



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE BUDGET 2021 – CT/CA-043/2020EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 22 September 2019 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-028/2019),

Whereas:

(1) The management board should adopt the Centre's budget on the basis of a draft prepared by the Director;

HAS DECIDED AS FOLLOWS:

Article 1

The budget 2021 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This decision shall enter into force on the date of its adoption.

Done at Luxembourg, 22 October 2020.

For the Management Board


Rytis Martikonis

Chairman

Annex: Budget 2021



BUDGET 2021

CT/CA-043/2020EN

CONTENTS

I. INTRODUCTION

- A. GENERAL INTRODUCTION
- B. REVENUE
- C. EXPENDITURE
- D. ACTIVITIES

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

III. STATEMENT OF REVENUE AND EXPENDITURE – DETAILS

ANNEX 1 – ESTABLISHMENT PLAN

I. INTRODUCTION

A. GENERAL INTRODUCTION

The 2021 budget comprises:

- A. This general introduction;
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and organs with which collaboration has been agreed in return for work performed by it, including interinstitutional activities;
- C. A breakdown of the Centre's expenditure by title; and
- D. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2021 and the work programme for 2021 by identifying the resources allocated to each activity in order to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

The 2021 budget reflects the estimates of revenue and expenditure, as included in the Centre's programming document 2021-2023 (Ref. CT/CA-002/2020-01). It is prepared in accordance with Articles 35-37 of the Centre's Financial Regulation. In order to prepare the 2021 budget, the Centre undertook an analysis of its forecast expenditure and obtained clients' forecasts.

The 2021 budget has been prepared on the basis of the prices applicable in 2021 as shown in the table below. All amounts in this document are expressed in euro.

Prices applicable in 2021:

Service provided	Standard (EUR)	Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	96.00	91.20	120.00	172.80
Modification (price per page)	172.00	163.40	215.00	
Revision (price per page)	60.00	57.00	75.00	
Editing (price per page)	39.00	37.05	43.90	
Transcription (price per minute)	8.50	6.50	10.50	
Trade marks (price per page)	EUR 39.05 for 284 686 pages			
Automatic transcription (price per minute)	EUR 2.00			
Paste 'n Go (price per page)	EUR 91.20			
Automatic translation (price per page)	EUR 0.30			
Community designs (price per term)	EUR 4.00			
Term lists (price per term)	EUR 4.00			
Revision of term lists (price per term)	EUR 2.50			
Terminology (price per man/day)	EUR 900			

Language consultancy (price per man/day)	EUR 900
Subtitling (price per minute)	EUR 41.00

Surcharges applicable in 2021:

Type of document	EUR
Complex format (additional surcharge per page and per target language)	15.00
PDF format and paper documents (additional surcharge per page of the source document)	12.00
Confidential documents (i.e. Classified / Sensitive non-classified documents) (additional surcharge per page and per target language)	20.00
Non-EU language (additional surcharge per page and per target language)	10.00
Upload of website documents (additional surcharge per target language (multiple files) or per request (single file))	10.00

B. REVENUE

The total revenue forecast for 2021 is EUR 46.8 million, with EUR 45.5 million in Titles 1-4. The revenue forecast is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	44 228 100
3. Interinstitutional cooperation (European institutions)	629 900
4. Other revenue	642 150
5. Surplus carried over from the previous financial year and transfers from reserves from previous years	1 309 150

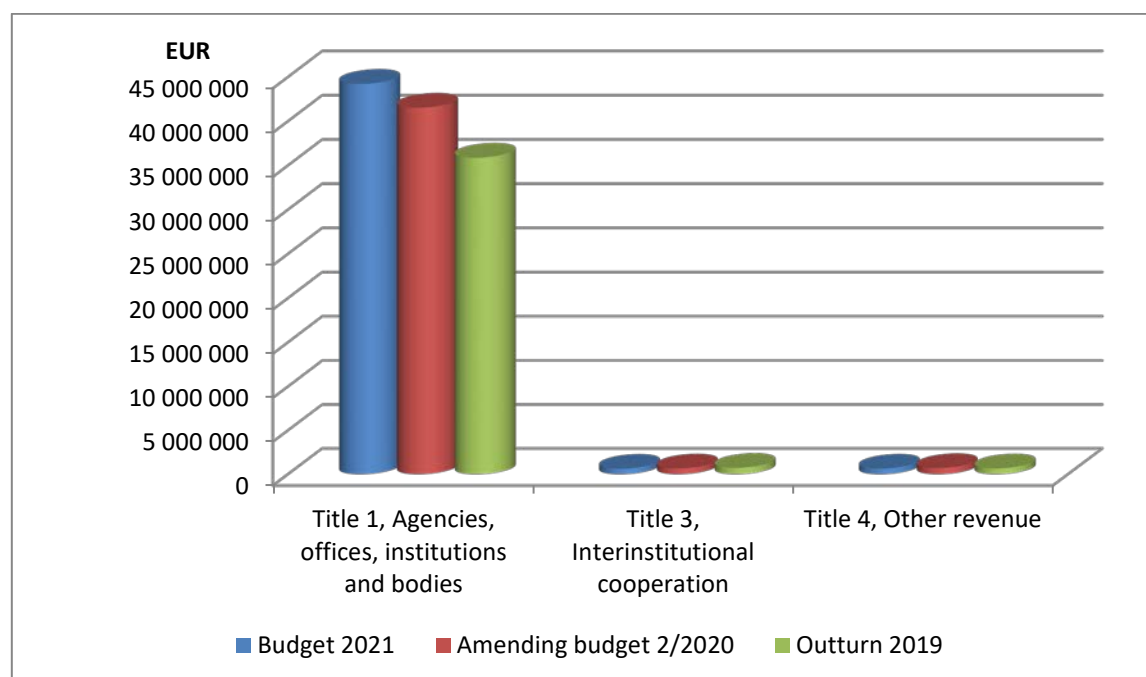
The Centre's forecast revenue is based on the estimates provided by its clients including the possible impact of savings per client calculated by the Centre. It must therefore be underlined that the estimated revenue is subject to change, depending on clients' actual needs and their budgets. On the basis of clients' forecasts, the estimate revenue for 2021 in Title 1 is EUR 44.2 million compared with EUR 41.5 million in the amending budget 2/2020 (6.5%). The forecast revenue for 2021 is EUR 8.3 million more (23.2%) than the actual revenue of EUR 35.9 million received from clients in 2019.

The Centre's biggest client, the EUIPO ('European Union Intellectual Property Office'), based on the new agreement, has forecast a revenue reduction of EUR 1.2 million (-9.7%) for the translation of EU trade marks in 2021 (Item 1006) compared with the amending budget 2/2020. The forecast revenue for 2021 is EUR 2.2 million less (-16.2%) than the actual revenue received for the translation of EU trade marks in 2019. In addition, the EUIPO's revenue forecast for other services has increased by 1.3%, namely from EUR 4.1 million in the amending budget 2/2020 to EUR 4.2 million in 2021 (Item 1005), and this is 21.4% higher (EUR 0.7 million) than the revenue received for other services in 2019. Their overall forecast for 2021 is 8.5% lower (EUR 1.4 million) than the total revenue received from the EUIPO in 2019.

Other significant changes that may be noted compared with the amending budget 2/2020 are decreases in forecasts by EMA ('European Medicines Agency') by 9.7% (EUR -320 100), EU-OSHA ('European Agency for Safety and Health at Work') by 17.9% (EUR -141 500), ECDC ('European Centre for Disease Prevention and Control') by 44.7% (EUR -218 900), Chafea ('Consumers, Health, Agriculture and Food Executive Agency') by 34.8% (EUR -359 200), EASO ('European Asylum Support Office') by 11.7% (EUR -367 900), European Ombudsman by 70% (EUR -237 800). Compared with the amending budget 2/2020, Eurojust ('European Union Agency for Criminal Justice Cooperation') has increased its forecast by 152.7% (EUR 739 400), ERA ('European Union Agency for Railways') by 236.4% (EUR 568 100), Frontex ('European Border and Coast Guard Agency') by 161.3% (EUR 1.6 million), ECHA ('European Chemicals Agency') by 39.7% (EUR 514 400), REA ('Research Executive Agency') by EUR 1.2 million, ACER ('Agency for the Cooperation of Energy Regulators') by 72% (EUR 201 600), EBA ('European Banking Authority') by 51.6% (EUR 369 700), SRB ('Single Resolution Board') by 83.7% (EUR 682 400), Council of the European Union by 114.9% (EUR 169 400). In addition, ELA ('European Labour Authority') as new client foresees an amount of EUR 1.9 million in the 2021 budget. More detailed information on client forecasts and translation volumes is provided in Section D, 'Activities', and Part III, 'Statement of revenue and expenditure - Details'.

The revenue in Title 3 corresponds to the revenue that the Centre receives in its capacity as manager of the IATE database (InterActive Terminology for Europe). The Centre's expenditure for IATE is recorded in Expenditure (Chapter 31).

Figure 1. Revenue broken down by title and year: 2019-2021 (Titles 1, 3 and 4)



In addition to revenue from its clients and interinstitutional cooperation, the Centre forecasts additional revenue in Title 4, mainly comprising bank interest, revenue from subletting part of its rented office space to the Commission ('Consumers, Health, Agriculture and Food Executive Agency' (Chafea)), revenue from the hosting of data centre services for ERA ('European Union Agency for Railways') and a financial contribution from the Luxembourg Government towards the Centre's office rental costs. The forecast for this revenue in 2021 is EUR 642 150 which is 9.6% lower than the amending budget 2/2020 and 4.0% lower than the 2019 outturn.

In order to balance the 2021 budget, the Centre has transferred to revenue EUR 1 241 650 from the 'Reserve for stability pricing', leaving an estimated balance of EUR 1 199 200 in the reserve at the end

of 2021. In addition, the Centre has transferred to revenue EUR 67 500 from the 'Reserve for exceptional investments'. This amount corresponds to the forecast expenditure for the eCdT evolution which is recorded in Expenditure Chapter 32.

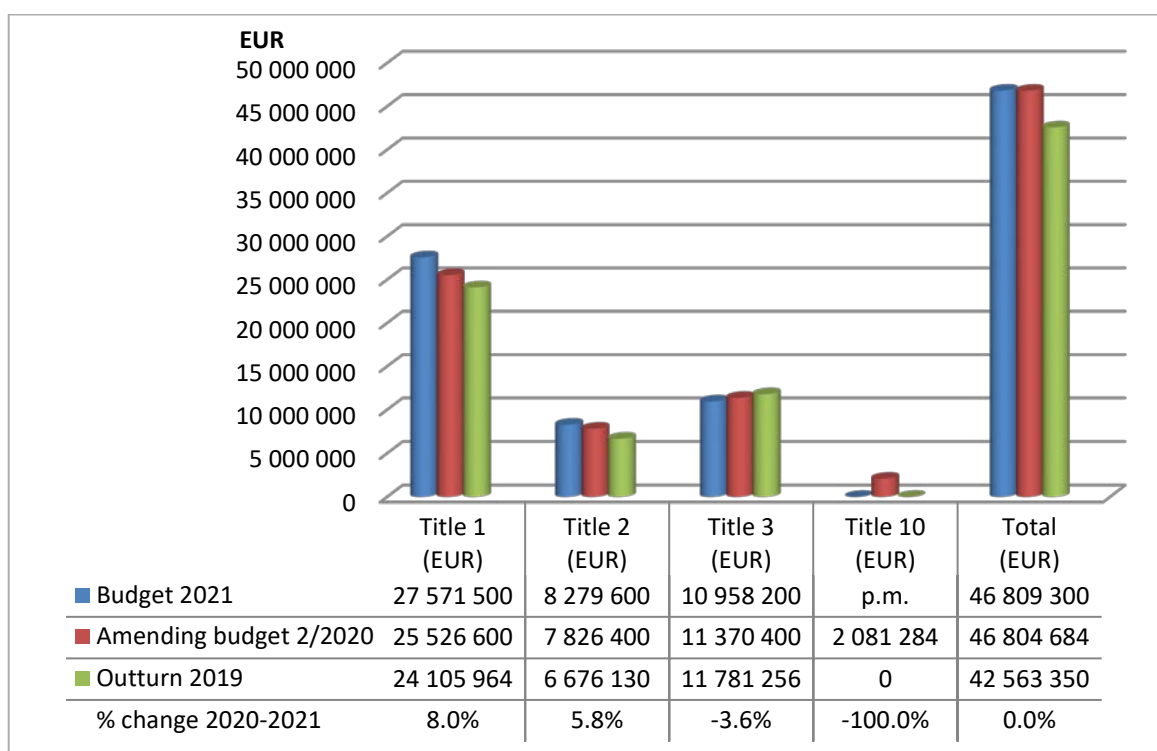
C. EXPENDITURE

The Centre's forecast expenditure for 2021 is EUR 46.8 million. In Titles 1-3, the 2021 budget has increased by 4.7% compared with the amending budget 2/2020 and is 10.0% higher than the 2019 outturn. This increase from 2019 to 2021 is due to the envisaged salary adjustments in 2020 and 2021 as well as other expenditure that is also subject to indexations which are likely to lead to higher expenditure in 2021. In addition, this increase in Titles 1 and 2 is partly compensated by the significant decrease of Title 3 as a result of reducing the volume of outsourcing to external language service providers. The expenditure forecast is broken down as follows:

Title	Expenditure (EUR)
1. Staff	27 571 500
2. Buildings, equipment and miscellaneous operating expenditure	8 279 600
3. Operational Expenditure	10 958 200
10. Reserves	p.m.

In order to respond to the overall increase in staff costs, other index-linked costs and IT costs including the cost for the transformation plan, the Centre has taken several measures to reduce its budget expenditure. The main action has been to significantly reduce expenditure appropriations in the majority of budget items to cover only what is expected to be needed. This means that the Centre has reduced its margin to a minimum across key budget lines and its flexibility is therefore severely reduced. Higher salary indexations, price increases for the Commission's services, IT investment post Transformation Plan or higher costs than forecast for the outsourcing of translation could therefore necessitate reprioritisations in the Centre's budget in order to avoid any new increase. All of this means that the Centre will have to do more with less resources and capitalise on an increased use of available translation technology and on a better balance between outsourcing and in-house capabilities. The measures have been chosen so that the envisaged impact on clients will be minimal. An overview of the expenditure by title, including a comparison with the amending budget 2/2020 budget and the outturn for 2019, is presented in the figure below.

Figure 2. Expenditure broken down by title and year: 2019-2021 (Titles 1, 2, 3 and 10) *



* Title 1: 'Staff'; Title 2: 'Buildings, equipment and miscellaneous operating expenditure'; Title 3: 'Operational expenditure'; and Title 10: 'Reserves'. The budget for Title 10 in 2021 is pro memoria (p.m.) and is shown as '0' in 2019.

Title 1: STAFF

The budget for Title 1 in 2021 reaches EUR 27.6 million, 8.0% higher than the amending budget 2/2020, that is an increase of EUR 2 million. The Centre's budget provides for potential annual salary adjustments, estimated at 0.8% per annum, as well as biennial step advancements and promotions. The budget is based on an Establishment Plan of 193 posts which remains at the same level as that approved by the Budgetary Authority for 2020. The budget also takes into account factors such as the turnover ratio and work patterns of staff. All of the above leads to an increase of 7.0% (EUR 1.3 million) in Article 110, 'Staff in active employment' and the budget for contract staff (Item 1115) has been increased by 26.9 % (EUR 343 100) in 2021 compared with the amending budget 2/2020.

Title 2: BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', reaches EUR 8.3 million in 2021. It has increased by 5.8% compared with the amending budget 2/2020. The increase is mainly due to completion of the majority of the projects arising from the recommendations of the 'Study on the Translation Centre as the linguistic shared service provider for the EU agencies and bodies' and the end of the 2019-2020 programme with the EUIPO.

The Centre receives a financial contribution from the Luxembourg Government towards its office rental costs. This financial contribution is recorded as revenue and does not affect expenditure in Title 2. It should also be underlined that the expenditure in Title 2 includes the expenditure for the hosting of a data centre for ERA ('European Union Agency for Railways') and for the office space that is sublet to Chafea. In conformity with the principle of universality, the revenue received from ERA and Chafea is recorded as revenue, as opposed to offsetting the expenditure.

Title 3: OPERATIONAL EXPENDITURE

The budget for Title 3, 'Operational expenditure', covers the outsourcing of translation services, technical services related to language services, interinstitutional cooperation, and the eCdT programme. It reaches EUR 11.0 million in 2021 and has decreased by 3.6% compared with the amending budget 2/2020. It is EUR 0.8 million lower than the 2019 outturn.

The budget for external translation services constitutes the main part of the title's budget, namely 92.7% in 2021. The actual cost of these services depends on a number of factors, such as changes in the ranking of suppliers under existing framework contracts and the prices agreed under future framework contracts which also depends on economic developments in the Member States. The budget for 2021 is EUR 10.2 million, which is in line with the forecast volumes as well as with the Centre's expectation that the investment in translation technologies will have a positive impact on the expenditure for external translation services. Clearly, real expenditure will heavily depend on the actual demand from the Centre's clients and the actual impact of translation technologies.

Chapter 31 includes the Centre's expenditure for the management of the IATE database as well as the Centre's contribution to other interinstitutional tools which are managed by the Commission. The costs for these tools are governed by annual financial agreements between the parties acting in the framework of the Executive Committee for Translation of the Interinstitutional Committee for Translation and Interpretation (ICTI).

Chapter 32 covers expenditure for the eCdT evolution which reaches EUR 67 500 in 2021. It has decreased by 64.2% compared with the amending budget 2/2020. The expenditure is offset by a transfer from the 'Reserve for exceptional investments' in revenue item 5010.

D. ACTIVITIES

The Centre's activities are defined under three activity areas in the 2021 budget, as set out in the Centre's programming document 2021-2023: 1) Core operational activities; 2) Support activities; and 3) Management and supervision activities.

The human and financial resources for 2021 are allocated to the three activity areas, as shown in the table below. The financial resources included in Titles 1, 2 and 3 are either allocated directly or indirectly to the different services of the Centre. The indirect costs are allocated to the Centre's activities, and consequently to its services, through the mechanisms of the Activity Based Budgeting (ABB) methodology. The details are set out in the Centre's programming document 2021-2023 (Ref. CT/CA-002/2020-01).

	% of human resources (staff)	% of financial resources	Financial resources
Core operational activities	63.5%	74.6%	34 942 720
<i>Translation</i>	11.0%	20.5%	9 612 318
<i>Revision</i>	0.1%	0.0%	5 089
<i>Modification</i>	2.1%	1.8%	846 737
<i>Editing</i>	0.1%	0.0%	13 940
<i>Subtitling</i>	1.0%	0.0%	6 598
<i>Terminology research</i>	1.7%	0.3%	124 657
<i>Internal validation</i>	35.3%	20.7%	9 676 972
<i>Client request management</i>	1.5%	1.1%	500 424
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	3.1%	2.1%	993 489
<i>Outsourcing management</i>	1.4%	1.0%	456 269
<i>Linguistic pre-processing - reference documents (documentary search) REF</i>	0.3%	0.2%	103 029
<i>Post-processing (CAT+TECH)</i>	1.5%	1.1%	493 065
<i>Management of translation memories and machine translation</i>	0.3%	0.2%	103 029
<i>Terminology</i>	0.9%	0.6%	294 367
<i>EUTM workflow</i>	1.5%	1.0%	485 706
<i>Re-ranking</i>	0.6%	0.4%	183 980
<i>IATE</i>	0.9%	1.9%	883 102
<i>External translation services</i>		21.7%	10 160 000
Support activities	25.5%	18.9%	8 838 967
Management and supervision activities	11.1%	6.5%	3 027 613
Appropriations in Title 10: 'Reserves' not allocated to an activity	0%	0%	0
Total	100%	100%	46 809 300

Description of the sub-activity

Activities	Description
<i>Translation</i>	Translating documents and EUTMs. In this activity, only the cost of internal translation is considered since translation is carried out internally.
<i>Revision</i>	Internal translators perform this activity, which consists in comparing the translated version with the original document.
<i>Modification</i>	Internal translators perform this activity, which consists in modifying translated documents based on a new version of the previous text.
<i>Editing</i>	Editing consists in reviewing the version of a document in the same language.
<i>Subtitling</i>	This activity consists in subtitling video material.
<i>Terminology research</i>	This technical activity is carried out by the translation teams and consists in looking for terminology (with references, context, definition, etc.).
<i>Internal validation</i>	Evaluating translations carried out by external service providers.
<i>Client request management</i>	Analysing customer requests and determining the characteristics of the product (format, domain, etc.).
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	Pre-formatting is the preparation of files to be translated so that they are correctly processed by CAT tools. Pre-processing is a set of tasks executed in order to identify repetitive material and facilitate the re-use of the Centre's translation memories (TMs).
<i>Outsourcing management</i>	Selecting external service providers, establishing and managing their contracts.
<i>Linguistic pre-processing - reference documents (documentary search) REF</i>	Processing documents from a linguistic point of view to find the correct reference documents and set the correct parameters for further processing.
<i>Post-processing (CAT+TECH)</i>	Post-formatting are the checks and corrections carried out to the translated files, so that they reproduce the layout of the source file.
<i>Management of translation memories and machine translation</i>	Organising and updating the content of the translation memories and the machine translation corpus.
<i>Terminology</i>	Analysing customer requests and organising the terminology research work.
<i>EUTMs workflow</i>	Analysing customer requests and organising the translation of EUTMs.
<i>Re-ranking</i>	Adapting the order in the list of external service providers on the basis of their quality evaluation.
<i>IATE</i>	Managing the IATE database
<i>External translation services</i>	Expenditure relating to the language services delivered by external service providers.

The table below shows the total number of pages, terms and revenue forecast for 2021 by comparison with the 2020 budget. The table shows the 2021 forecasts provided by clients including the possible impact of savings arising from the pricing structure for the translation of documents per client calculated by the Centre. More detailed information on client forecasts and translation volumes is provided in Part III, 'Statement of revenue and expenditure - Details'.

	Budget 2021	Amending budget 2/2020	Comparison
Total number of pages of EU trade marks forecast	284 686	305 289	-6.7%
Total number of pages of documents forecast	322 443	277 791	16.1%
<i>Total number of pages</i>	<i>607 129</i>	<i>583 080</i>	<i>4.1%</i>
Total number of term lists forecast	60 540	82 183	-26.3%
Total revenue forecast from translations, terminology and term lists	44 228 100	41 536 000	6.5%

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Budget 2021	Amending budget 2/2020	Outturn 2019
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	44 228 100	41 536 000	35 885 220
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	629 900	664 600	733 669
4	OTHER REVENUE	642 150	710 000	669 227
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 309 150	3 894 084	
	Reserve for stability pricing	1 241 650	3 705 784	
	Reserve for exceptional investments	67 500	188 300	
6	REFUNDS	p.m.	p.m.	0
	TOTAL	46 809 300	46 804 684	37 288 116
	EXPENDITURE			
1	STAFF	27 571 500	25 526 600	24 105 964
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 279 600	7 826 400	6 676 130
3	OPERATIONAL EXPENDITURE	10 958 200	11 370 400	11 781 256
10	RESERVES	p.m.	2 081 284	0
	TOTAL	46 809 300	46 804 684	42 563 350

III. STATEMENT OF REVENUE AND EXPENDITURE 2021 - DETAILS

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
REVENUE					
1000	European Environment Agency (EEA)	193 300	237 700	273 645	1 860 pages
1001	European Training Foundation (ETF)	62 400	153 700	96 946	650 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	384 100	376 100	295 624	4 002 pages
1003	European Medicines Agency (EMA)	2 973 900	3 294 000	2 599 656	Documents: 29 077 pages; term lists: 198 terms
1004	European Agency for Safety and Health at Work (EU-OSHA)	647 100	788 600	607 774	6 678 pages
1005	European Union Intellectual Property Office (EUIPO)	4 194 900	4 140 200	3 454 020	Documents: 38 666 pages; term lists: 52 231 terms; Community designs: 8 000 terms
1006	EUIPO trade marks	11 116 400	12 316 400	13 272 441	284 686 pages
1007	Community Plant Variety Office (CPVO)	38 700	38 700	25 381	403 pages
1008	European Union Agency for Law Enforcement Cooperation (Europol)	50 700	49 600	52 051	528 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	486 100	391 900	398 043	5 064 pages
100	Article 100	20 147 600	21 786 900	21 075 581	
1010	European Centre for the Development of Vocational Training (Cedefop)	110 900	137 400	77 632	Documents:1 012 pages; term lists: 184 terms
1012	European Union Agency for Fundamental Rights (FRA)	1 299 400	1 201 300	976 431	13 172 pages
1014	European Investment Bank (EIB)	p.m.	2 700	0	
1015	European Food Safety Authority (EFSA)	225 700	191 200	227 329	2 080 pages
1016	European Union Agency for Criminal Justice Cooperation (Eurojust)	1 223 600	484 200	10 878	12 528 pages
1017	European Maritime Safety Agency (EMSA)	71 300	140 900	102 898	731 pages

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1018	European Aviation Safety Agency (EASA)	32 300	43 400	39 182	336 pages
1019	European Union Agency for Railways (ERA)	808 400	240 300	602 725	8 421 pages
101	Article 101	3 771 600	2 441 400	2 037 074	
1020	European Union Agency for Network and Information Security (ENISA)	71 000	51 100	6 687	732 pages
1021	European Centre for Disease Prevention and Control (ECDC)	271 200	490 100	299 197	2 631 pages
1022	European Border and Coast Guard Agency (Frontex)	2 511 300	961 200	1 023 573	25 508 pages
1023	Education, Audiovisual and Culture Executive Agency (EACEA)	747 400	765 900	681 977	6 770 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	15 900	15 600	1 923	166 pages
1025	European Union Agency for Law Enforcement Training (CEPOL)	18 700	26 300	26 956	195 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	672 300	1 031 500	471 594	6 142 pages
1027	European Global Navigation Satellite Systems Agency (GSA)	22 100	10 800	4 002	228 pages
1028	European Defence Agency (EDA)	4 700	24 100	16 402	49 pages
1029	European Chemicals Agency (ECHA)	1 809 800	1 295 400	1 199 510	17 847 pages
102	Article 102	6 144 400	4 672 000	3 731 818	
1030	European Fisheries Control Agency (EFCA)	204 500	276 900	192 951	2 095 pages
1031	Fusion for Energy Joint Undertaking (F4E JU)	54 500	53 400	5 060	568 pages
1032	European Union Satellite Centre (SatCen)	p.m.	p.m.	0	
1033	Innovation and Networks Executive Agency (INEA)	72 000	52 300	16 723	602 pages

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1034	European Institute of Innovation and Technology (EIT)	54 700	18 100	13 739	Documents: 638 pages; term lists: 440 terms
1035	European Research Council Executive Agency (ERCEA)	14 600	48 000	31 013	151 pages
1036	Research Executive Agency (REA)	1 209 000	55 800	3 273	7 684 pages
1037	Clean Sky 2 Joint Undertaking (Clean Sky 2 JU)	4 200	1 900	7 411	30 pages
1038	European Institute for Gender Equality (EIGE)	65 700	144 100	364 372	732 pages
1039	SESAR Joint Undertaking (SJU)	19 900	30 800	2 484	207 pages
103	Article 103	1 699 100	681 300	637 025	
1041	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	—	—	0	
1042	Innovative Medicines Initiative 2 Joint Undertaking (IMI2 JU)	5 000	29 800	499	Documents: 48 pages; term lists: 96 terms
1043	Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2 JU)	2 200	10 500	0	23 pages
1044	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	—	—	0	
1045	European Asylum Support Office (EASO)	2 775 900	3 143 800	2 804 048	15 292 pages
1046	Agency for the Cooperation of Energy Regulators (ACER)	481 500	279 900	158 761	5 274 pages
1047	European Securities and Markets Authority (ESMA)	586 700	527 200	280 011	6 433 pages
1048	European Banking Authority (EBA)	1 086 200	716 500	611 464	11 203 pages
1049	European Insurance and Occupational Pensions Authority (EIOPA)	122 700	153 600	91 248	1 265 pages
104	Article 104	5 060 200	4 861 300	3 946 030	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1050	Office of the Body of European Regulators for Electronic Communications (BEREC Office)	113 200	29 100	23 992	1 340 pages
1051	European Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)	733 600	789 500	581 100	Documents: 7 868 pages; term lists: 391 terms
1052	Electronic Components and Systems for European Leadership Joint Undertaking (ECSEL JU)	4 700	4 500	0	48 pages
1053	Maritime Analysis and Operation Centre (Narcotics) (MAOC (N))	p.m.	p.m.	0	
1054	Single Resolution Board (SRB)	1 497 800	815 400	964 401	9 879 pages
1055	European Schools	62 900	4 500	4 120	649 pages
1056	Bio-Based Industries Joint Undertaking (BBI JU)	p.m.	p.m.	1 380	
1057	Shift2Rail Joint Undertaking (S2R JU)	p.m.	500	3 128	
1058	Joint Committee of the European Supervisory Authorities (ESAs-JC)	p.m.	p.m.	0	
1059	European High Performance Computing Joint Undertaking (EuroHPC)	500	500	0	5 pages
105	Article 105	2 412 700	1 644 000	1 578 121	
1060	European Labour Authority (ELA)	1 886 500	1 700	0	19 456 pages
106	Article 106	1 886 500	1 700	0	
1099	Revenue from new clients	182 400	p.m.	235 548	2 000 pages
109	Article 109	182 400	p.m.	235 548	
10	PAYMENTS FROM THE AGENCIES, OFFICES AND BODIES	41 304 500	36 088 600	33 241 197	
1100	European Commission	1 190 100	3 646 900	1 064 924	Documents: 12 906 pages. The volume for documents includes the volumes estimated for DG Justice, Consumers and DG Employment, Social Affairs and Inclusion and DG GROW Directorate-General Internal Market, Industry, Entrepreneurship and SMEs.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1101	European Parliament	p.m.	p.m.	0	
1102	Council of the European Union	316 800	147 400	161 590	3 885 pages
1103	European Court of Auditors	13 300	14 800	5 021	130 pages
1104	European Committee of the Regions	p.m.	5 800	17 340	
1105	European Economic and Social Committee	p.m.	3 000	42 020	
1106	Court of Justice of the European Union	p.m.	1 800	19 845	
1107	European Central Bank	58 800	84 900	35 594	523 pages
1108	European Ombudsman	102 000	339 800	268 357	1 063 pages
1109	European Data Protection Supervisor (EDPS)	1 242 600	1 203 000	1 029 336	12 816 pages
110	Article 110	2 923 600	5 447 400	2 644 024	
11	PAYMENTS FROM THE INSTITUTIONS	2 923 600	5 447 400	2 644 024	
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	44 228 100	41 536 000	35 885 220	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2000	Subsidy from the Commission	p.m.	p.m.	0	
200	Subsidy from the Commission	p.m.	p.m.	0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
20	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	629 900	664 600	733 669	This item covers revenue received due to the Centre's management of interinstitutional projects, notably the project IATE.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
300	Interinstitutional cooperation	629 900	664 600	733 669	
30	INTERINSTITUTIONAL COOPERATION	629 900	664 600	733 669	
3	INTERINSTITUTIONAL COOPERATION	629 900	664 600	733 669	
4000	Bank interest	10 000	15 000	11 299	
400	Bank interest	10 000	15 000	11 299	This article covers interest which the Centre receives on its bank accounts.
4010	Miscellaneous repayments	388 900	451 750	414 678	
401	Miscellaneous repayments	388 900	451 750	414 678	This article covers miscellaneous repayments, including income from the subletting of office space and parking spaces and the hosting of a data centre for the European Union Agency for Railways.
4020	Financial contribution from the Luxembourg Government	243 250	243 250	243 250	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental charges
402	Other contributions	243 250	243 250	243 250	
40	OTHER REVENUE	642 150	710 000	669 227	
4	OTHER REVENUE	642 150	710 000	669 227	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 17(1) of the Centre's Financial Regulation of 22 September 2019.
500	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from 'Reserve for exceptional investments'	67 500	188 300	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenditure in Chapter 32, 'Expenditure relating to the eCdT programme'.
5015	Transfer from 'Reserve for stability pricing'	1 241 650	3 705 784	0	The transfer from the 'Reserve for stability pricing' is necessary to balance the budget.
501	Transfers from reserves from previous years	1 309 150	3 894 084	0	
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 309 150	3 894 084	0	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	1 309 150	3 894 084	0	
6000	Refunds to clients	p.m.	p.m.	0	
600	Refunds to clients	p.m.	p.m.	0	
60	REFUNDS TO CLIENTS	p.m.	p.m.	0	
6	REFUNDS	p.m.	p.m.	0	
Total Revenue		46 809 300	46 804 684	37 288 116	
EXPENDITURE					
1100	Basic salaries	16 087 300	15 088 000	14 376 811	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover the basic salaries of officials and temporary staff.
1101	Family allowances	1 529 100	1 310 000	1 310 837	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 535 500	2 431 800	2 332 712	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	13 600	13 400	10 242	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	20 165 500	18 843 200	18 030 603	
1113	Trainees	36 900	36 600	21 968	This appropriation is intended to cover expenditure relating to trainees.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1115	Contract staff	1 619 500	1 276 400	1 170 684	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof.
111	Contract staff and trainees	1 656 400	1 313 000	1 192 651	This article was previously called 'Auxiliary staff and local staff'.
1120	Professional training of staff	177 200	153 600	110 861	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	177 200	153 600	110 861	
1130	Insurance against sickness	538 600	516 200	514 052	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	79 600	69 400	57 521	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	134 300	130 600	129 336	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights				Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 306 400	3 144 600	3 131 680	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	4 058 900	3 860 800	3 832 588	
1140	Childbirth and death allowances and grants	1 400	1 200	0	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1141	Travel expenses for annual leave	238 700	235 000	215 477	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	240 100	236 200	215 477	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in the AST category and local staff whom it has not been possible to compensate by free time under the normal arrangements.
115	Overtime	p.m.	p.m.	0	
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement for freelance interpreters, whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	269 200	262 600	200 360	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	269 200	262 600	200 360	
1180	Miscellaneous expenditure on staff recruitment	38 800	27 800	36 416	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	11 600	11 600	2 690	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1182	Installation, resettlement and transfer allowances	38 300	35 800	22 643	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	20 400	17 000	26 600	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	53 100	56 600	56 608	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfers	162 200	148 800	144 958	
1190	Salary weightings	1 500	1 000	26	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	1 500	1 000	26	
11	STAFF IN ACTIVE EMPLOYMENT	26 731 000	24 819 200	23 727 525	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	72 100	45 400	53 750	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.
130	Missions and duty travel	72 100	45 400	53 750	
1310	Mission expenses linked to training	26 400	21 200	13 300	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel linked to training	26 400	21 200	13 300	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
13	MISSIONS AND DUTY TRAVEL	98 500	66 600	67 050	
1400	Restaurants and canteens	2 900	2 500	3 615	
140	Socio-medical infrastructure	2 900	2 500	3 615	
1410	Medical service	52 000	44 400	28 300	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	52 000	44 400	28 300	
1420	Other expenditure	584 000	495 400	187 300	This appropriation is intended to cover expenditure relating to participation in the Committee on Social Activities and to nurseries and educational institutions. The appropriation is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	14 000	8 705	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	598 000	509 400	196 005	
14	SOCIO-MEDICAL INFRASTRUCTURE	652 900	556 300	227 920	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
1620	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
162	Other expenditure	p.m.	p.m.	0	
1630	Early childhood centre	85 100	81 000	83 400	This appropriation is intended to cover expenditure relating to nurseries and educational institutions. The appropriation is based on the forecast by the European Parliament.
163	Early childhood centre	85 100	81 000	83 400	
1640	Additional aid for disabled persons	1 500	1 000	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 500	1 000	0	
16	SOCIAL SERVICES	86 600	82 000	83 400	
1700	Entertainment and representation expenses	2 500	2 500	69	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
170	Entertainment and representation	2 500	2 500	69	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 500	69	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	
1	STAFF	27 571 500	25 526 600	24 105 964	
2000	Rental of buildings and associated costs	2 333 300	2 386 400	2 362 911	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	2 333 300	2 386 400	2 362 911	
2010	Insurance	11 100	10 800	9 256	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
201	Insurance	11 100	10 800	9 256	
2020	Water, gas, electricity and heating	208 700	246 800	201 410	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	208 700	246 800	201 410	
2030	Cleaning and maintenance	225 500	267 900	222 539	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	225 500	267 900	222 539	
2040	Fitting-out of premises	16 000	8 000	11 466	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	16 000	8 000	11 466	
2050	Security and surveillance of buildings	223 400	201 900	167 962	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	223 400	201 900	167 962	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	3 018 000	3 121 800	2 975 543	
2100	Purchase, work on, servicing and maintenance of hardware and software	2 557 500	2 108 100	1 424 966	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
210	Information technology	2 557 500	2 108 100	1 424 966	
2120	External services for the operation, implementation, development and maintenance of software and systems	1 971 100	1 838 700	1 689 474	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	1 971 100	1 838 700	1 689 474	
21	DATA PROCESSING	4 528 600	3 946 800	3 114 441	
2204	Office equipment	5 000	5 000	4 783	This appropriation is intended to cover the purchase, leasing, maintenance and repair of office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and office equipment	5 000	5 000	4 783	
2210	New purchases	10 000	10 000	3 377	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	10 000	10 000	3 377	
2230	New purchases of vehicles				This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	7 700	9 600	8 383	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	700	2 300	5 000	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	8 400	11 900	13 383	
2250	Documentation and library expenditure	24 000	24 000	20 342	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
2255	Documentation, translation and multilingual tools	15 000	p.m.	0	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	39 000	24 000	20 342	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	62 400	50 900	41 884	
2300	Stationery and office supplies	16 000	24 000	23 745	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	16 000	24 000	23 745	
2320	Bank charges	2 500	2 000	1 408	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	2 500	2 000	1 408	
2330	Legal expenses	20 000	20 000	0	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	20 000	20 000	0	
2340	Damages	p.m.	p.m.	0	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	0	
2350	Miscellaneous insurance	10 600	9 100	9 873	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	2 500	2 000	2 500	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	3 000	3 000	3 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 100	3 100	1 890	This appropriation is intended to cover other operating expenditure not specifically provided for.

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
235	Other operating expenditure	19 200	17 200	17 263	
2360	External audit and evaluation services	10 000	15 000	9 047	This appropriation is intended to cover costs relating to the External audit and evaluation services.
236	External audit and evaluation services	10 000	15 000	9 047	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the Commission	131 700	129 200	137 000	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	10 000	10 000	5 224	This appropriation is intended to cover the costs of publishing the Centre's budget, activity report and other communication activities.
2394	Dissemination	10 000	20 000	11 923	This appropriation is intended to cover dissemination activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	12 000	12 000	10 602	This appropriation is intended to cover services provided to the Centre by the EU institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	163 700	171 200	164 749	
23	CURRENT ADMINISTRATIVE EXPENDITURE	231 400	249 400	216 212	
2400	Postage and delivery charges	19 200	19 200	19 006	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
240	Postage	19 200	19 200	19 006	
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	238 500	242 300	111 146	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	238 500	242 300	111 146	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
24	POSTAGE AND TELECOMMUNICATIONS	257 700	261 500	130 152	
2500	Meetings in general	4 000	2 000	1 257	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	4 000	2 000	1 257	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	35 000	5 000	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	35 000	5 000	
25	EXPENDITURE ON MEETINGS	24 000	37 000	6 257	
2600	Management Board meetings	20 000	20 000	12 500	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on meetings	20 000	20 000	12 500	
2610	Organisation of Management Board meetings	7 500	9 000	5 715	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	7 500	9 000	5 715	
2650	Interpreting	30 000	30 000	37 000	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	30 000	30 000	37 000	
26	MANAGEMENT BOARD	57 500	59 000	55 215	
2700	Limited consultations, studies and surveys	100 000	100 000	136 425	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancies, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	100 000	100 000	136 425	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
27	CONSULTATIONS AND STUDIES	100 000	100 000	136 425	This chapter was previously called 'Information: Acquisition, archiving, production and dissemination'.
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 279 600	7 826 400	6 676 130	
3000	External translation services	10 160 000	10 410 000	10 815 571	This appropriation is intended to cover expenditure relating to the provision of language services by external service providers.
3001	Technical services related to language services	60 000	60 000	28 874	This appropriation is intended to cover expenditure on technical services related to language services.
300	External translation services	10 220 000	10 470 000	10 844 446	
30	EXTERNAL TRANSLATION SERVICES	10 220 000	10 470 000	10 844 446	
3100	Interinstitutional cooperation in the language field	670 700	712 100	703 188	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field. Expenditure for the IATE project is covered by the revenue in Item 3002, 'Management of interinstitutional projects' excluding the Centre's share of that expenditure.
310	Expenditure relating to interinstitutional cooperation	670 700	712 100	703 188	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	670 700	712 100	703 188	
3200	Mission expenses and other staff expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on missions relating to the eCdT programme.
3201	Miscellaneous operating expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT programme excluding IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT programme.
3203	Information technology consultancy relating to the eCdT programme	67 500	188 300	233 623	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT programme.
320	Expenditure relating to the eCdT programme	67 500	188 300	233 623	
32	EXPENDITURE RELATING TO THE ECdT PROGRAMME	67 500	188 300	233 623	This chapter holds appropriations for expenditure relating to the eCdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	10 958 200	11 370 400	11 781 256	

Item Article Chapter Title	Description	Budget 2021	Amending budget 2/2020	Outturn 2019	Remarks
10003	Reserve for stability pricing	p.m.	p.m.	0	Reserve created in 2011 for stability pricing. At the end of 2021, the total amount of the reserve is EUR 1 199 203.
10004	Permanent prefinancing fund	p.m.	p.m.	0	The permanent prefinancing fund is provided for by Article 71a of the Financial Regulation of the Translation Centre. The total amount of the fund is EUR 16 529 466.
10006	Reserve for exceptional investments	p.m.	p.m.	0	At the end of 2021, the total amount of the reserve is EUR 79 678, taking into account the consumption in revenue item 5010.
10008	Deficit carried over from the previous financial year	p.m.	2 081 284	0	Deficit carried over from the previous financial year in accordance with Article 17(3) of the Centre's Financial Regulation of 22 September 2019.
1000	Provisional appropriations	p.m.	2 081 284	0	
100	PROVISIONAL APPROPRIATIONS	p.m.	2 081 284	0	
10	RESERVES	p.m.	2 081 284	0	
	Total Expenditure	46 809 300	46 804 684	42 563 350	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2019		2020		2021	
	Filled on 31.12.2019		Authorised under the EU budget 2020		Centre's request for the draft EU budget 2021	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	0	0	1	1	1	1
AD 13	1	0	1	0	1	0
AD 12	9	5	16	11	16	12
AD 11	4	4	8	5	10	5
AD 10	5	7	8	5	7	5
AD 9	5	4	5	13	5	15
AD 8	6	16	0	21	0	22
AD 7	7	18	5	26	5	28
AD 6	3	20	1	8	0	2
AD 5	1	12	0	0	0	0
TOTAL AD	41	86	45	90	45	90
AST 11	0	0	0	0	0	0
AST 10	0	0	1	0	1	0
AST 9	4	0	3	1	3	2
AST 8	1	3	1	2	1	1
AST 7	0	2	0	4	1	5
AST 6	1	7	1	7	0	9
AST 5	1	14	0	20	0	19
AST 4	0	8	0	12	0	12
AST 3	0	10	0	4	0	2
AST 2	0	0	0	0	0	0
AST 1	0	0	0	0	0	0
TOTAL AST	7	44	6	50	6	50
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	1	0	1	0	1
AST/SC 2	0	1	0	1	0	1
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	2	0	2	0	2
TOTAL	48	132	51	142	51	142
TOTAL STAFF	180		193		193	

Estimate of number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2019 (actually filled)	2020	2021
FG IV	9,4	14,0	14,0
FG III	5,7	14,0	14,0
FG II	6,9	0,0	0,0
FG I	0,0	0,0	0,0
Total CA	22	28	28