	2	0	3	0
AST 8	4	0	4	0	3	1
AST 7	2	3	2	3	2	3
AST 6	2	2	1	3	1	2
AST 5	1	9	1	14	1	16
AST 4	3	14	3	15	3	15
AST 3	0	12	0	9	0	8
AST 2	0	5	0	7	0	5
AST 1	0	2	0	0	0	0
TOTAL AST	13	48	13	51	13	50
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	0	0	0	0	0
AST/SC 2	0	0	0	0	0	0
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	0	0	0	0	0
TOTAL	54	137	58	142	58	139
TOTAL STAFF	191		200		197	

* Not including one offer letter for 1 temporary post AD5.

** In the amending budget 1/2015, one permanent post AST 5 was converted to a temporary post AST 5.

Estimate of number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2014	2015	2016
FG IV	14,4	11	19
FG III	5,9	4	7
FG II	5,2	9	9
FG I	0,0	0	0
Total CA	25,5	24,0	35,0