



**DECISION OF THE MANAGEMENT BOARD  
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION  
ADOPTING THE PRELIMINARY DRAFT BUDGET 2016– CT/CA-004/2015EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 2 January 2014 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-051/2013EN),

Whereas:

- (1) The Management Board should adopt an estimate of revenue and expenditure for the Centre for the following financial year on the basis of a draft prepared by the Director;
- (2) The Centre should forward the final draft estimate of its revenue and expenditure to the Commission by 31 March each year at the latest;

HAS ADOPTED AS FOLLOWS:

**Article 1**

The preliminary draft budget 2016 of the Translation Centre, as annexed to this decision, is hereby adopted.

**Article 2**

This Decision shall enter into force on the date of its adoption.

Done at Luxembourg, 24 March 2015,

For the Management Board,

R. Martikonis

Chairman

Annex: Preliminary draft budget 2016



Management Board

# PRELIMINARY DRAFT BUDGET 2016

CT/CA-004/2015EN

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## I. INTRODUCTION

### A. GENERAL INTRODUCTION

The preliminary draft budget 2016 comprises:

- A. This general introduction.
- B. A description of the Centre's prices for the year 2016.
- C. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, comprising payments made by the bodies for which the Centre works, and by the institutions and bodies with which collaboration has been agreed in return for work performed by it, including interinstitutional activities, and a European Union subsidy.
- D. The Centre's expenditure, broken down by title, and
- E. A breakdown of the Centre's expenditure by activity. This part shows the link between the preliminary draft budget for 2016 and the preliminary work programme for 2016, identifying the resources allocated to each activity to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

The budget for 2016 has been prepared on the assumption that a project for the Commission's Directorate-General for Justice and Consumers will materialise. The Centre and the Commission have not yet signed the agreement for this project (the 'ODR project'). However, in terms of workload, staffing, revenue and expenses, the project is of such a scale that the Centre deems it relevant to include the current forecast in this budget.

All amounts in this document are expressed in euro.

### B. PRICES 2016

The proposed prices for 2016 remain the same as in 2015 and reflect the price reductions in 2014 and 2015. The Centre will, as usual, perform a six-monthly cost analysis in July 2015, ahead of the revision of the forecasts for 2016, due to be carried out in August 2015.

The table below shows the provisional prices applicable in 2016:

Service provided	Normal (EUR)	Scheduled/Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	82.00	73.80	102.50	147.60
Modification (price per page)	172.00	154.80	215.00	
Revision (price per page)	60.00	54.00	75.00	
Editing (price per page)	45.00	40.50	56.20	
Trade marks (price per page)	EUR 34.32 for 454 641 pages (bilateral arrangement)			
Community designs (price per term)		EUR 4.00		
Term lists (price per term)		EUR 4.00		
Revision of term lists (price per term)		EUR 2.50		
Terminology (price per man/day)		EUR 900		

Language consultancy (price per man/day)	Agreed for each project, in cooperation with the client.
<i>Ex post</i> quality check (EPQC) for Community trade mark translations (price per man/day)	50% of the total costs, bilateral arrangement.
Subtitling (price per minute)	EUR 41.00

#### Surcharges

Type of document	EUR
Complex format (additional price per page)	15.00
PDF format (additional price per page)	12.00
Confidential (additional price per page)	20.00
Non-EU language (additional price per page)	10.00
Web document upload (additional price per document)	10.00

#### C. REVENUE

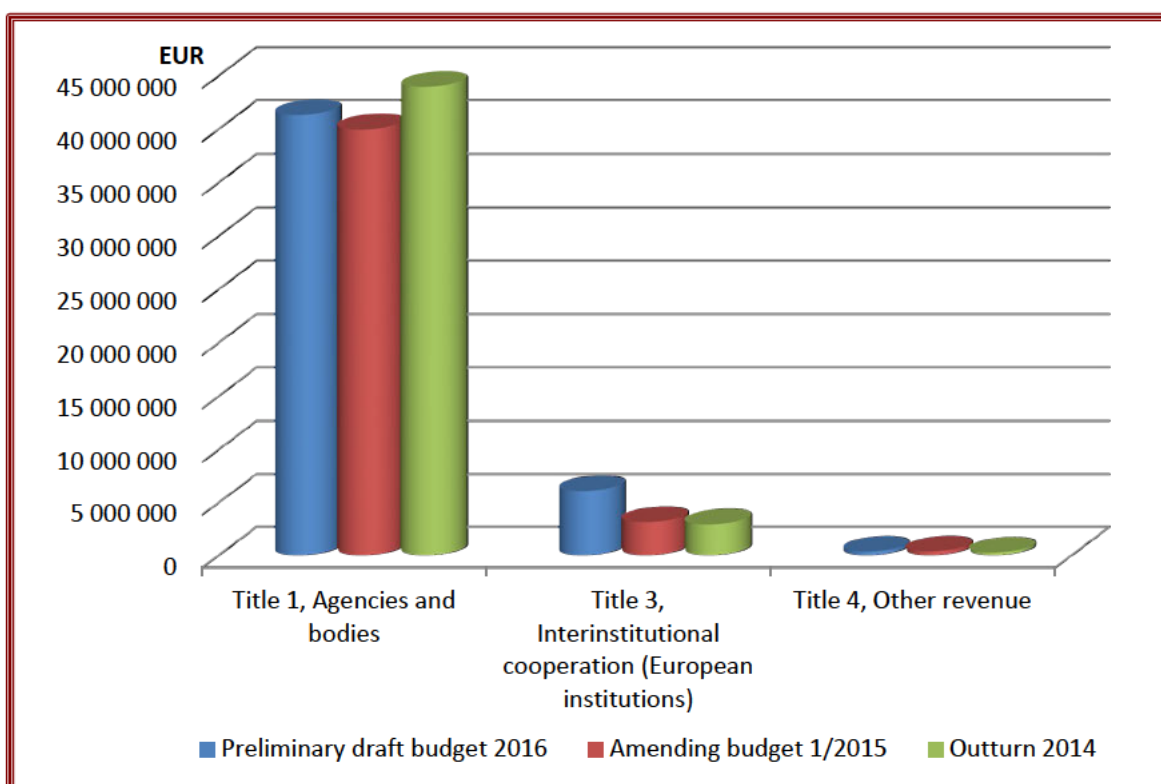
The total revenue forecast for 2016 stands at EUR 52.9 million, with EUR 47.6 million in Titles 1-4. The revenue is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	41 247 800
3. Interinstitutional cooperation (European institutions)	6 059 600
4. Other revenue	323 250
5. Transfers from reserves from previous years	5 269 150

As in previous years, the Centre's clients were asked to provide their estimates for the preliminary draft budget for 2016. These forecasts were based on the prices for 2015, approved by the Management Board. On the basis of the clients' information, forecast revenue in Titles 1 and 3 is EUR 47.3 million, an increase of EUR 4.3 million (+9.9%) compared with the forecast for 2015. This is explained by the ODR project, for which revenue of EUR 2.8 million has been forecast and included in Item 3000 ('European Commission'), and the increase of EUR 1.5 million in the forecast for documents from OHIM (Item 1005). Compared with the outturn for 2014, the increase in Titles 1-3 is only EUR 0.5 million (+1.1%). This is because the high revenue from the ODR project in 2016 is offset by decreased forecasts from a couple of clients, namely OHIM trade marks (EUR -2.4 million), ECHA (EUR -1.0 million), EASA (EUR -0.8 million) and EASO (EUR -0.7 million). Furthermore, the price reductions in mid-2014 and 2015 also contribute to lower revenue. It should be mentioned that 24 clients have not provided a forecast for 2016. For those clients, the amount included in the budget for 2015 has been included in the preliminary draft budget for 2016.

In Title 3, the budget item for interinstitutional cooperation (Item 3002) has been increased by EUR 96 600, reflecting the reinforcement planned for IATE and EurTerm. This increase is matched by an increase in the Centre’s expenditure for the hosting of IATE (expense item 3100).

Chart 1 – Revenue broken down by title and year, 2014-2016(Titles 1, 3 and 4)



In addition to revenue from the clients and interinstitutional cooperation, the Centre forecasts other revenue in Title 4 in the form of bank interest and a financial contribution from the Luxembourg Government in support of the Centre’s rental charges.

In the preliminary draft budget for 2016, the Centre has used the possibility of transferring to revenue the resources from two reserves created in previous years. The budget includes EUR 709 000 in revenue in the form of a transfer from the ‘Reserve for exceptional investments’ (Item 5010). This amount corresponds to the forecast expenditure for the e-CdT programme in 2016, which is recorded in Chapter 32. Furthermore, the Centre has transferred to revenue part of the ‘Reserve for stability pricing’ set up in 2011, namely EUR 4 560 150 (Item 5015). This transfer balances the budget and allows the Centre to offer its clients unchanged prices and to reduce the budget surplus, while continuing to provide high-quality services and fulfil all regulatory obligations.

More detailed information on client forecasts and translation volumes is provided in section E, ‘Activities’, and part III, ‘Statement of revenue 2016’.

#### D. EXPENDITURE

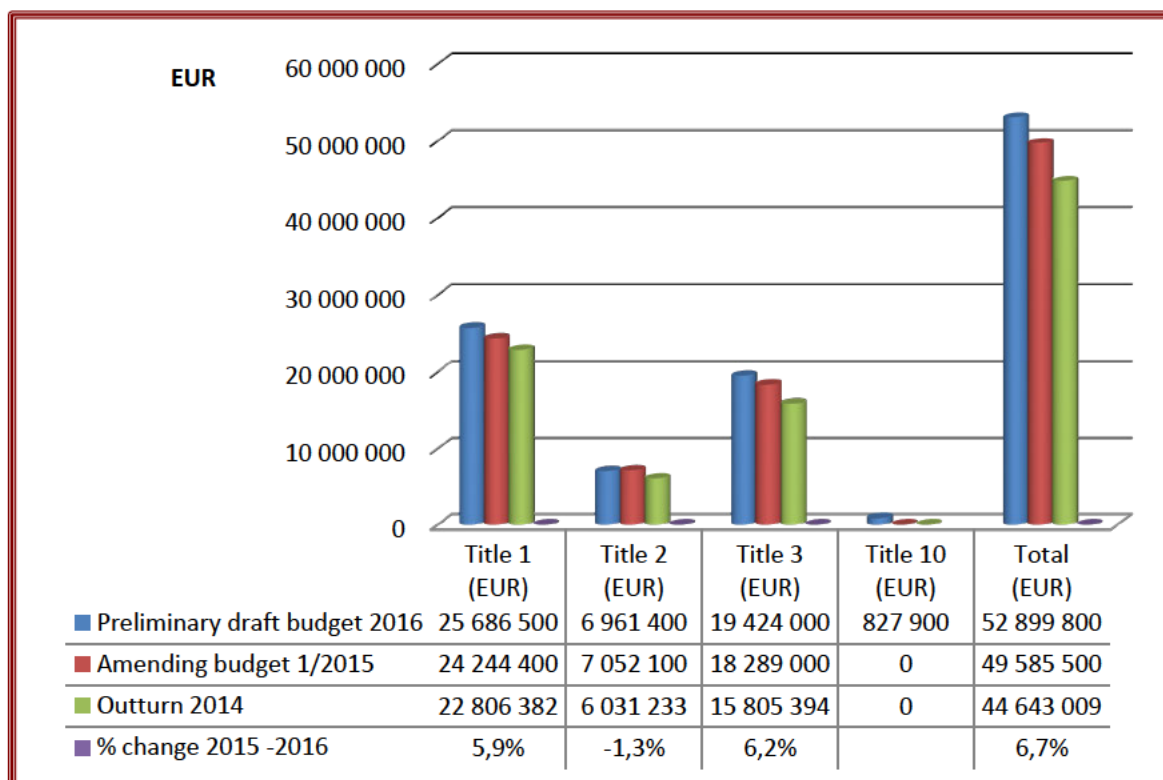
The Centre’s forecast expenditure for Titles 1-3 has been increased by 5.0% compared with the budget for 2015<sup>1</sup>, and by 16.6% compared with the outturn for 2014. All of the increase is found in Titles 1 and 3, while Title 2 has been decreased by 1.3%. The main reason for the increase is the planned ODR project. If it materialises, the project will require the Centre to recruit additional staff, as well as providing office space and the necessary equipment. Of course, the project will also have an impact on

<sup>1</sup> Amending budget 1/2015.

the budget for the outsourcing of translation services. The budget for 2015 already includes a budget for the additional space, including the fitting-out.

An overview of the expenses by title, including a comparison with the budget for 2015 and the outturn for 2014, is presented in the chart below.

**Chart 2 – Expenditure broken down by title and year, 2014-2016 (Titles 1, 2, 3 and 10)\***



\*Title 1, 'Staff'; Title 2, 'Buildings, equipment and miscellaneous operation expenditure'; Title 3, 'Operational expenditure'; and Title 10 'Reserves'.

### Title 1, STAFF

The budget for Title 1 is 5.9% higher than that for 2015, an increase of EUR 1.4 million. The main reason for this is the need to recruit 11 contract staff to work on the ODR project. In addition to Item 1115, 'Contract staff', the planned recruitment has also made it necessary to increase the budget for pension contributions as well as temporary and one-off allowances. The budget also includes a possible salary adjustment of 0.9% and allows for the biennial step advancements within grades and promotions.

The budget for Items 1420 and 1630, which cover the Centre's participation in the Committee on Social Activities and the Early Childhood Centre, has been increased by 10% compared with the budget for 2015. The Centre has not yet received the complete forecasts from the Commission and the Parliament, and has therefore included a margin for salary indexations and other possible increases.

The budget is based on the assumption that the establishment plan will be filled in 2016, while taking into account the turnover ratio and the fact that staff members may take parental leave or unpaid leave during the year. However, with the time required to fill vacant posts, and with the Centre wanting to offer internal mobility to its staff, the actual fulfilment may be somewhat lower.

## Title 2, BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATION EXPENDITURE

The budget for Title 2 has been decreased by 1.3% compared with the budget for 2015, and increased by 15.4% compared with the outturn for 2014. The reason for the reduction compared with 2015 is the one-off expenditure the Centre has forecast in 2015 relating to the additional space it is planning to start renting in 2015, such as security installations, fitting-out of the premises, and removal expenses.

The increase compared with 2014 is mainly due to the ODR project. Other factors influencing the budget in 2016 are the indexation of the rent for the office building and the Data Centre, and the need for external consultancy to ensure well-functioning networks and technical infrastructure. It should be noted that the Centre still has to receive information on the actual building-related charges for 2013, and therefore has limited knowledge of the possible level of the charges in 2016.

The Centre receives a grant from the Luxembourg Government in support of the rental charges. This grant is recorded as revenue, and does not affect expenditure in Title 2.

## Title 3, OPERATIONAL EXPENDITURE

The budget for Title 3 has been increased by 6.2% compared with the budget for 2015, and by 22.98% compared with the outturn for 2014. The largest part of the budget is for external translation services (Item 3000), for which the budget increases by 7.0%, namely from EUR 16 710 000 in 2015 to EUR 17 880 000 in 2016. The increase is due to the new ODR project for the Commission and to OHIM's substantially higher forecast for documents. However, the increase is partly offset by the Centre having reduced the estimate of the cost of external translation services, compared with the amount estimated in the budget for 2015. It should be emphasised that the actual cost for such services in 2016 will depend on a number of factors, such as: changes in the ranking of suppliers under current framework contracts; the price offered in future framework contracts, which also depends on the economic development in the EU countries; and the possibility of automatising the translation process.

The forecast for interinstitutional cooperation has been increased by 8.4% compared with 2015, reflecting the reinforcement of a full-time technical project manager for IATE and a part-time specialised content manager for EurTerm, as well as other increases for the interinstitutional cooperation managed by the other institutions. The increase in the expenses for the projects managed by the Centre is offset by an increase in revenue item 3002, as mentioned in section C, 'Revenue'.

The third chapter of Title 3 is devoted to the e-CdT programme. The budget for 2016 has been reduced to EUR 709 000 because there will no longer be a need for a project document management consultant. The expenses for the e-CdT programme are covered by the 'Reserve for exceptional investments', and the corresponding revenue has been entered in revenue item 5010.

## Title 10, RESERVES

Article 58(2) of the implementing rules for the Centre's Financial Regulation states that the Centre's 'Permanent prefinancing fund' must cover four twelfths of the expenses forecast in Titles 1-3. It has therefore been necessary to set aside an amount of EUR 827 900 in this fund. This amount has been taken from the 'Reserve for stability pricing' and included in revenue item 5015.

## E. ACTIVITIES

The Centre has defined four activities: 1) Core activity: language services; 2) Support activities; 3) External outreach activities; and 4) Management and supervision activities. The human and financial resources for 2016 are allocated to the various activities, as shown in the table below. The financial resources included in Title 1 are allocated on the basis of the human resources used for each activity. The financial resources included in Title 2 are mainly allocated on the basis of the human resources used for each activity, except for some expenses which are directly allocated to an activity. The

calculation takes into account the distribution of the different types of post and the different grades, and thus salary costs. The details are set out in the Centre's preliminary work programme for 2016.

	% of human resources (staff)	% of financial resources	Financial resources
Core activity: language services	65.4%	75.2%	39 776 878
Support activities	26.0%	14.5%	7 658 159
External outreach activities	2.1%	3.1%	1 656 858
Management and supervision activities	6.5%	5.6%	2 980 005
Appropriations in Title 10, 'Reserves', not allocated to an activity		1.6%	827 900
Total	100%	100%	52 899 800

## 1: CORE ACTIVITY: LANGUAGE SERVICES

The Centre's core operational activity is the provision of language services, which consists mainly in the translation, modification, editing and revision of documents, as well as translation of Community trade marks and designs, in accordance with agreed quality criteria and delivery deadlines.

This activity uses 65.4% of the Centre's human resources and consumes 75.2% of its total budget, namely all of the appropriations in Chapter 30 and the proportion of appropriations relating to this activity in Titles 1 and 2.

The table below shows the total number of pages and term lists forecast for 2016 and 2015, and the revenue forecast. The translation volume forecast, in numbers of pages per client, is set out in section III, 'Statement of revenue 2016'.

	2016	2015	% 2016-2015
Total number of pages forecast*	831 256	769 964	8.0%
Total number of term lists forecast**	295 020	346 700	-14.9%
Total revenue forecast from translations, terminology and term lists***	46 469 200	42 309 400	9.8%

\* Including 454 641 pages of Community trade marks in 2016 and 472 638 pages in 2015.

\*\* Including term lists and Community designs. 20 520 of the terms in 2016 are Community designs, and 254 500 are other terms from OHIM.

\*\*\* Including revenue corresponding to term lists from OHIM (not including Community designs): EUR 1 100 080 in 2016 and EUR 1 301 100 in 2015.

## 2: SUPPORT ACTIVITIES

As the Centre is an autonomous EU body, it must have in place administrative and technical support functions for human resources, public procurement, accurate and reliable accounting, infrastructure and logistics, and provide whatever support is necessary for its core business activity.



The support activities use 26.0% of the Centre's human resources and consume 14.5% of its total budget, namely all of the appropriations in Chapter 32 and the proportion of appropriations relating to these activities in Titles 1 and 2.

### 3: EXTERNAL OUTREACH AND COMMUNICATION ACTIVITIES

The aim of external outreach and communications activities is to promote the Centre and the translation process, mainly by showcasing the Centre vis-à-vis its external stakeholders: clients, interinstitutional and international committees, and universities in the Member States. External outreach also relates to the Centre's second mission – participating in interinstitutional cooperation by contributing to rationalising resources and harmonising procedures in the field of EU translation.

These activities use 2.1% of the Centre's human resources and consume 3.1% of its total budget, namely all of the appropriations in Chapter 31 and the proportion of appropriations relating to these activities in Titles 1 and 2.

### 4: MANAGEMENT AND SUPERVISION ACTIVITIES

The Centre's management must ensure compliance with the Staff Regulations and the Financial Regulation applicable to EU bodies and institutions, the reliability, legality and regularity of its operations, the effectiveness of its internal control standards, and compliance with the total quality management system.

These activities use 6.5% of the Centre's human resources and consume 5.6% of its total budget, namely the proportions of appropriations relating to these activities in Titles 1 and 2.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Financial year 2016	Financial year 2015	Financial year 2014
	REVENUE			
1	PAYMENTS FROM THE AGENCIES AND BODIES	41 247 800	39 930 700	43 891 433
2	COMMISSION SUBSIDY	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	6 059 600	3 120 300	2 909 903
4	OTHER REVENUE	323 250	343 250	234 137
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	5 269 150	8 491 250	0
6	REFUNDS	p.m.	-2 300 000	0
	TOTAL	52 899 800	49 585 500	47 035 473
	EXPENDITURE			
1	STAFF	25 686 500	24 244 400	22 806 382
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	6 961 400	7 052 100	6 031 233
3	OPERATIONAL EXPENDITURE	19 424 000	18 289 000	15 805 394
10	RESERVES	827 900	p.m.	0
	TOTAL	52 899 800	49 585 500	44 643 009

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
<b>REVENUE</b>					
1000	European Environment Agency (EEA)	171 300	171 300	216 608	2 062 pages
1001	European Training Foundation (ETF)	213 700	209 000	270 236	2 440 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	288 100	288 100	341 590	3 082 pages
1003	European Medicines Agency (EMA)	3 844 100	3 204 100	2 986 396	40 635 pages
1004	European Agency for Safety and Health at Work (EU-OSHA)	699 100	699 100	640 265	8 460 pages
1005	Office for Harmonization in the Internal Market (OHIM)	9 909 300	8 361 400	9 616 580	Documents: 83 391 pages; term lists: 254 500 terms; Community designs: 20 520 terms, Language editing 18 396 pages
1006	OHIM trademarks	15 602 100	15 998 000	18 018 263	454 641 pages
1007	Community Plant Variety Office (CPVO)	111 800	111 800	107 333	1 363 pages
1008	European Police Office (Europol)	224 000	240 900	210 704	2 732 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	456 100	462 100	692 942	5 563 pages
<b>100</b>	Article 100	31 519 600	29 745 800	33 100 915	
1010	European Centre for the Development of Vocational Training (CEDEFOP)	55 000	55 000	57 663	650 pages
1012	European Union Agency for Fundamental Rights (FRA)	1 150 500	1 097 200	1 335 679	13 445 pages
1014	European Investment Bank (EIB)	p.m.	p.m.	8 368	
1015	European Food Safety Authority (EFSA)	224 200	330 300	163 112	2 444 pages
1016	European Judicial Cooperation Unit (Eurojust)	167 800	167 800	222 104	2 046 pages
1017	European Maritime Safety Agency (EMSA)	133 900	115 600	59 997	1 547 pages

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1018	European Aviation Safety Agency (EASA)	200 000	665 100	995 599	2 710 pages
1019	European Railway Agency (ERA)	455 300	419 300	559 356	Documents: 5 113 pages. The amount includes revenue for hosting and other services in the field of business continuity and data services.
<b>101</b>	Article 101	2 386 700	2 850 300	3 401 878	
1020	European Network and Information Security Agency (ENISA)	65 200	65 200	28 839	796 pages
1021	European Centre for Disease Prevention and Control (ECDC)	75 300	44 800	103 634	909 pages
1022	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	343 600	343 600	189 492	4 190 pages
1023	Education, Audiovisual and Culture Executive Agency (EACEA)	720 700	658 600	430 704	8 879 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	13 600	13 600	14 572	166 pages
1025	European Police College (CEPOL)	102 500	102 500	34 024	1 250 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	263 300	39 800	84 661	2 550 pages
1027	European GNSS Agency (GSA)	22 600	24 500	3 678	276 pages
1028	European Defence Agency (EDA)	4 700	4 700	13 225	57 pages
1029	European Chemicals Agency (ECHA)	1 839 500	1 801 900	2 872 104	19 470 pages
<b>102</b>	Article 102	3 451 000	3 099 200	3 774 933	
1030	European Fisheries Control Agency (EFCA)	99 700	93 400	157 311	1 179 pages
1031	Fusion for Energy (F4E)	46 600	46 600	38 045	568 pages
1032	European Union Satellite Centre (EUSC)	p.m.	p.m.		

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1033	Innovation and Networks Executive Agency (INEA)	26 000	26 000	61 224	317 pages
1034	European Institute of Innovation and Technology (EIT)	40 000	32 600	29 826	488 pages
1035	European Research Council Executive Agency (ERCEA)	16 200	34 000	8 177	172 pages
1036	Research Executive Agency (REA)	26 100	7 500	9 422	318 pages
1037	Clean Sky Joint Undertaking (CSJU)	35 800	46 200	12 540	437 pages
1038	European Institute for Gender Equality (EIGE)	106 400	106 400	200 112	1 298 pages
1039	SESAR Joint Undertaking (SJU)	29 700	28 600	17 848	362 pages
<b>103</b>	Article 103	426 500	421 300	534 504	
1040	European Data Protection Supervisor (EDPS)	684 500	684 500	608 809	9 228 pages
1041	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	—	—	18 978	This budget item will not be used as from 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052.
1042	Innovative Medicines Initiative Joint Undertaking (IMI)	17 900	17 900	4 370	218 pages
1043	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	9 200	9 300	3 950	112 pages
1044	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	—	—		This budget item will not be used as from 2015, following the creation of the joint undertaking ECSEL JU, for which the revenue is recorded in budget item 1052.
1045	European Asylum Support Office (EASO)	418 200	418 200	1 085 014	5 100 pages
1046	Agency for the cooperation of Energy Regulators (ACER)	61 100	120 900	26 920	904 pages
1047	European Securities and Market Authority (ESMA)	1 108 900	1 108 900	336 658	13 316 pages
1048	European Banking Authority (EBA)	310 600	310 600	574 688	3 788 pages

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1049	European Insurance and Occupational Pension Authority (EIOPA)	457 700	457 700	84 702	5 582 pages
<b>104</b>	Article 104	3 068 100	3 128 000	2 744 088	
1050	Body of European Regulators for Electronic Communications (BEREC)	31 600	220 500	38 025	552 pages
1051	European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice (eu-LISA)	358 600	465 600	297 090	4 620 pages
1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	5 700	—		Documents: 69 pages. This budget item replaces the items for the joint undertakings ARTEMIS and ENIAC.
1053	Maritime Analysis and Operation Centre – Narcotics (MAOC (N))	p.m.	p.m.		
1054	Single Resolution Board (SRB)	p.m.	p.m.		This budget item was created in the first amending budget 2015.
<b>105</b>	Article 105	395 900	686 100	335 115	
<b>10</b>	<b>PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES</b>	<b>41 247 800</b>	<b>39 930 700</b>	<b>43 891 433</b>	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
<b>1</b>	<b>PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES</b>	<b>41 247 800</b>	<b>39 930 700</b>	<b>43 891 433</b>	
2000	Subsidy from the Commission	p.m.	p.m.		
<b>200</b>	Subsidy from the Commission	p.m.	p.m.		Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
<b>20</b>	<b>SUBSIDY FROM THE COMMISSION</b>	<b>p.m.</b>	<b>p.m.</b>		
<b>2</b>	<b>SUBSIDY FROM THE COMMISSION</b>	<b>p.m.</b>	<b>p.m.</b>		

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
3000	European Commission	4 000 000	1 175 200	1 529 937	Documents: 77 740 pages; Term lists: 20 000 terms. The volume for documents includes the volume estimated for a project for the DG for Justice and Consumers, the ODR project.
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	838 200	741 600	664 154	
3003	European Parliament	p.m.	p.m.	0	
3004	Council of the European Union	260 000	288 200	133 800	3 650 pages
3005	European Court of Auditors	p.m.	28 000	11 614	
3006	Committee of the Regions of the European Union	p.m.	p.m.	0	
3007	European Economic and Social Committee	p.m.	p.m.	0	
3008	Court of Justice of the European Union	p.m.	p.m.	98 698	
<b>300</b>	<b>Interinstitutional cooperation</b>	<b>5 098 200</b>	<b>2 233 000</b>	<b>2 438 202</b>	
3010	European Central Bank	683 600	683 600	168 234	8 300 pages
3011	European Ombudsman	277 800	203 700	303 467	3 675 pages
<b>301</b>	<b>Article 301</b>	<b>961 400</b>	<b>887 300</b>	<b>471 701</b>	
<b>30</b>	<b>INTERINSTITUTIONAL COOPERATION</b>	<b>6 059 600</b>	<b>3 120 300</b>	<b>2 909 903</b>	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
<b>3</b>	<b>INTERINSTITUTIONAL COOPERATION</b>	<b>6 059 600</b>	<b>3 120 300</b>	<b>2 909 903</b>	
4000	Bank interest	80 000	100 000	141 788	
<b>400</b>	<b>Bank interest</b>	<b>80 000</b>	<b>100 000</b>	<b>141 788</b>	This article covers interest which the Centre will receive on its bank accounts.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
4010	Miscellaneous repayments	p.m.	p.m.	92 349	
<b>401</b>	Miscellaneous repayments	p.m.	p.m.	92 349	This article covers miscellaneous repayments.
4020	Financial contribution from the Luxembourg Government	243 250	243 250	0	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental charges.
<b>402</b>	Other contributions	243 250	243 250	0	
<b>40</b>	<b>OTHER REVENUE</b>	<b>323 250</b>	<b>343 250</b>	<b>234 137</b>	
<b>4</b>	<b>OTHER REVENUE</b>	<b>323 250</b>	<b>343 250</b>	<b>234 137</b>	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 20(1) of the Centre's Financial Regulation of 2 January 2014.
<b>500</b>	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from 'Reserve for exceptional investments'	709 000	809 000	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenses in Chapter 32, 'Expenditure relating to the e-CdT programme'.
5015	Transfer from 'Reserve for stability pricing'	4 560 150	7 682 250	0	The transfer from the 'Reserve for stability pricing' is necessary due to the Centre's decision to maintain the prices from 2015, some of which had been reduced compared to 2014 and even more compared to 2013.
5016	Transfer from 'Reserve for relocation expenses'	p.m.	p.m.	0	The 'Reserve for relocation expenses', created to cover expenses relating to the Centre's relocation in 2013, was used in 2013.
5017	Transfer from 'Reserve for the disputed salary increase'	p.m.	p.m.	0	This budget item was created in the first amending budget 2014 to include the transfer from the "Reserve for the disputed salary increase" in 2014, thereby cancelling the reserve.
<b>501</b>	Transfers from reserves from previous years	5 269 150	8 491 250	0	
<b>50</b>	<b>SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS</b>	<b>5 269 150</b>	<b>8 491 250</b>	<b>0</b>	



Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
<b>5</b>	<b>SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS</b>	<b>5 269 150</b>	<b>8 491 250</b>	<b>0</b>	
6000	Refunds to clients	p.m.	-2 300 000	0	
<b>600</b>	Refunds to clients	p.m.	-2 300 000	0	
<b>60</b>	<b>REFUNDS TO CLIENTS</b>	p.m.	<b>-2 300 000</b>	<b>0</b>	
<b>6</b>	<b>REFUNDS</b>	p.m.	<b>-2 300 000</b>	<b>0</b>	
	<b>Total revenue</b>	<b>52 899 800</b>	<b>49 585 500</b>	<b>47 035 473</b>	
	<b>EXPENSES</b>				
1100	Basic salaries	14 344 200	14 053 500	13 335 176	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff.
1101	Family allowances	1 502 700	1 434 700	1 297 847	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 262 400	2 211 600	2 147 127	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	20 000	20 400	20 413	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
<b>110</b>	<b>Staff in active employment</b>	<b>18 129 300</b>	<b>17 720 200</b>	<b>16 800 563</b>	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1113	Trainees	27 200	13 000	19 100	This appropriation is intended to cover expenditure relating to trainees.
1115	Contract staff	1 738 100	1 141 200	1 206 574	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof. The increase in 2016 is due to the need to recruit contract staff for a project of the DG for Justice and Consumers.
<b>111</b>	Auxiliary staff and local staff	1 765 300	1 154 200	1 225 674	
1120	Professional training of staff	231 500	184 800	144 583	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
<b>112</b>	Professional training of staff	231 500	184 800	144 583	
1130	Insurance against sickness	502 100	494 100	480 547	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	110 500	108 700	70 698	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	114 900	116 800	110 437	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 323 300	3 239 000	2 827 006	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
<b>113</b>	Employer's social security contributions	4 050 800	3 958 600	3 488 687	
1140	Childbirth and death allowances and grants	2 000	1 000	397	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for five children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1141	Travel expenses for annual leave	225 400	215 600	213 840	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
<b>114</b>	Miscellaneous allowances and grants	227 400	216 600	214 236	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in Categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
<b>115</b>	Overtime	p.m.	p.m.	0	
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	294 800	247 000	317 058	This appropriation is intended to cover the use of agency staff.
<b>117</b>	Supplementary services	294 800	247 000	317 058	
1180	Miscellaneous expenditure on staff recruitment	69 600	49 800	51 000	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	15 300	11 900	4 174	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1182	Installation, resettlement and transfer allowances	121 000	69 700	19 356	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	40 500	22 600	15 466	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	234 300	129 000	95 662	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
<b>118</b>	Miscellaneous expenditure on staff recruitment and transfer	480 700	283 000	185 658	The increase in 2016 is due to the recruitment of contract staff for a project for the DG for Justice and Consumers.
1190	Salary weightings	3 000	3 000	811	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
<b>119</b>	Salary weightings and adjustments to remuneration	3 000	3 000	811	
<b>11</b>	<b>STAFF IN ACTIVE EMPLOYMENT</b>	<b>25 182 800</b>	<b>23 767 400</b>	<b>22 377 271</b>	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	57 400	54 000	52 400	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.
<b>130</b>	Missions and duty travel	57 400	54 000	52 400	
1310	Mission expenses linked to training	51 100	51 100	40 320	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
<b>131</b>	Missions and duty travel linked to training	51 100	51 100	40 320	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
13	MISSIONS AND DUTY TRAVEL	108 500	105 100	92 720	
1400	Restaurants and canteens	1 500	1 500	0	
140	Socio-medical infrastructure	1 500	1 500	0	
1410	Medical service	61 000	46 800	26 500	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	61 000	46 800	26 500	
1420	Other expenditure	232 800	211 600	212 500	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	15 000	20 000	10 232	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	247 800	231 600	222 732	
14	SOCIO-MEDICAL INFRASTRUCTURE	310 300	279 900	249 232	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
1620	Other expenditure	p.m.	15 000	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
<b>162</b>	Other expenditure	p.m.	15 000	0	
1630	Early childhood centre	81 400	74 000	85 500	This appropriation is intended to cover the Centre's share of the cost of childcare for the Centre's staff in nurseries not managed by the Commission. Forecasts for this item are submitted by the European Parliament.
<b>163</b>	Early childhood centre	81 400	74 000	85 500	
1640	Additional aid for disabled persons	1 000	1 000	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
<b>164</b>	Additional aid for disabled persons	1 000	1 000	0	
<b>16</b>	<b>SOCIAL SERVICES</b>	<b>82 400</b>	<b>90 000</b>	<b>85 500</b>	
1700	Entertainment and representation expenses	2 500	2 000	1 660	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
<b>170</b>	Entertainment and representation	2 500	2 000	1 660	
<b>17</b>	<b>ENTERTAINMENT AND REPRESENTATION</b>	<b>2 500</b>	<b>2 000</b>	<b>1 660</b>	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
<b>190</b>	Pensions	p.m.	p.m.	0	
<b>19</b>	<b>PENSIONS</b>	<b>p.m.</b>	<b>p.m.</b>	<b>0</b>	
<b>1</b>	<b>STAFF</b>	<b>25 686 500</b>	<b>24 244 400</b>	<b>22 806 382</b>	
2000	Rental of buildings and associated costs	2 241 600	2 165 300	1 804 994	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
<b>200</b>	Investment in immovable property, rental of buildings and associated costs	2 241 600	2 165 300	1 804 994	
2010	Insurance	14 300	13 000	8 000	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.
<b>201</b>	Insurance	14 300	13 000	8 000	
2020	Water, gas, electricity and heating	257 800	232 900	215 362	This appropriation is intended to cover routine expenditure.
<b>202</b>	Water, gas, electricity and heating	257 800	232 900	215 362	
2030	Cleaning and maintenance	323 900	308 700	242 774	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
<b>203</b>	Cleaning and maintenance	323 900	308 700	242 774	
2040	Fitting-out of premises	10 000	99 500	78 780	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
<b>204</b>	Fitting-out of premises	10 000	99 500	78 780	
2050	Security and surveillance of buildings	196 000	209 100	148 797	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
<b>205</b>	Security and surveillance of buildings	196 000	209 100	148 797	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
<b>206</b>	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
<b>208</b>	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	3 043 600	3 028 500	2 498 707	The increase of the chapter is mainly due to the need to rent additional space in the Centre's current office building following the ODR project of DG JUST .
2100	Purchase, work on, servicing and maintenance of hardware and software	1 645 500	1 776 000	1 378 767	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
210	Information technology	1 645 500	1 776 000	1 378 767	
2120	External services for the operation, implementation, development and maintenance of software and systems	1 498 000	1 394 000	911 725	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	1 498 000	1 394 000	911 725	
21	DATA PROCESSING	3 143 500	3 170 000	2 290 492	
2204	Office equipment	2 000	57 000	7 658	This appropriation is intended to cover the purchase, leasing, maintenance and repair of electronic office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and electronic office equipment	2 000	57 000	7 658	
2210	New purchases	20 000	61 600	32 943	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	20 000	61 600	32 943	
2230	New purchases of vehicles	p.m.	p.m.	0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	22 400	22 300	21 115	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	11 000	11 000	8 800	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.



Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
223	Vehicles	33 400	33 300	29 915	
2250	Documentation and library expenditure	22 000	22 000	17 110	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.
2255	Documentation, translation and multilingual tools	p.m.	p.m.	591 360	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries. The amount in 2014 is for the creation of reliable, high-quality translation memory databases.
225	Documentation and library expenditure	22 000	22 000	608 470	
22	<b>MOVABLE PROPERTY AND ASSOCIATED COSTS</b>	<b>77 400</b>	<b>173 900</b>	<b>678 986</b>	
2300	Stationery and office supplies	27 000	26 000	24 672	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	27 000	26 000	24 672	
2320	Bank charges	4 500	4 500	3 650	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	4 500	4 500	3 650	
2330	Legal expenses	12 000	15 000	11 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	12 000	15 000	11 000	
2340	Damages	p.m.	p.m.	55 000	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	55 000	
2350	Miscellaneous insurance	15 100	15 100	11 328	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
2352	Miscellaneous expenditure on internal meetings	3 000	4 000	1 700	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	8 000	15 000	6 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 300	3 300	168	This appropriation is intended to cover other operating expenditure not specifically provided for.
<b>235</b>	<b>Other operating expenditure</b>	<b>29 400</b>	<b>37 400</b>	<b>19 196</b>	
2360	External audit and evaluation services	15 000	20 000	10 800	This appropriation is intended to cover audit and evaluation services provided to the Centre by external entities. The audits have previously been performed by the European Court of Auditors.
<b>236</b>	<b>External audit and evaluation services</b>	<b>15 000</b>	<b>20 000</b>	<b>10 800</b>	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the Commission	155 100	143 000	148 400	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	25 000	25 000	15 177	This appropriation is intended to cover mainly the costs of publishing the Centre's budget, activity report and other communication and publicity activities.
2394	Dissemination	17 500	17 500	4 713	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	2 000	2 000	2 000	This appropriation is intended to cover services provided to the Centre by institutions and agencies, such as services provided within the framework of agency coordination.
<b>239</b>	<b>Interinstitutional services</b>	<b>199 600</b>	<b>187 500</b>	<b>170 290</b>	
<b>23</b>	<b>CURRENT ADMINISTRATIVE EXPENDITURE</b>	<b>287 500</b>	<b>290 400</b>	<b>294 608</b>	
2400	Postage and delivery charges	29 400	32 800	20 239	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
<b>240</b>	<b>Postage</b>	<b>29 400</b>	<b>32 800</b>	<b>20 239</b>	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	186 000	180 000	119 903	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	186 000	180 000	119 903	
24	POSTAGE AND TELECOMMUNICATIONS	215 400	212 800	140 142	
2500	Meetings in general	3 000	4 000	286	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	3 000	4 000	286	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	9 100	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	9 100	
25	EXPENDITURE ON MEETINGS	23 000	24 000	9 386	
2600	Management Board meetings	20 000	20 000	17 500	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on formal and other meetings	20 000	20 000	17 500	
2610	Organisation of Management Board meetings	6 000	7 500	2 749	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	6 000	7 500	2 749	
2650	Interpreting	95 000	95 000	64 240	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	95 000	95 000	64 240	

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
26	GOVERNING BODY OF THE CENTRE	121 000	122 500	84 489	
2700	Limited consultations, studies and surveys	50 000	30 000	34 425	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	50 000	30 000	34 425	
27	INFORMATION: ACQUISITION, ARCHIVING, PRODUCTION AND DISSEMINATION	50 000	30 000	34 425	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	6 961 400	7 052 100	6 031 233	
3000	External translation services	17 880 000	16 710 000	14 455 553	This appropriation is intended to cover expenditure relating to the services of external service providers for language services, namely translation of documents and Community trademarks, revision and modification of translations and language editing, as well as terminology work and translation and revision of term lists). The increase is needed due to the clients forecasts, most notably for the project of the DG for Justice and Consumers, and for documents from OHIM.
300	External translation services	17 880 000	16 710 000	14 455 553	
30	EXTERNAL TRANSLATION SERVICES	17 880 000	16 710 000	14 455 553	
3100	Interinstitutional cooperation in the language field	835 000	770 000	663 839	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field.
310	Expenditure relating to interinstitutional cooperation	835 000	770 000	663 839	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	835 000	770 000	663 839	
3200	Mission expenses and other staff expenditure relating to the e-CdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on mission relating to the e-CdT programme.
3201	Miscellaneous operating expenditure relating to the e-CdT programme	p.m.	p.m.	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the e-CdT programme, except IT expenditure.

Title Chapter Article Item	Heading	Preliminary draft budget 2016	Amending budget 1/2015	Outturn 2014	Remarks
3202	Expenditure for hardware and software relating to the e-CdT programme	29 000	29 000	130 309	This appropriation is intended to cover expenditure for hardware and software relating to the e-CdT programme.
3203	Information technology consultancy relating to the e-CdT programme	680 000	780 000	555 693	This appropriation is intended to cover expenditure for IT consultancy relating to the e-CdT programme.
320	Expenditure relating to the e-CdT programme	709 000	809 000	686 002	
32	EXPENDITURE RELATING TO THE E-CDT PROGRAMME	709 000	809 000	686 002	This chapter holds appropriations for expenditure relating to the e-CdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
<b>3</b>	<b>OPERATIONAL EXPENDITURE</b>	<b>19 424 000</b>	<b>18 289 000</b>	<b>15 805 394</b>	
10003	Reserve for stability pricing	p.m.	p.m.	0	Reserve created in 2011 for stability pricing. The total amount of the reserve is EUR 3 387 152.
10004	Permanent prefinancing fund	827 900	p.m.	0	Reserve to create the permanent prefinancing fund provided for by Article 67a of the Financial Regulation of the Translation Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year. It has therefore been necessary to increase the fund. The total amount of the fund is EUR 17 357 366.
10005	Reserve for the disputed salary increase	p.m.	p.m.	0	There are no outstanding disputes on salary adjustments and reserves are not needed.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside 2016 to cover exceptional investments. The total amount of the reserve is EUR 1 726 256, taking into account the consumption in revenue item 5010.
10007	Reserve for relocation expenses	p.m.	p.m.	0	This reserve was created in 2012 to cover expenses relating to the Centre's relocation in 2013. The reserve was consumed in full in 2013.
<b>1000</b>	Provisional appropriations	827 900	p.m.	0	The outturn for 2014 is 0 for all reserves since no commitments were issued in this chapter.
100	PROVISIONAL APPROPRIATIONS	827 900	p.m.	0	
<b>10</b>	<b>RESERVES</b>	<b>827 900</b>	<b>p.m.</b>	<b>0</b>	
	<b>Total expenses</b>	<b>52 899 800</b>	<b>49 585 500</b>	<b>44 643 009</b>	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2014		2015		2016	
	Filled on 31.12.2014*		Authorised under the budget**		Authorised under the budget	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	1	0	1	1	0	1
AD 13	0	0	0	0	0	0
AD 12	4	4	11	6	12	7
AD 11	9	7	10	7	10	7
AD 10	7	6	7	4	7	4
AD 9	3	6	2	12	5	11
AD 8	10	5	9	10	7	14
AD 7	2	20	2	21	2	21
AD 6	5	17	3	25	2	26
AD 5	0	24	0	5	0	0
<b>TOTAL AD</b>	<b>41</b>	<b>89</b>	<b>45</b>	<b>91</b>	<b>45</b>	<b>91</b>
AST 11	0	0	0	0	0	0
AST 10	0	0	0	0	0	0
AST 9	1	1	2	0	3	0
AST 8	4	0	4	0	3	2
AST 7	2	3	2	3	2	2
AST 6	2	2	1	3	1	2
AST 5	1	9	1	14	2	16
AST 4	3	14	3	15	2	16
AST 3	0	12	0	9	0	8
AST 2	0	5	0	7	0	5
AST 1	0	2	0	0	0	0
<b>TOTAL AST</b>	<b>13</b>	<b>48</b>	<b>13</b>	<b>51</b>	<b>13</b>	<b>51</b>
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	0	0	0	0	0
AST/SC 2	0	0	0	0	0	0
AST/SC 1	0	0	0	0	0	0
<b>TOTAL AST/SC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>54</b>	<b>137</b>	<b>58</b>	<b>142</b>	<b>58</b>	<b>142</b>
<b>TOTAL STAFF</b>	<b>191</b>		<b>200</b>		<b>200</b>	

\* Not including one offer letter for 1 temporary post AD5.

\*\* In the amending budget 1/2015, one permanent post AST 5 was converted to a temporary post AST 5.