



Management Board

AMENDING BUDGET 1/2011

CT/CA-064/2011EN

CONTENTS

- I. INTRODUCTION
- II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW
- III. STATEMENT OF REVENUE FOR 2011
- IV. STATEMENT OF EXPENDITURE FOR 2011
- ANNEX 1 ESTABLISHMENT PLAN

ADOPTED BY THE MANAGEMENT BOARD ON 13 OCTOBER 2011

I. INTRODUCTION

The Centre has drawn up this amending budget 1/2011, in accordance with Article 28 of its Financial Regulation of 25 March 2009, for the following reasons.

In the first six months of the year the volume of translation was lower than anticipated on the basis of clients' forecasts received in October 2010 when the initial budget was drafted. The Translation Centre asked its clients to confirm their forecasts of the volume of translation they intended to send to the Centre. The new forecasts, made in July 2011, confirmed a significant fall in volume and, as a direct consequence, in revenue, of over 16% (EUR 6.7 million). Accordingly, the Centre has amended its budget.

In addition, on 14 June 2011 the Translation Centre proposed to the Management Board, using consultation method¹, that the 2010 surplus (EUR 9.2 million) be used to create two exceptional reserves, one for the development of a more effective translation demand management tool (e-CdT programme) (EUR 4.3 million), the other to allow the Centre to keep prices stable in 2012 and 2013 (EUR 4.9 million).

The amending budget includes the creation of these two reserves. However, the amount of the price-stabilisation reserve is lower than that proposed in the above-mentioned consultation. This is because EUR 1.8 million of the surplus has had to be used to compensate for the fall in revenue from clients.

STATEMENT OF REVENUE

The following amendments have been made to the statement of revenue:

- a) Updating of the budget forecasts for clients, on the basis of their most recent estimates of their translation requirements. To summarise, the result is a fall of EUR 6 130 300 in Title 1 (Payments from the agencies, offices, institutions and bodies) and a slight fall of EUR 359 100 in Title 3 (Interinstitutional Cooperation). Many of the individual forecasts from clients involved significant changes, the biggest coming from the OHIM involving a fall of almost EUR 2.2 million for trademarks and of almost EUR 900 000 for documents.

NB

Some of the revised figures for revenue from clients are higher than the revised forecasts of the clients but are in line with the amounts already invoiced by the Centre in 2011, including revenue from translations ordered at the end of 2010 but invoiced in 2011.

- b) Reduction in bank interest of EUR 200 000 in comparison with the sum forecast in the initial budget (Title 4). This is the result of a fall in the amounts of cash held in current and savings

¹ Note GD/CS/cl-057/2011

accounts following repayment to the Commission, in 2010, of the contribution to the pension scheme for the period 1998-2009 (EUR 18.3 million).

- c) In accordance with Article 16 of the Financial Regulation, the sum corresponding to the budget surplus from previous years, namely EUR 9.2 million, has been entered as revenue for 2011.
- d) To balance the 2011 amending budget the Centre has entered EUR 1.8 million as additional revenue from the OHIM. The amount of this additional revenue is in line with the price grid developed by the Centre for different volumes of trademark translation. The volume of translation taken into account in calculating the EUR 1.8 million is based on the OHIM's revised figures from July 2011. The final amount of this additional revenue will thus be calculated only at the end of the year, on the basis of the actual volume in 2011.
- e) Creation of six new budget lines, either marked as 'token entry' (p.m.) or containing the amounts for services already invoiced at the end of June 2011, following the conclusion of agreements with the following new clients:

1045	European Asylum Support Office (EASO)	EUR 135 200
1046	Agency for the Cooperation of Energy Regulators (ACER)	EUR 6 600
1047	European Securities and Markets Authority (ESMA)	p.m.
1048	European Banking Authority (EBA)	EUR 3 400
1049	European Insurance and Occupational Pensions Authority (EIOPA)	p.m.
1050	Body of European Regulators for Electronic Communications (BEREC)	p.m.

STATEMENT OF EXPENDITURE

The Translation Centre has re-examined the expenditure titles in the 2011 budget, for the reasons mentioned in the introduction and because of a reduced need for resources under Title 1 (Staff).

- a) Reduction in appropriations allocated for expenditure under Title 1 (Staff) of EUR 1 510 000. This reduction is mainly due to the fact that the 225 posts in the establishment plan are not all occupied and, for the record, the establishment plan was reduced to 220 posts in the preliminary draft budget for 2012 which was approved by the Management Board in March 2011.
- b) The amount allocated in Title 2 (Buildings, equipment and miscellaneous operating expenditure) has fallen slightly (EUR 112 400) and a number of adjustments have been made in the title, through transfers.
- c) Reduction in appropriations allocated for operational expenditure under Title 3 of EUR 1 500 000 because of the fall in the forecast number of pages to be translated.

- d) Creation of a reserve of EUR 4.3 million for exceptional investment, intended to provide the Centre with the e-CdT programme which is to include, in particular, a more effective translation workflow management tool.
- e) Creation of a budget line in Title 10 (Reserves). The reserve (budget line 10003), of EUR 3.1 million, is intended to be used to keep prices stable for the next two years.

ESTABLISHMENT PLAN

In June 2011 the Centre had 211 staff; the establishment plan contains a total of 225 posts. Staff are currently being recruited but the total number of staff will not exceed the 220 which appears in the establishment plan of the preliminary draft budget for 2012.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title Chapter	Heading	Final budget 2011 (EUR)	Amending budget	Preliminary budget 2011 (EUR)
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	39 215 700	-4 330 300	43 546 000
2	SUBSIDY FROM THE COMMISSION	p.m.		p.m.
3	INTERINSTITUTIONAL COOPERATION	2 451 700	-359 100	2 810 800
4	OTHER REVENUE	400 000	-200 000	600 000
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR	9 231 700	9 231 700	p.m.
6	REFUNDS	p.m.		p.m.
	GRAND TOTAL	51 299 100	4 342 300	46 956 800
	EXPENDITURE			
1	STAFF	25 432 100	-1 510 000	26 942 100
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	4 704 600	-107 400	4 812 000
3	OPERATIONAL EXPENDITURE	13 702 700	-1 500 000	15 202 700
10	RESERVES	7 459 700	7 459 700	p.m.
	GRAND TOTAL	51 299 100	4 342 300	46 956 800

III. STATEMENT OF REVENUE 2011

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES			
1 0	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES			
1 0 0	<i>Payments from the agencies, offices, institutions and bodies</i>			
1 0 0 0	European Environment Agency (EEA)	400 000	0	400 000
1 0 0 1	European Training Foundation (ETF)	259 500	0	259 500
1 0 0 2	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	756 400	0	756 400
1 0 0 3	European Medicines Agency (EMA)	2 956 100	-529 800	3 485 900
1 0 0 4	European Agency for Safety and Health at Work (EU-OSHA)	730 100	3 500	726 600
1 0 0 5	Office for Harmonization in the Internal Market (OHIM)	4 748 400	-880 200	5 628 600
1 0 0 6	OHIM trademarks	14 468 000	-2 185 300	16 653 300
	Implementation of TM pricing scale per volume	1 800 000	1 800 000	p.m.
1 0 0 7	Community Plant Variety Office (CPVO)	120 000	0	120 000
1 0 0 8	European Police Office (Europol)	1 104 400	-298 900	1 403 300
1 0 0 9	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	412 000	-238 000	650 000
	<i>Article 1 0 0 – Total</i>	27 754 900	-2 328 700	30 083 600
1 0 1				
1 0 1 0	European Centre for the Development of Vocational Training (CEDEFOP)	138 100	22 800	115 300
1 0 1 2	European Union Agency for Fundamental Rights (FRA)	1 315 900	-32 600	1 348 500
1 0 1 3	European Agency for Reconstruction (EAR)	p.m.		p.m.
1 0 1 4	European Investment Bank (EIB)	16 700	16 700	p.m.
1 0 1 5	European Food Safety Authority (EFSA)	450 000	-210 000	660 000
1 0 1 6	European Judicial Cooperation Unit (Eurojust)	5 000	0	5 000

III. STATEMENT OF REVENUE 2011

Title Chapter Article Item	Remarks
1	
10	
100	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
1000	
1001	
1002	
1003	
1004	
1005	
1006	Decrease from 520 415 to 452 126 pages (- 68 289 pages). The price of EUR 32/page was indicated for a minimum volume of 520 000 pages. For the purpose of preparation of the amending budget the unit price of EUR 36 per page was used in the calculation. The exact unit price for the year 2011 will be determined in the year end by applying the price grid developed by the Centre for different volumes of trademarks.
	EUR 4 per page x 452 126 pages, i.e. EUR 1 808 504, rounded down to EUR 1 800 000.
1007	
1008	
1009	Though the client announced a drop of EUR 335 600 from its initial forecast, the new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
101	
1010	
1012	Though the client announced a drop of EUR 914 140 from its initial forecast, the new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
1013	
1014	The new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
1015	
1016	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
1 0 1 7	European Maritime Safety Agency (EMSA)	204 400	0	204 400
1 0 1 8	European Aviation Safety Agency (EASA)	1 509 800	-690 200	2 200 000
1 0 1 9	European Railway Agency (ERA)	530 400	80 400	450 000
	<i>Article 1 0 1 – Total</i>	4 170 300	-812 900	4 983 200
1 0 2				
1 0 2 0	European Network and Information Security Agency (ENISA)	100 000	0	100 000
1 0 2 1	European Centre for Disease Prevention and Control (ECDC)	489 100	-174 600	663 700
1 0 2 2	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	254 200	3 100	251 100
1 0 2 3	Education, Audiovisual and Culture Executive Agency (EACEA)	639 000	-350 500	989 500
1 0 2 4	Executive Agency for Competitiveness and Innovation (EACI)	30 300	-6 900	37 200
1 0 2 5	European Police College (CEPOL)	10 000	-100 000	110 000
1 0 2 6	Executive Agency for Health and Consumers (EAHC)	157 700	27 700	130 000
1 0 2 7	European GNSS Supervisory Authority (GSA)	20 500	0	20 500
1 0 2 8	European Defence Agency (EDA)	10 000	5 000	5 000
1 0 2 9	European Chemicals Agency (ECHA)	3 618 600	-659 100	4 277 700
	<i>Article 1 0 2 – Total</i>	5 329 400	-1 255 300	6 584 700
1 0 3				
1 0 3 0	Community Fisheries Control Agency (CFCA)	152 000	2 000	150 000
1 0 3 1	Fusion for Energy (F4E)	50 000	0	50 000
1 0 3 2	European Union Satellite Centre (EUSC)	p.m.	0	p.m.
1 0 3 3	Trans-European Transport Network Executive Agency (TEN-T EA)	26 400	-7 800	34 200
1 0 3 4	European Institute of Innovation and Technology (EIT)	58 600	-29 300	87 900
1 0 3 5	European Research Council Executive Agency (ERCEA)	65 300	20 600	44 700

Title Chapter Article Item	Remarks
1 0 1 7	
1 0 1 8	
1 0 1 9	The new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
1 0 2	
1 0 2 0	
1 0 2 1	Though the client announced a drop of EUR 327 480 from its initial forecast, the new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
1 0 2 2	The new amount corresponds to that which the Centre already invoiced the client during the first half of 2011.
1 0 2 3	
1 0 2 4	
1 0 2 5	
1 0 2 6	
1 0 2 7	
1 0 2 8	
1 0 2 9	
1 0 3	
1 0 3 0	
1 0 3 1	
1 0 3 2	
1 0 3 3	
1 0 3 4	
1 0 3 5	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
1 0 3 6	Research Executive Agency (REA)	52 100	31 100	21 000
1 0 3 7	Clean Sky Joint Undertaking (CSJU)	9 800	9 800	p.m.
1 0 3 8	European Institute for Gender Equality (EIGE)	419 200	-24 800	444 000
1 0 3 9	SESAR Joint Undertaking (SJU)	29 800	-5 200	35 000
	<i>Article 1 0 3 – Total</i>	863 200	-3 600	866 800
1 0 4				
1 0 4 0	European Data Protection Supervisor (EDPS)	913 600	-114 100	1 027 700
1 0 4 1	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	5 600	5 600	p.m.
1 0 4 2	Innovative Medicines Initiative Joint Undertaking (IMIJU)	29 100	29 100	p.m.
1 0 4 3	Fuel Cells and Hydrogen Joint Undertaking (FCH JU)	4 400	4 400	p.m.
1 0 4 4	European Nanoelectronics Initiative Advisory Council Joint Undertaking (ENIAC JU)	p.m.	0	
1 0 4 5	European Asylum Support Office (EASO)	135 200	135 200	p.m.
1 0 4 6	Agency for the cooperation of Energy Regulators (ACER)	6 600	6 600	
1 0 4 7	European Securities and Market Authority (ESMA)	p.m.	0	
1 0 4 8	European Banking Authority (EBA)	3 400	3 400	
1 0 4 9	European Insurance and Occupational Pension Authority (EIOPA)	p.m.	0	
	<i>Article 1 0 4 – Total</i>	1 097 900	70 200	1 027 700
1 0 5				
1 0 5 0	Body of European Regulators for Electronic Communications (BEREC)	p.m.	0	
	<i>Article 1 0 5 – Total</i>	p.m.	0	p.m.
	CHAPTER 1 0 – TOTAL	39 215 700	-4 330 300	43 546 000
	Title 1 – Total	39 215 700	-4 330 300	43 546 000
2	SUBSIDY FROM THE COMMISSION			
2 0	SUBSIDY FROM THE COMMISSION			

Title Chapter Article Item	Remarks
1036	
1037	
1038	
1039	
104	
1040	
1041	
1042	
1043	
1044	
1045	
1046	
1047	
1048	
1049	
105	
1050	
2	
20	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
2 0 0	<i>Subsidy from the Commission</i>			
2 0 0 0	Subsidy from the Commission	p.m.	0	p.m.
	<i>Article 2 0 0 – Total</i>	p.m.	0	p.m.
	CHAPTER 2 0 – TOTAL	p.m.	0	p.m.
	Title 2 – Total	p.m.	0	p.m.
3	INTERINSTITUTIONAL COOPERATION			
3 0	INTERINSTITUTIONAL COOPERATION			
3 0 0	<i>Interinstitutional cooperation</i>			
3 0 0 0	European Commission – DG Employment	1 200 000	-100 000	1 300 000
3 0 0 1	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	0	p.m.
3 0 0 2	Management of interinstitutional projects	724 400	0	724 400
3 0 0 3	European Parliament	p.m.	0	p.m.
3 0 0 4	Council of the European Union	40 600	-161 500	202 100
3 0 0 5	European Court of Auditors	30 000	-44 400	74 400
3 0 0 6	Committee of the Regions of the European Union	p.m.	0	p.m.
3 0 0 7	European Economic and Social Committee	p.m.	0	p.m.
3 0 0 8	Court of Justice of the European Union	p.m.	0	p.m.
3 0 0 9	Contribution to Community programmes	p.m.	0	p.m.
	<i>Article 3 0 0 – Total</i>	1 995 000	-305 900	2 300 900
3 0 1				
3 0 1 0	European Central Bank	6 700	-53 200	59 900
3 0 1 1	European Ombudsman	450 000	0	450 000
	<i>Article 3 0 1 – Total</i>	456 700	-53 200	509 900
	CHAPTER 3 0 – TOTAL	2 451 700	-359 100	2 810 800

Title Chapter Article Item	Remarks
2 0 0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2 0 0 0	
3	
3 0	
3 0 0	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
3 0 0 0	
3 0 0 1	
3 0 0 2	
3 0 0 3	
3 0 0 4	
3 0 0 5	
3 0 0 6	
3 0 0 7	
3 0 0 8	
3 0 0 9	Revenue deriving from the Centre's participation in Community programmes.
3 0 1	
3 0 1 0	
3 0 1 1	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
	Title 3 – Total	2 451 700	-359 100	2 810 800
4	OTHER REVENUE			
4 0	OTHER REVENUE			
4 0 0	Bank interest			
4 0 0 0	Bank interest	400 000	-200 000	600 000
	<i>Article 4 0 0 – Total</i>	400 000	-200 000	600 000
4 0 1	Miscellaneous repayments			
4 0 1 0	Miscellaneous repayments	p.m.	0	p.m.
	<i>Article 4 0 1 – Total</i>	p.m.	0	p.m.
	CHAPTER 4 0 – TOTAL	400 000	-200 000	600 000
	Title 4 – Total	400 000	-200 000	600 000
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVE FUNDS FROM PREVIOUS YEARS			
5 0	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVE FUNDS FROM PREVIOUS YEARS			
5 0 0	Surplus carried over from the previous financial year			
5 0 0 0	Surplus carried over from the previous financial year	9 231 700	9 231 700	p.m.
	<i>Article 5 0 0 – Total</i>	9 231 700	9 231 700	p.m.
5 0 1	Transfers from reserve funds from previous years			
5 0 1 0	Transfer from the reserve fund for exceptional investments	p.m.	0	p.m.
	<i>Article 5 0 1 – Total</i>	p.m.	0	p.m.
	CHAPTER 5 0 – TOTAL	9 231 700	9 231 700	p.m.
	Title 5 – Total	9 231 700	9 231 700	p.m.
	GRAND TOTAL	51 299 100	4 342 300	46 956 800

Title Chapter Article Item	Remarks
4	
40	
400	This article covers interest which the Centre will receive on its bank accounts.
4000	
401	This article covers miscellaneous repayments (private telephone calls, etc.).
4010	
5	
50	
500	
5000	Surplus carried over from the previous financial year. Article 16 of the Financial Regulation of the Centre of 22 December 2003.

IV. STATEMENT OF EXPENDITURE 2011

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
1	STAFF			
11	STAFF IN ACTIVE EMPLOYMENT			
110	Staff in active employment			
1100	Basic salaries	14 544 400	-720 000	15 264 400
1101	Family allowances	1 538 400	-380 000	1 918 400
1102	Expatriation and foreign-residence allowances	2 348 700	-230 000	2 578 700
1103	Secretarial allowances	38 700	0	38 700
	<i>Article 110 — Total</i>	18 470 200	-1 330 000	19 800 200
111	Auxiliary staff and local staff			
1110	Auxiliary staff	p.m.	0	p.m.
1111	Auxiliary interpreters	p.m.	0	p.m.
1112	Local staff	p.m.	0	p.m.
1113	Trainees	22 300	0	22 300
1115	Contract staff	820 000	-200 000	1 020 000
	<i>Article 111 — Total</i>	842 300	-200 000	1 042 300
112	Professional training of staff			
1120	Professional training of staff	210 000	-20 000	230 000
	<i>Article 112 — Total</i>	210 000	-20 000	230 000
113	Employer's social security contributions			
1130	Insurance against sickness	519 000	0	519 000
1131	Insurance against accidents and occupational disease	117 600	0	117 600
1132	Insurance against unemployment	163 500	0	163 500
1133	Constitution or maintenance of pension rights	p.m.	0	p.m.
1134	Contribution to the Community pension scheme	3 449 800	0	3 449 800
	<i>Article 113 — Total</i>	4 249 900	0	4 249 900

IV. STATEMENT OF EXPENDITURE 2011	
Title Chapter Article Item	Remarks
1	
11	
110	At the end of July, the situation was 211 posts occupied, so the initial budget has been adjusted to a realistic staff estimate for 2011.
1100	Staff Regulations of officials and Conditions of employment of other servants of the European Communities, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff. Establishment plan 2011: 225 posts. Decommitment of EUR 600 000 and transfer of EUR 120 000 to item 1175.
1101	Staff Regulations of officials of the European Communities, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Staff Regulations of officials of the European Communities, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Staff Regulations of officials of the European Communities, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in Category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004. Number of beneficiaries in 2011 identical to 2010. application of salary increases identical to those under item 1 1 0 0.
111	
1110	Conditions of employment of other servants of the European Communities, in particular Article 3 and Title III thereof. This appropriation is intended to cover the remuneration (including overtime) of auxiliary staff, and the employer's share of social security contributions therefor.
1111	Conditions of employment of other servants of the European Communities, in particular Article 3 and Title III thereof. This appropriation is to be used only when the Directorate-General for Interpretation (formerly 'SCIC') is unable to provide the resources requested by the Translation Centre, in particular for meetings of its Management Board.
1112	Conditions of employment of other servants of the European Communities, in particular Article 4 and Title V thereof. This appropriation is intended to cover the remuneration (including overtime) of local staff, and the employer's share of social security contributions for.
1113	This appropriation is intended to cover expenditure relating to trainees, by developing relations with universities, for example. 25% of the basic salary of an AD5/1 * 5 trainees for a period of four months.
1115	Conditions of employment of other servants of the European Communities, in particular Article 3a and Title IV thereof. The initial budget has been reduced for adjustment to the present needs estimate up to end-2011.
112	
1120	Staff Regulations of officials of the European Communities, in particular Article 24a thereof. The decrease in the amending budget 2011 is due to the aim of reducing costs.
113	
1130	Staff Regulations of officials of the European Communities, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Communities. This appropriation is intended to cover the employer's contribution (3.4% of the basic salary); the official's contribution is 1.7% of the basic salary.
1131	Staff Regulations of officials of the European Communities, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease (0.77% of the basic salary). A further 2% is added to the appropriations thus calculated (increasing the rate to 0.7854%) to cover expenditure not covered by the insurance (Article 73 of the Staff Regulations).
1132	Conditions of employment of other servants of the European Communities, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment. Rate applied: 1.62 % of the basic salary.
1133	Conditions of employment of other servants of the European Communities, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme. The employer's contribution is 22.6 % of the basic salaries; the contribution by the staff amounts to 11.3 %.

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
114	<i>Miscellaneous allowances and grants</i>			
1140	Childbirth and death allowances and grants	2 000	0	2 000
1141	Travel expenses for annual leave	285 800	0	285 800
1143	Fixed duty allowances	p.m.	0	p.m.
	<i>Article 114 — Total</i>	287 800	0	287 800
115	<i>Overtime</i>			
1150	Overtime	p.m.	0	p.m.
	<i>Article 115 — Total</i>	p.m.	0	p.m.
117	<i>Supplementary services</i>			
1171	Freelance interpreters and conference technicians	p.m.	0	p.m.
1175	Agency staff	440 000	120 000	320 000
	<i>Article 117 — Total</i>	440 000	120 000	320 000
118	<i>Miscellaneous expenditure on staff recruitment and transfer</i>			
1180	Miscellaneous expenditure on staff recruitment	104 100	0	104 100
1181	Travel expenses	18 100	0	18 100
1182	Installation, resettlement and transfer allowances	75 300	-20 000	95 300
1183	Removal expenses	40 600	0	40 600
1184	Temporary daily subsistence allowances	140 000	-60 000	200 000
	<i>Article 118 — Total</i>	378 100	-80 000	458 100
119	<i>Salary weightings and adjustments to remuneration</i>			
1190	Salary weightings	600	0	600

Title Chapter Article Item	Remarks
114	
1140	Staff Regulations of officials of the European Communities, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for 10 children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1 1 0 0.
1141	Staff Regulations of officials of the European Communities, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin. The need for appropriations is not as big as in the amending budget 2010, hence the amount in 2011 has been decreased.
1143	Staff Regulations of officials of the European Communities, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
115	
1150	Staff Regulations of officials of the European Communities, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in Categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
117	
1171	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	This appropriation is intended to cover the use of agency staff. Commitment credits were already exhausted at the end of June 2011, and urgent needs appeared for the second half of 2011, due to unforeseen sickness and parental leaves. A transfer of EUR 120 000 from item 1100 to cover additional needs: 6 AST1 for 4 months, 1 AST3 for 4 months and 1 AST3 for 2.5 months.
118	
1180	Staff Regulations of officials of the European Communities, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures. For 2011: estimates for six procedures: publication, travel expenses and allowances for 15 candidates per selection, and medical examinations, including X-rays. The increase in 2011 is due to the Centre interviewing more candidates per selection.
1181	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre. Amount forecast from the actual average expenses in 2009 per staff member multiplied by a realistic estimate for 2011 for turnover of statutory staff.
1182	Staff Regulations of officials of the European Communities, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere. The decrease in the amending budget 2011 is due to the lower number of recruitments in 2011 than initially forecast.
1183	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere. Calculation based on average removal expenses in 2009 * 9 removals in 2011 * 10% price increase. Although the lower number of recruitments forecasted for 2011, appropriations for removal expenses remain on the same level, as a couple of expensive removals are already foreseen.
1184	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer). The decrease compared to the initial budget 2011 is due to a lower number of recruitments than initially forecast.
119	
1190	Staff Regulations of officials of the European Communities, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
	<i>Article 119 — Total</i>	600	0	600
	CHAPTER 11 — TOTAL	24 878 900	-1 510 000	26 388 900
13	MISSIONS AND DUTY TRAVEL			
130	Missions and duty travel			
1300	Mission expenses, duty travel expenses and other ancillary expenditure	90 000		90 000
	<i>Article 130 — Total</i>	90 000	0	90 000
131	Missions and duty travel linked to training			
1310	Mission expenses linked to training	40 000	0	40 000
	<i>Article 131 — Total</i>	40 000	0	40 000
	CHAPTER 13 — TOTAL	130 000	0	130 000
14	SOCIO-MEDICAL INFRASTRUCTURE			
140	Socio-medical infrastructure			
1400	Restaurants and canteens	39 000	0	39 000
	<i>Article 140 — Total</i>	39 000	0	39 000
141	Medical service			
1410	Medical service	30 000	0	30 000
	<i>Article 141 — Total</i>	30 000	0	30 000
142	Other expenditure			
1420	Other expenditure	200 500	0	200 500
1421	Social relations	24 000	0	24 000
	<i>Article 142 — Total</i>	224 500	0	224 500
	CHAPTER 14 — TOTAL	293 500	0	293 500
15	MOBILITY			
152	Mobility			
1520	Staff exchanges	p.m.	0	p.m.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	0	p.m.
	<i>Article 152 — Total</i>	p.m.	0	p.m.
	CHAPTER 15 — TOTAL	p.m.	0	p.m.
16	SOCIAL SERVICES			
160	Welfare service			
1600	Special assistance grants	p.m.	0	p.m.
	<i>Article 160 — Total</i>	p.m.	0	p.m.
162	Other expenditure			
1620	Other expenditure	p.m.	0	p.m.

Title Chapter Article Item	Remarks
13	
130	
1300	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interests of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Communities.
130	
1310	This appropriation, created in 2010, is intended to cover mission expenditure during training outside Luxembourg. In 2011, missions outside Luxembourg will be limited in order to reduce costs.
14	
140	
1400	This appropriation is intended to cover the cost of running restaurants, cafeterias and canteens, in particular the contracts for the maintenance of facilities, supply of equipment, etc. Calculation based on consumption in 2009 x increases forecast in 2010 and 2011. Decrease in 2011 is due to actions to reduce costs, and the amending budget 2010 including a one-time-only expense.
141	
1410	Staff Regulations of officials of the European Communities, in particular Article 59 thereof and Article 8 of Annex II thereto.
142	
1420	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission-OIL, reviewed in 2010.
1421	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
15	
152	
1520	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.
1521	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.
16	
160	
1600	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
162	
1620	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
	<i>Article 162 — Total</i>	p.m.	0	p.m.
163	Early childhood centre			
1630	Early childhood centre	122 700	0	122 700
	<i>Article 163 — Total</i>	122 700	0	122 700
164	Additional aid for disabled persons			
1640	Additional aid for disabled persons	4 000	0	4 000
	<i>Article 164 — Total</i>	4 000	0	4 000
	CHAPTER 16 — TOTAL	126 700	0	126 700
17	ENTERTAINMENT AND REPRESENTATION			
170	Entertainment and representation			
1700	Entertainment and representation expenses	3 000	0	3 000
	<i>Article 170 — Total</i>	3 000	0	3 000
	CHAPTER 17 — TOTAL	3 000	0	3 000
19	PENSIONS			
190	Pensions			
1900	Pensions and severance grants	p.m.	0	p.m.
	<i>Article 190 — Total</i>	p.m.	0	p.m.
	CHAPTER 19 — TOTAL	p.m.	0	p.m.
	Title 1 — Total	25 432 100	-1 510 000	26 942 100
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE			
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS			
200	Investment in immovable property, rental of buildings and associated costs			
2000	Rental of buildings and associated costs	1 202 100	-6 000	1 208 100
	<i>Article 200 — Total</i>	1 202 100	-6 000	1 208 100
201	Insurance			
2010	Insurance	10 500	0	10 500
	<i>Article 201 — Total</i>	10 500	0	10 500
202	Water, gas, electricity and heating			
2020	Water, gas, electricity and heating	40 000	-3 900	43 900
	<i>Article 202 — Total</i>	40 000	-3 900	43 900
203	Cleaning and maintenance			
2030	Cleaning and maintenance	181 400	0	181 400
	<i>Article 203 — Total</i>	181 400	0	181 400
204	Fitting-out of premises			

Title Chapter Article Item	Remarks
163	
1630	This appropriation is intended to cover the Centre's share of the cost of childcare for Centre staff in nurseries not managed by the Commission. Forecast for 2011 submitted by the European Parliament.
164	
1640	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
17	
170	
1700	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
19	
190	
1900	This appropriation is intended to cover pensions and severance grants.
2	
20	
200	
2000	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Translation Centre. Credit transfer to item 2050.
201	
2010	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre. Decrease in 2011 due to a declassification of insured objects. In 2009, expenses related to the T building were recorded on item 2 0 0 0.
202	
2020	This appropriation is intended to cover routine expenditure.
203	
2030	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs. In 2009, expenses related to the T building were recorded on item 2 0 0 0.
204	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
2040	Fitting-out of premises	26 000	6 000	20 000
	<i>Article 204 — Total</i>	26 000	6 000	20 000
205	Security and surveillance of buildings			
2050	Security and surveillance of buildings	75 000	6 000	69 000
	<i>Article 205 — Total</i>	75 000	6 000	69 000
206	Acquisition of immovable property			
2060	Acquisition of immovable property	p.m.	0	p.m.
	<i>Article 206 — Total</i>	p.m.	0	p.m.
208	Expenditure preliminary to the acquisition or construction of immovable property			
2080	Expenditure preliminary to the acquisition or construction of immovable property	12 000	0	12 000
	<i>Article 208 — Total</i>	12 000	0	12 000
209	Other expenditure			
2090	Other expenditure	p.m.	0	p.m.
	<i>Article 209 — Total</i>	p.m.	0	p.m.
	CHAPTER 20 — TOTAL	1 547 000	2 100	1 544 900
21	DATA PROCESSING			
210	Information technology			
2100	Purchase, work on, servicing and maintenance of hardware and software	1 130 000	-185 000	1 315 000
	<i>Article 210 — Total</i>	1 130 000	-185 000	1 315 000
212				
2120	External services for the operation, implementation, development and maintenance of software and systems	1 210 000	100 000	1 110 000
	<i>Article 212 — Total</i>	1 210 000	100 000	1 110 000
	CHAPTER 21 — TOTAL	2 340 000	-85 000	2 425 000
22	MOVABLE PROPERTY AND ASSOCIATED COSTS			
220	Technical installations and electronic office equipment			
2200	New purchases	10 000	0	10 000
2201	Replacement	p.m.	0	p.m.
2202	Rental	1 000	0	1 000
2203	Maintenance, use and repair	3 000	0	3 000
2204	Office equipment	5 000	0	5 000
	<i>Article 220 — Total</i>	19 000	0	19 000
221	Furniture			
2210	New purchases	12 000	-8 000	20 000
2211	Replacement	5 000	0	5 000

Title Chapter Article Item	Remarks
2040	This appropriation is intended to cover the fitting-out of the premises and repairs in the buildings. The slight increase is due to unforeseen works for the handicapped.
205	
2050	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, costs of carrying out statutory inspections. Transfer from item 2000.
206	
2060	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
208	
2080	This appropriation is intended to cover expenditure on experts' reports relating to immovable property: two weeks of consultancy, framework contract rate, in support of the NHE renovation project.
209	
2090	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
210	
2100	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Transfer of EUR 100 000 to item 2120 and decrease of EUR 85 000 due to cancellation of forecast expenditure (2 servers and ABAC hosting).
212	
2120	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.). Transfer from item 2100.
220	
2200	This appropriation is intended to cover initial provision of equipment (photocopiers, fax machines, scanners, etc.) for documentation storage, archiving and mail handling.
2201	The purchase of equipment and installations under this appropriation is conditional upon the decommissioning, in accordance with established procedures, of the equipment and installations to be replaced.
2202	This appropriation is intended to cover the costs of hiring fax machines, photocopiers and various technical installations.
2203	This appropriation is intended to cover maintenance and repair of equipment.
2204	This appropriation is intended to cover unforeseen costs relating to electronic office equipment.
221	
2210	This appropriation is intended to cover the purchase of furniture. The decrease in the amending budget 2011 is due to cost-reduction measures.
2211	This appropriation is intended to cover the replacement of furniture following the ergonomics audit.

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
2212	Maintenance, use and repair	2 000	0	2 000
	<i>Article 221 — Total</i>	19 000	-8 000	27 000
223	<i>Vehicles</i>			
2230	New purchases of vehicles	p.m.	0	p.m.
2232	Hire of vehicles	26 400	0	26 400
2233	Maintenance, use and repair of vehicles	9 300	3 000	6 300
	<i>Article 223 — Total</i>	35 700	3 000	32 700
225	<i>Documentation and library expenditure</i>			
2250	Library stocks, purchase of books	10 000	-2 000	12 000
2251	Special library, documentation and reproduction equipment	p.m.	0	p.m.
2252	Subscriptions to newspapers and periodicals	9 000	0	9 000
2253	Dictionaries for translators	2 500	-2 500	5 000
2254	Cover binding and upkeep of books.	p.m.	0	p.m.
	<i>Article 225 — Total</i>	21 500	-4 500	26 000
	CHAPTER 22 — TOTAL	95 200	-9 500	104 700
23	CURRENT ADMINISTRATIVE EXPENDITURE			
230	<i>Stationery and office supplies</i>			
2300	Stationery and office supplies	30 000	-5 000	35 000
	<i>Article 230 — Total</i>	30 000	-5 000	35 000
232	<i>Financial expenses</i>			
2320	Bank charges	5 500	0	5 500
2321	Exchange-rate losses	p.m.	0	p.m.
	<i>Article 232 — Total</i>	5 500	0	5 500
233	<i>Legal expenses</i>			
2330	Legal expenses	5 000	-5 000	10 000
	<i>Article 233 — Total</i>	5 000	-5 000	10 000
234	<i>Damages</i>			
2340	Damages	p.m.	0	p.m.
	<i>Article 234 — Total</i>	p.m.	0	p.m.
235	<i>Other operating expenditure</i>			
2350	Miscellaneous insurance	10 000	0	10 000
2352	Miscellaneous expenditure on internal meetings	1 500	0	1 500
2353	Departmental removals	10 000	-2 000	12 000
2359	Other expenditure	900	-3 000	3 900
	<i>Article 235 — Total</i>	22 400	-5 000	27 400
239	<i>Interinstitutional services</i>			

Title Chapter Article Item	Remarks
2212	This appropriation is intended to cover the maintenance and repair of furniture.
223	
2230	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	This appropriation is intended to cover the rental in the form of a long-term contract of an official vehicle, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport. Transfer from item 2359.
225	
2250	This appropriation is intended to cover the purchase of books, documents and other publications. Decommitment due to lower needs than initially forecast.
2251	This appropriation is intended to cover the acquisition of special equipment for libraries.
2252	This appropriation is intended to cover the cost of subscriptions to newspapers and periodicals in line with the Centre's own needs.
2253	This appropriation is intended for the purchase of dictionaries. Decommitment due to lower needs than initially forecast.
2254	This appropriation is intended to cover binding and other costs essential for the upkeep of books and periodicals.
23	
230	
2300	This appropriation is intended to cover the purchase of paper and office supplies. Decommitment due to lower needs than initially forecast.
232	
2320	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
233	
2330	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts. Decommitment due to lower needs than initially forecast.
234	
2340	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
235	
2350	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	This appropriation is intended to cover the cost of removals within the buildings. Decommitment due to lower needs than initially forecast.
2359	This appropriation is intended to cover other operating expenditure not specifically provided for. Transfer to item 2233.
239	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
2390	Translation services provided by the Commission	p.m.	0	p.m.
2391	Interpreting	p.m.	0	p.m.
2392	Administrative assistance from the Commission	140 200	0	140 200
2393	Publications	27 000	-8 000	35 000
2394	Dissemination	5 000	0	5 000
	<i>Article 239 — Total</i>	172 200	-8 000	180 200
	CHAPTER 23 — TOTAL	235 100	-23 000	258 100
24	POSTAGE AND TELECOMMUNICATIONS			
240	Postage			
2400	Postage and delivery charges	49 300	0	49 300
	<i>Article 240 — Total</i>	49 300	0	49 300
241	Telecommunications			
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	285 000	0	285 000
	<i>Article 241 — Total</i>	285 000	0	285 000
	CHAPTER 24 — TOTAL	334 300	0	334 300
25	EXPENDITURE ON MEETINGS			
250	Expenditure on formal and other meetings			
2500	Meetings in general	10 000		10 000
	<i>Article 250 — Total</i>	10 000	0	10 000
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings			
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	5 000		5 000
	<i>Article 255 — Total</i>	5 000	0	5 000
	CHAPTER 25 — TOTAL	15 000	0	15 000
26	GOVERNING BODY OF THE CENTRE			
260	Expenditure on formal and other meetings			
2600	Management Board meetings	25 000	0	25 000
	<i>Article 260 — Total</i>	25 000	0	25 000
261	Organisation of Management Board meetings			
2610	Organisation of Management Board meetings	12 000	-8 000	20 000
	<i>Article 261 — Total</i>	12 000	-8 000	20 000
265	Interpreting			
2650	Interpreting	75 000	0	75 000
	<i>Article 265 — Total</i>	75 000	0	75 000
	CHAPTER 26 — TOTAL	112 000	-8 000	120 000
27	INFORMATION: ACQUISITION. ARCHIVING. PRODUCTION AND DISSEMINATION			

Title Chapter Article Item	Remarks
2390	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Translation Centre.
2391	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by Community institutions. In 2009, expenditure on interpreting services for Management Board meetings was recorded on this item.
2392	Article 12 of Council Regulation (EC) No 2965/94 setting up the Translation Centre. This appropriation is intended to cover administrative assistance provided by the Commission for the Translation Centre.
2393	This appropriation is intended to cover mainly the costs of publishing the Translation Centre's budget and other communication and publicity activities. Transfer to item 2700.
2394	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
24	
240	
2400	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post. The increase is due to the increasing use of registered or urgent courier services (DHL).
241	
2410	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications, and expenditure relating to telecommunications equipment.
25	
250	
2500	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars. It is also intended to cover the costs relating to the organisation of meetings not covered by the existing infrastructure.
255	
2550	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings.
260	
2600	Appropriations for travel and subsistence expenses incurred by members of the Management Board.
261	
2610	This appropriation is intended to cover the organisation of Management Board meetings. Transfer to item 2700.
265	
2650	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by Community institutions for Management Board meetings. In 2009, these expenses were recorded on item 2 3 9 1.
27	

Title Chapter Article Item	Heading	New amount	Draft amending budget No 1/2011	Budget 2011
270	Limited consultations, studies and surveys			
2700	Limited consultations, studies and surveys	26 000	16 000	10 000
	<i>Article 270 — Total</i>	26 000	16 000	10 000
	CHAPTER 27 — TOTAL	26 000	16 000	10 000
	Title 2 — Total	4 704 600	-107 400	4 812 000
3	OPERATIONAL EXPENDITURE			
30	EXTERNAL TRANSLATION SERVICES			
300	External translation services			
3000	External translation services	12 997 700	-1 500 000	14 497 700
	<i>Article 300 — Total</i>	12 997 700	-1 500 000	14 497 700
	CHAPTER 30 — TOTAL	12 997 700	-1 500 000	14 497 700
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION			
310	Expenditure relating to interinstitutional cooperation			
3100	Interinstitutional cooperation in the language field	705 000	0	705 000
	<i>Article 310 — Total</i>	705 000	0	705 000
	CHAPTER 31 — TOTAL	705 000	0	705 000
	Title 3 — Total	13 702 700	-1 500 000	15 202 700
10	RESERVES			
100	PROVISIONAL APPROPRIATIONS			
1000	Provisional appropriations			
10000	Reserve for employer's contributions to the Community pension scheme	p.m.	0	p.m.
10001	Reserve for the acquisition of immovable property	p.m.	0	p.m.
10002	Contingency reserve	p.m.	0	p.m.
10003	Reserve for stability pricing	3 134 000	3 134 000	
10004	Reserve for the permanent prefinancing fund	p.m.	0	p.m.
10005	Reserve for the disputed salary increase	p.m.	0	p.m.
10006	Reserve for exceptional investments	4 325 700	4 325 700	p.m.
	<i>Article 1000 — Total</i>	7 459 700	7 459 700	p.m.
	CHAPTER 100 — TOTAL	7 459 700	7 459 700	p.m.
	Title 10 — Total	7 459 700	7 459 700	p.m.
	GRAND TOTAL	51 299 100	4 342 300	46 956 800

Title Chapter Article Item	Remarks
270	
2700	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants. Transfer from items 2393 and 2610.
3	
30	
300	
3000	This appropriation is intended to cover expenditure relating to the services of freelance translators and outsourced typing and data-input work. Decrease due to the significant drop in the revised translation forecasts from clients.
31	
310	
3100	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpreting (ICTI) with a view to promoting interinstitutional cooperation in the language field. In 2009, expenditure on staff and equipment relating to IATE was recorded on this item.
10	
100	
1000	
10000	Reserve created as a provisional appropriation for the payment of employer's contributions to the Community pension scheme. This appropriation is provisional and may not be used until it has been transferred to item 1 1 3 4, in accordance with the provisions of the Financial Regulation of the Centre. The contribution for 2011 is forecasted to be paid in 2011 and the appropriation is therefore recorded on item 1 1 3 4.
10001	
10002	
	Proposal to create two special reserves from the 2010 surplus, submitted by written consultation to the MB on 14 June 2011, note reference: GD/CS/cl-057/2011.
10004	Reserve to create the permanent prefinancing fund provided for by Article 59a of the Financial Regulation of the Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year.
10005	
10006	Proposal to create two special reserves from the 2010 surplus, submitted by written consultation to the MB on 14 June 2011, note reference: GD/CS/cl-057/2011.

ANNEX 1 ESTABLISHMENT PLAN

Function groups and grades	Budget 2010				Budget 2011	
	Filled on 31.12.2009		Authorised under the amending budget		Authorised under the budget	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0		
AD 15	0	0	0	1	0	1
AD 14	1	1	1	0	1	0
AD 13	0	0	0	2	1	1
AD 12	1	3	8	5	6	5
AD 11	7	8	10	12	8	9
AD 10	13	7	10	7	10	4
AD 9	3	11	3	11	4	10
AD 8	3	6	1	6	2	9
AD 7	2	10	8	16	9	20
AD 6	1	31	3	20	3	19
AD 5	0	15	1	13	1	15
TOTAL AD	31	92	45	93	45	93
AST 11	0	0	0	0	0	0
AST 10	0	0	0	0	0	0
AST 9	0	1	0	1	0	1
AST 8	2	0	4	1	5	0
AST 7	3	3	2	4	1	4
AST 6	4	4	4	5	4	4
AST 5	2	4	0	6	0	5
AST 4	1	9	5	12	4	17
AST 3	1	21	4	20	4	21
AST 2	0	9	0	12	0	11
AST 1	0	15	0	7	0	6
TOTAL AST	13	66	19	68	18	69
TOTAL	44	158	64	161	63	162
TOTAL STAFF	202		225		225	