



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE PRELIMINARY DRAFT BUDGET 2023 – CT/CA-008/2022EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 22 September 2019 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-028/2019),

Whereas:

(1) The management board should adopt the Centre's budget on the basis of a draft prepared by the Director;

HAS DECIDED AS FOLLOWS:

Article 1

The preliminary draft budget 2023 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This decision shall enter into force on the date of its adoption.

Done at Luxembourg, 24 March 2022.

For the Management Board.

(electronically signed)

Christos Ellinides

Chairman

Annex: Preliminary draft budget 2023



PRELIMINARY DRAFT BUDGET 2023

CT/CA-008/2022EN

CONTENTS

I. INTRODUCTION

- A. GENERAL INTRODUCTION
- B. REVENUE
- C. EXPENDITURE
- D. ACTIVITIES

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

III. STATEMENT OF REVENUE AND EXPENDITURE – DETAILS

ANNEX 1 – ESTABLISHMENT PLAN

I. INTRODUCTION

A. GENERAL INTRODUCTION

The preliminary draft budget 2023 comprises:

- A. This general introduction;
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and organs with which collaboration has been agreed in return for work performed by it, including interinstitutional activities;
- C. A breakdown of the Centre's expenditure by title; and
- D. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2023 and the work programme for 2023 by identifying the resources allocated to each activity in order to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

The preliminary draft budget 2023 reflects the revenue and expenditure estimates, as included in the Centre's draft programming document 2023-2025 (Ref. CT/CA-002/2022). It is prepared in accordance with Articles 35-37 of the Centre's Financial Regulation. In order to prepare the preliminary draft budget 2023, the Centre undertook an analysis of its forecast expenditure and obtained clients' forecasts.

The preliminary draft budget 2023 has been prepared on the basis of the prices applicable in 2023, as shown in the table below. All amounts in this document are expressed in euros.

Prices applicable in 2023:

Service provided	Standard (EUR)	Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	87.00	82.00	108.00	156.00
Custom translation (price per page)	82.00	78.00	102.00	148.00
Modification (price per page)	172.00	163.40	215.00	
Revision (price per page)	60.00	57.00	75.00	
Editing (price per page)	39.00	37.00	44.00	
Transcription (price per minute)	8.50	6.50	10.50	
Automatic Transcription (price per minute)		EUR 2.00		
Trade marks (price per page)		EUR 41.71 for 187 360 pages		
Light post-editing (price per page)		EUR 49.00		
Paste 'n Go (price per page)		EUR 82.00		
Automatic Translation (price per page)		EUR 0.30		
Community designs (price per term)		EUR 4.00		
Term lists (price per term)		EUR 4.00		

Revision of term lists (price per term)	EUR 2.50
Terminology (price per man/day)	EUR 900
Language consultancy (price per man/day)	EUR 900
Subtitling (price per minute)	EUR 41.00

Surcharges applicable in 2023:

Type of document	EUR
Complex format (additional surcharge per page and per target language)	15.00
PDF format and paper documents (additional surcharge per page of the source document)	12.00
Confidential documents (i.e. Classified / Sensitive non-classified documents) (additional surcharge per page and per target language)	20.00
Non-EU language (additional surcharge per page and per target language)	10.00
Upload of website documents (additional surcharge per target language (multiple files) or per request (single file))	10.00

B. REVENUE

The total revenue forecast for 2023 is EUR 47.7 million, with EUR 47.7 million in Titles 1-4. The revenue forecast is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	46 701 500
3. Interinstitutional cooperation (European institutions)	694 100
4. Other revenue	268 500
5. Surplus carried over from the previous financial year and transfers from reserves from previous years	p.m.

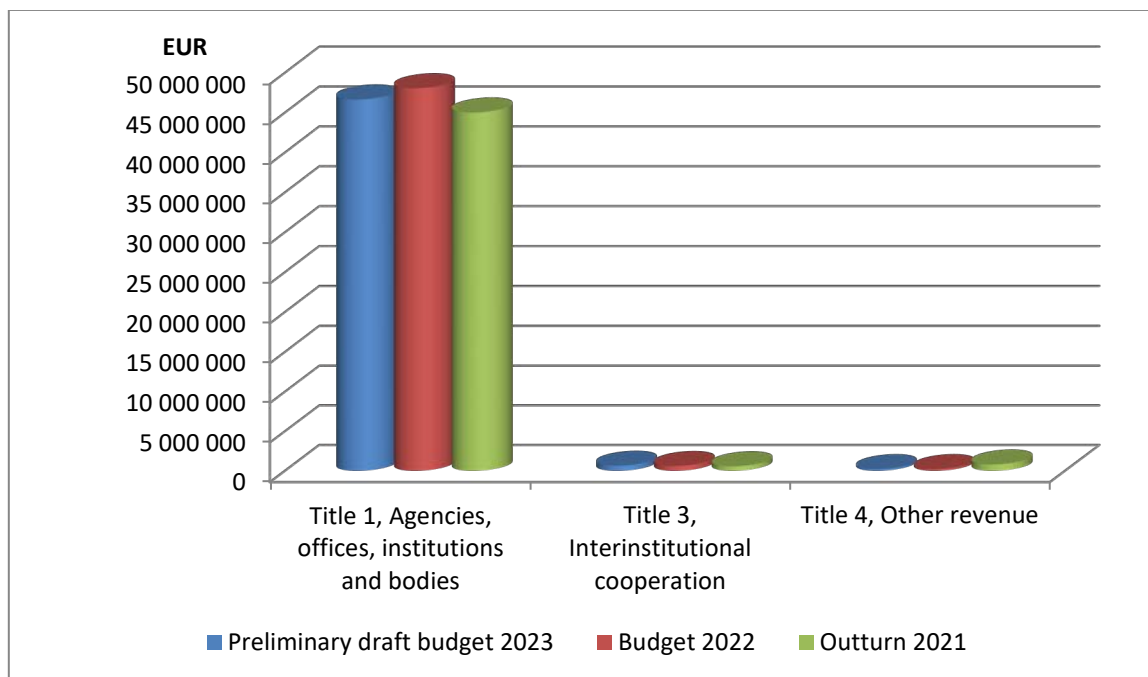
The Centre's forecast revenue is based on the estimates provided by its clients. It must therefore be underlined that the estimated revenue is subject to change, depending on clients' actual needs and their budgets. On the basis of clients' forecasts, the estimated revenue for 2023 in Title 1 is EUR 46.7 million compared with EUR 48.1 million in the 2022 budget (-2.9%). The forecast revenue for 2023 is EUR 1.6 million more (3.6%) than the actual revenue of EUR 45.1 million received from clients in 2021.

The Centre's biggest client, the EUIPO ('European Union Intellectual Property Office'), has forecast a revenue reduction of EUR 0.5 million (-5.5%) for the translation of EU trade marks in 2023 (Item 1006) compared with the 2022 budget. The forecast revenue for 2023 is EUR 3.1 million less (-28.6%) than the actual revenue received for the translation of EU trade marks in 2021. In addition, the EUIPO's revenue forecast for other services remains at the same level as 2022 budget, namely EUR 5.5 million in the 2023 (Item 1005), and this is 11.7% higher (EUR 0.6 million) than the revenue received for other services in 2021. Their overall forecast for 2023 is 16.1% lower (EUR 2.6 million) than the total revenue received from the EUIPO in 2021.

Other significant changes that may be noted compared with the 2022 budget are decreases in forecasts by CEPOL ('European Union Agency for Law Enforcement Training') by 74.8% (EUR -121 600), EUAA ('European Union Agency for Asylum') by 20.1% (EUR - 583 200), ESMA ('European Securities and Markets Authority') by 17.4% (EUR – 103 900) and eu-LISA (European Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice) by 8.4% (EUR - 102 700). Compared with the 2022 budget, European Ombudsman has increased its forecast by 99.8% (EUR 102 200). More detailed information on client forecasts and translation volumes is provided in Section D, 'Activities', and Part III, 'Statement of revenue and expenditure - Details'.

The revenue in Title 3 corresponds to the revenue that the Centre receives in its capacity as manager of the IATE database (InterActive Terminology for Europe). The Centre's expenditure for IATE is recorded in Expenditure (Chapter 31).

Figure 1. Revenue broken down by title and year: 2021-2023 (Titles 1, 3 and 4)



In addition to revenue from its clients and interinstitutional cooperation, the Centre is forecasting additional revenue in Title 4, mainly comprising bank interest, and revenue from the hosting of data centre services for ERA (European Union Agency for Railways). The forecast for this revenue in 2023 is EUR 268 500, which is 1.4% lower than the 2022 budget and 68.7% lower than the 2021 outturn.

There is no need to transfer appropriations from the 'Reserve for stability pricing' into revenue, leaving an estimated balance of EUR 8 933 996 in the reserve at the end of 2023. For information, after carrying over the budget surplus of 2021 to 2022, the estimated balance of the reserve for stability pricing would be EUR 10 052 151.

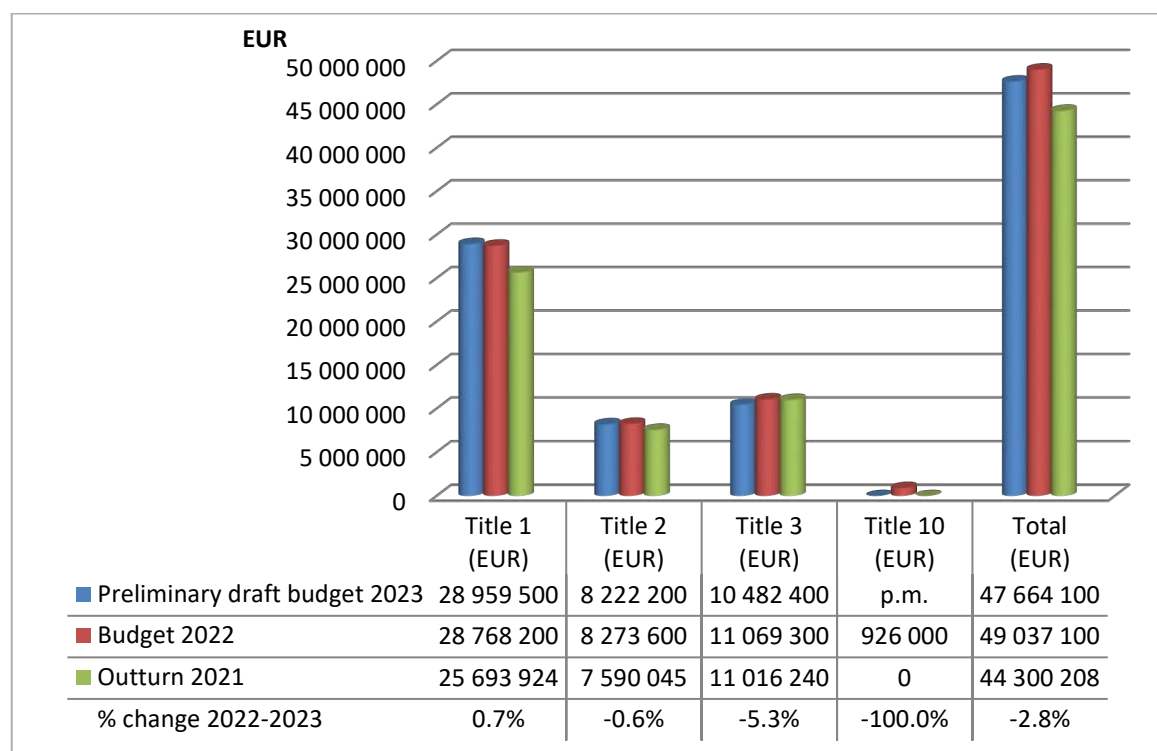
C. EXPENDITURE

The Centre's forecast expenditure for 2023 is EUR 47.7 million. In Titles 1-3, the 2023 budget is lower (-0.9%) compared with the 2022 budget and is 7.6% higher than the 2021 outturn. This increase from 2021 to 2023 is due to the salary adjustments envisaged in 2022 and 2023 as well as other expenditure that is also subject to indexations which are likely to lead to higher expenditure in 2023. In addition, this increase in Titles 1 is partly compensated by the decreases in Title 2 and Title 3 as a result of the new negotiation related to reducing the floor surface of the building and reducing the volume of outsourcing to external language service providers. The expenditure forecast is broken down as follows:

Title	Expenditure (EUR)
1. Staff	28 959 500
2. Buildings, equipment and miscellaneous operating expenditure	8 222 200
3. Operational Expenditure	10 482 400
10. Reserves	p.m.

In order to respond to the overall increase in staff costs, other index-linked costs and IT costs, the Centre is continuing to several measures to reduce its budget expenditure. The main action has been to significantly reduce expenditure appropriations in the majority of budget items to cover only what is expected to be needed. This means that the Centre has reduced its margin to a minimum across key budget lines and its flexibility is therefore severely reduced. An overview of the expenditure by title, including a comparison with the 2022 budget and the outturn for 2021, is presented in the figure below.

Figure 2. Expenditure broken down by title and year: 2021-2023 (Titles 1, 2, 3 and 10) *



* Title 1: 'Staff'; Title 2: 'Buildings, equipment and miscellaneous operating expenditure'; Title 3: 'Operational expenditure'; and Title 10: 'Reserves'. The budget for Title 10 in 2023 is pro memoria (p.m.), in 2022 is EUR 926 000 and is shown as '0' in 2021.

Title 1: STAFF

The budget for Title 1 in 2023 is EUR 29.0 million, 0.7% higher than the 2022 budget, representing an increase of EUR 191 300. The Centre's budget provides for potential annual salary adjustments, estimated at 1% per annum, as well as biennial step advancements and promotions. The budget is based on an Establishment Plan of 196 posts, which remains at the same level as that approved by the Budgetary Authority for 2022. The budget also takes into account factors such as the turnover ratio and work patterns of staff. All of the above leads to an increase of 0.5% (EUR 94 500) in Article 110, 'Staff in active employment', whereas the budget for contract staff (Item 1115) has increased by 1.4% (EUR 22 800) in 2023 compared with the 2022 budget. This increase concerned only the potential annual salary adjustments. As for 2022, the CdT received a request from the European Public

Prosecutor's Office (EPPO) for a confidential translation project. The Centre estimates that for this project it would need five additional posts (four contract staff in FG IV and one contract staff in FG III) for six months and the corresponding appropriations for 2022, with the possibility of further extending these if the EPPO sends additional volumes within the same project. The additional resources will be devoted solely to the EPPO project. Consequently, the budget 2023 might be revised if the EPPO project is prolonged.

Title 2: BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', stands at EUR 8.2 million in 2023. It has decreased by 0.6% compared with the 2022 budget. This decrease is mainly due to the new negotiation related to the reduction in the building's surface area; the plan to increase teleworking, and the implementation of the second data centre.

It should be underlined that the expenditure in Title 2 includes expenditure for hosting a data centre for ERA ('European Union Agency for Railways'). In conformity with the principle of universality, the revenue received from ERA is recorded as revenue, as opposed to offsetting the expenditure.

Title 3: OPERATIONAL EXPENDITURE

The budget for Title 3, 'Operational expenditure', covers the outsourcing of translation services, technical services related to language services, interinstitutional cooperation, and the eCdT programme. It stands at EUR 10.5 million in 2023, down by 5.3% compared with the 2022 budget. It is EUR 0.5 million lower than the 2021 outturn.

The budget for external translation services constitutes the main part of the title's budget, namely 92.8% in 2023. The actual cost of these services depends on a number of factors, such as changes in the ranking of suppliers under existing framework contracts and the prices agreed under future framework contracts, which also depend on economic developments in the Member States. The budget for 2023 is EUR 9.7 million, which is in line with the forecast volumes as well as with the Centre's expectation that the investment in translation technologies will have a positive impact on expenditure on external translation services. Clearly, real expenditure will heavily depend on the actual demand from the Centre's clients and the actual impact of translation technologies.

Chapter 31 includes the Centre's expenditure for the management of the IATE database as well as the Centre's contribution to other interinstitutional tools managed by the Commission. The costs for these tools are governed by annual financial agreements between the parties acting in the framework of the Executive Committee for Translation of the Interinstitutional Committee for Translation and Interpretation (ICTI).

D. ACTIVITIES

The Centre's activities are defined under four activity areas in the 2023 budget, as set out in the Centre's programming document 2023-2025: 1) Core operational activities; 2) Support activities; 3) Management and supervision activities and 4) Project/Innovation.

The human and financial resources for 2023 are allocated to the four activity areas, as shown in the table below. The financial resources included in Titles 1, 2 and 3 are either allocated directly or indirectly to the different services of the Centre. The indirect costs are allocated to our activities, and then consequently to our services, through the mechanisms of our Activity Based Budgeting (ABB) methodology. The details are set out in the Centre's draft programming document 2023-2025 (Ref. CT/CA-002/2022).

	% of human resources (staff)	% of financial resources	Financial resources
Core operational activities	62.26%	74.48%	35 499 722
<i>Translation</i>	23.7%	20.9%	9 953 022
<i>Revision</i>	0.0%	0.0%	1 046
<i>Modification</i>	1.5%	1.2%	575 369
<i>Editing</i>	0.2%	0.0%	23 399
<i>Transcription</i>	0.0%	0.0%	1 607
<i>Subtitling</i>	0.0%	0.0%	4 554
<i>Terminology</i>	0.3%	0.0%	9 416
<i>Internal validation</i>	25.9%	22.3%	10 608 798
<i>Client request management</i>	1.8%	1.4%	651 913
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	2.1%	1.7%	790 548
<i>Outsourcing management</i>	1.5%	1.1%	544 636
<i>Post-processing (cat+tech)</i>	1.3%	1.0%	478 620
<i>Management of the translation memories and machine translation IATE</i>	0.9%	0.7%	346 587
<i>Other core operational activities</i>	2.7%	22.4%	10 685 004
Support activities	24.2%	19.0%	9 079 836
Management and supervision activities	8.3%	3.7%	1 763 958
Project/Innovation	5.2%	2.8%	1 320 584
Appropriations in Title 10: 'Reserves' not allocated to an activity	0%	0%	0
Total	100%	100%	47 664 100

Description of the sub-activity

Activities	Description
<i>Translation</i>	Translating documents and EUTMs. In this activity, only the cost of internal translation is considered, as translation is carried out internally.
<i>Revision</i>	Internal translators perform this activity, which consists of comparing the translated version with the original document.
<i>Modification</i>	Modifying the translated documents based on comments received. Internal translators perform this activity.
<i>Editing</i>	Editing consists of reviewing the translated version of a document.
<i>Transcription</i>	Converting an audio and/or a video file into a high-quality written text by means of speech-to-text technologies.
<i>Subtitling</i>	Subtitling and translating video material.
<i>Internal validation</i>	Evaluating translations carried out by external service providers.
<i>Client request management</i>	Analysing customer orders and determining the characteristics of the product (format, domain, etc.)
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	Receiving a translation request and uploading the translation into the translation memories and machine translation system for subsequent translation. It is a technical step in which every document must be uploaded. It allows the translation memories to match the document with any existing memories and thus enables calculation of the potential discount for clients.
<i>Outsourcing management</i>	Selecting freelancers and establishing and managing their contracts.
<i>Post-processing (CAT+TECH)</i>	Formatting documents and resolving any technical issues.
<i>Management of translation memories and machine translation</i>	Organising and updating the content of the translation memories and the machine translation corpus.
<i>Terminology</i>	Organising the terminology research activity (research, translation, verification, etc.).
<i>IATE</i>	Management of the IATE database
<i>Other core operational activities</i>	Includes others Core operational activities such as Linguistic pre-processing, External translation services...

The table below shows the total number of pages, terms and revenue forecast for 2023 by comparison with the 2022 budget. The table shows the forecasts for 2023 provided by clients. More detailed information on client forecasts and translation volumes is provided in Part III, 'Statement of revenue and expenditure - Details'.

	Preliminary draft budget 2023	Budget 2022	Comparison
Total number of pages of EU trade marks forecast	187 360	197 221	-5.0%
Total number of pages of documents forecast	415 346	414 394	0.2%
<i>Total number of pages</i>	<i>602 706</i>	<i>611 615</i>	<i>-1.5%</i>
Total number of term lists forecast	78 842	82 427	-4.3%
Total revenue forecast from translations, terminology and term lists	46 701 500	48 101 600	-2.9%

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Preliminary draft budget 2023	Budget 2022	Outturn 2021
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	46 701 500	48 101 600	45 069 367
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	694 100	663 100	632 642
4	OTHER REVENUE	268 500	272 400	858 682
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	p.m.	p.m.	0
	Reserve for stability pricing	p.m.	p.m.	0
	Reserve for exceptional investments	p.m.	p.m.	0
6	REFUNDS	p.m.	p.m.	0
	TOTAL	47 664 100	49 037 100	46 560 692
	EXPENDITURE			
1	STAFF	28 959 500	28 768 200	25 693 924
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 222 200	8 273 600	7 590 045
3	OPERATIONAL EXPENDITURE	10 482 400	11 069 300	11 016 240
10	RESERVES	p.m.	926 000	0
	TOTAL	47 664 100	49 037 100	44 300 208

III. STATEMENT OF REVENUE AND EXPENDITURE 2023 - DETAILS

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
REVENUE					
1000	European Environment Agency (EEA)	209 700	195 000	212 938	2 363 pages
1001	European Training Foundation (ETF)	62 400	62 400	368 575	717 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	384 100	384 100	284 833	4 416 pages
1003	European Medicines Agency (EMA)	3 289 000	3 296 300	3 403 699	Documents: 35 140 pages; term lists: 230 terms
1004	European Agency for Safety and Health at Work (EU-OSHA)	645 400	639 000	1 092 984	7 419 pages
1005	European Union Intellectual Property Office (EUIPO)	5 470 500	5 470 500	4 898 966	Documents: 54 687 pages; term lists: 68 800 terms; Community designs: 8 000 terms
1006	EUIPO trade marks	7 815 200	8 268 600	10 941 719	187 360 pages
1007	Community Plant Variety Office (CPVO)	38 700	38 700	32 818	445 pages
1008	European Union Agency for Law Enforcement Cooperation (Europol)	50 700	50 700	76 393	583 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	421 000	480 000	530 961	4 839 pages
100	Article 100	18 386 700	18 885 300	21 843 885	
1010	European Centre for the Development of Vocational Training (Cedefop)	117 400	116 200	75 814	1 349 pages
1012	European Union Agency for Fundamental Rights (FRA)	1 172 600	1 262 000	1 108 715	13 215 pages
1014	European Investment Bank (EIB)	p.m.	p.m.	7 218	
1015	European Food Safety Authority (EFSA)	225 700	225 700	283 477	2 595 pages
1016	European Union Agency for Criminal Justice Cooperation (Eurojust)	1 202 600	1 269 000	891 406	13 216 pages
1017	European Maritime Safety Agency (EMSA)	80 600	71 400	120 873	902 pages

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1018	European Union Aviation Safety Agency (EASA)	32 300	32 300	0	372 pages
1019	European Union Agency for Railways (ERA)	278 500	275 700	116 287	3 201 pages
101	Article 101	3 109 700	3 252 300	2 603 790	
1020	European Union Agency for Cybersecurity (ENISA)	149 700	148 200	464 453	1 721 pages
1021	European Centre for Disease Prevention and Control (ECDC)	466 700	550 000	806 411	5 235 pages
1022	European Border and Coast Guard Agency (Frontex)	2 948 500	2 919 300	615 216	Documents: 32 073 pages; term lists: 460 terms
1023	European Education and Culture Executive Agency (EACEA)	669 700	598 400	310 782	6 798 pages
1024	Executive Agency for Small and Medium-sized Enterprises (EASME)	6 300	15 900	35 590	72 pages
1025	European Union Agency for Law Enforcement Training (CEPOL)	40 900	162 500	19 334	438 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	–	–	391 896	
1027	European Union Agency for the Space Programme (EUSPA)	30 600	27 400	48 136	348 pages
1028	European Defence Agency (EDA)	4 700	4 700	13 412	54 pages
1029	European Chemicals Agency (ECHA)	1 682 100	1 682 100	2 018 080	18 414 pages
102	Article 102	5 999 200	6 108 500	4 723 311	
1030	European Fisheries Control Agency (EFCA)	345 000	358 500	267 632	Documents: 3 887 pages; term lists: 29 terms
1031	Fusion for Energy Joint Undertaking (F4E JU)	51 800	51 800	10 788	596 pages
1032	European Union Satellite Centre (SatCen)	p.m.	p.m.	0	
1033	Innovation and Networks Executive Agency (INEA)	16 700	22 400	20 479	183 pages

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1034	European Institute of Innovation and Technology (EIT)	6 900	6 000	3 790	78 pages
1035	European Research Council Executive Agency (ERCEA)	68 300	67 700	9 902	785 pages
1036	European Research Executive Agency (REA)	1 994 800	1 955 700	139 285	22 929 pages
1037	Clean Sky 2 Joint Undertaking (Clean Sky 2 JU)	3 900	3 900	2 337	30 pages
1038	European Institute for Gender Equality (EIGE)	50 800	48 000	47 017	584 pages
1039	SESAR Joint Undertaking (SJU)	14 200	13 800	1 914	158 pages
103	Article 103	2 552 400	2 527 800	503 142	
1042	Innovative Health Initiative Joint Undertaking (IHI JU)	5 000	5 000	4 817	Documents: 48 pages; term lists: 192 terms
1043	Fuel Cells and Hydrogen 2 Joint Undertaking (FCH2 JU)	1 900	2 400	1 914	22 pages
1045	European Union Agency for Asylum (EUAA)	2 315 400	2 898 600	4 398 500	Documents: 25 803 pages; term lists: 1 200 terms
1046	European Agency for the Cooperation of Energy Regulators (ACER)	294 300	320 000	205 711	3 469 pages
1047	European Securities and Markets Authority (ESMA)	492 900	596 800	561 923	5 952 pages
1048	European Banking Authority (EBA)	858 700	858 700	1 236 511	9 772 pages
1049	European Insurance and Occupational Pensions Authority (EIOPA)	257 500	283 800	105 730	2 855 pages
104	Article 104	4 225 700	4 965 300	6 515 107	
1050	Agency for Support BEREC (BEREC Office)	139 700	152 300	33 415	1 697 pages
1051	European Union Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)	1 121 500	1 224 200	1 413 094	Documents: 13 152 pages; term lists: 391 terms

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1052	Key Digital Technologies Joint Undertaking (KDT JU)	4 200	4 200	2 001	48 pages
1053	Maritime Analysis and Operation Centre (Narcotics) (MAOC (N))	p.m.	p.m.	0	
1054	Single Resolution Board (SRB)	1 488 300	1 475 100	1 240 073	12 000 pages
1055	European Schools	64 200	63 600	106 648	738 pages
1056	Circular Bio-based Europe Joint Undertaking (CBE JU)	9 600	9 500	3 656	110 pages
1057	Europe's Rail Joint Undertaking (ERJU)	p.m.	p.m.	12 472	
1058	Joint Committee of the European Supervisory Authorities (ESAs-JC)	p.m.	p.m.	0	
1059	European High Performance Computing Joint Undertaking (EuroHPC)	5 600	1 600	0	72 pages
105	Article 105	2 833 100	2 930 500	2 811 360	
1060	European Labour Authority (ELA)	1 992 200	1 992 200	1 467 157	22 672 pages
1061	European Public Prosecutor's Office (EPPO)	4 110 700	4 080 400	—	Documents: 35 169 pages; Dedicated custom Translation Service
106	Article 106	6 102 900	6 072 600	1 467 157	
1099	Revenue from new clients	p.m.	p.m.	1 038 466	
109	Article 109	p.m.	p.m.	1 038 466	
10	PAYMENTS FROM THE AGENCIES, OFFICES AND BODIES	43 209 700	44 742 300	41 506 218	
1100	European Commission	1 160 500	1 150 500	798 103	Documents: 13 339 pages. The volume for documents includes the volumes estimated for DG Justice, Consumers and DG Employment, Social Affairs and Inclusion and DG GROW Directorate-General Internal Market, Industry, Entrepreneurship and SMEs.
1101	European Parliament	p.m.	p.m.	34 650	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1102	Council of the European Union	323 200	320 000	85 978	3 715 pages
1103	European Court of Auditors	12 600	12 700	149 891	145 pages
1104	European Committee of the Regions	p.m.	p.m.	318	
1105	European Economic and Social Committee	p.m.	p.m.	6 256	
1106	Court of Justice of the European Union	p.m.	p.m.	18 336	
1107	European Central Bank	58 800	58 800	48 160	676 pages
1108	European Ombudsman	204 600	102 400	266 431	2 328 pages
1109	European Data Protection Supervisor (EDPS)	1 732 100	1 714 900	2 155 027	19 909 pages
110	Article 110	3 491 800	3 359 300	3 563 149	
11	PAYMENTS FROM THE INSTITUTIONS	3 491 800	3 359 300	3 563 149	
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	46 701 500	48 101 600	45 069 367	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2000	Subsidy from the Commission	p.m.	p.m.	0	
200	Subsidy from the Commission	p.m.	p.m.	0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
20	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0	
3001	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	694 100	663 100	632 642	This item covers revenue received due to the Centre's management of interinstitutional projects, notably the project IATE.

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
300	Interinstitutional cooperation	694 100	663 100	632 642	
30	INTERINSTITUTIONAL COOPERATION	694 100	663 100	632 642	
3	INTERINSTITUTIONAL COOPERATION	694 100	663 100	632 642	
4000	Bank interest	p.m.	5 000	0	
400	Bank interest	p.m.	5 000	0	This article covers interest which the Centre receives on its bank accounts.
4010	Miscellaneous repayments	98 500	97 400	688 682	
401	Miscellaneous repayments	98 500	97 400	688 682	This article covers miscellaneous repayments, including income from the subletting of office space and parking spaces and the hosting of a data centre for the European Union Agency for Railways.
4020	Financial contribution from the Luxembourg Government	170 000	170 000	170 000	This financial contribution from the Luxembourg Government is in support of the Centre's annual rental charges
402	Other contributions	170 000	170 000	170 000	
40	OTHER REVENUE	268 500	272 400	858 682	
4	OTHER REVENUE	268 500	272 400	858 682	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 17(1) of the Centre's Financial Regulation of 22 September 2019.
500	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from 'Reserve for exceptional investments'	p.m.	p.m.	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenditure in Chapter 32, 'Expenditure relating to the eCdT programme'.
5015	Transfer from 'Reserve for stability pricing'	p.m.	p.m.	0	The transfer from the 'Reserve for stability pricing' is necessary to balance the budget.
501	Transfers from reserves from previous years	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	p.m.	p.m.	0	
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	p.m.	p.m.	0	
6000	Refunds to clients	p.m.	p.m.	0	
600	Refunds to clients	p.m.	p.m.	0	
60	REFUNDS TO CLIENTS	p.m.	p.m.	0	
6	REFUNDS	p.m.	p.m.	0	
Total Revenue		47 664 100	49 037 100	46 560 692	
EXPENDITURE					
1100	Basic salaries	16 656 300	16 596 800	15 224 983	Staff Regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover the basic salaries of officials and temporary staff.
1101	Family allowances	1 555 200	1 541 000	1 324 825	Staff Regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 656 000	2 633 600	2 473 481	Staff Regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.
1103	Secretarial allowances	10 200	11 800	8 117	Staff Regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	20 877 700	20 783 200	19 031 405	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1113	Trainees	37 600	37 200	0	This appropriation is intended to cover expenditure relating to trainees.
1115	Contract staff	1 708 400	1 685 600	1 410 555	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof.
111	Contract staff and trainees	1 746 000	1 722 800	1 410 555	This article was previously called 'Auxiliary staff and local staff'.
1120	Professional training of staff	175 200	168 600	91 362	Staff Regulations of officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	175 200	168 600	91 362	
1130	Insurance against sickness	561 000	554 000	528 174	Staff Regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	82 400	81 400	59 220	Staff Regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	143 200	141 800	133 950	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 593 200	3 548 400	3 336 261	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	4 379 800	4 325 600	4 057 606	
1140	Childbirth and death allowances and grants	1 400	1 400	0	Staff Regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1141	Travel expenses for annual leave	254 400	249 800	244 914	Staff Regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	255 800	251 200	244 914	
1150	Overtime	p.m.	p.m.	0	Staff Regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in the AST category and local staff whom it has not been possible to compensate by free time under the normal arrangements.
115	Overtime				
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement for freelance interpreters, whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	Agency staff	277 800	271 000	86 324	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	277 800	271 000	86 324	
1180	Miscellaneous expenditure on staff recruitment	38 800	38 800	26 496	Staff Regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1181	Travel expenses	11 400	12 000	3 933	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.
1182	Installation, resettlement and transfer allowances	66 200	65 600	37 740	Staff Regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	26 000	25 800	10 200	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	83 000	82 200	71 580	Staff Regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfers	225 400	224 400	149 950	
1190	Salary weightings	1 500	1 600	0	Staff Regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	1 500	1 600	0	
11	STAFF IN ACTIVE EMPLOYMENT	27 939 200	27 748 400	25 072 115	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	58 200	55 400	500	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Union.

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
130	Missions and duty travel	58 200	55 400	500	
1310	Mission expenses linked to training	22 200	21 200	0	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel linked to training	22 200	21 200	0	
13	MISSIONS AND DUTY TRAVEL	80 400	76 600	500	
1400	Restaurants and canteens	2 100	2 100	2 565	This appropriation is intended to cover the cost of running restaurants, cafeterias and canteens, in particular the contracts for the maintenance of facilities, supply of equipment, etc...
140	Socio-medical infrastructure	2 100	2 100	2 565	
1410	Medical service	75 400	65 000	26 000	Staff Regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	75 400	65 000	26 000	
1420	Other expenditure	787 000	773 000	546 453	This appropriation is intended to cover expenditure relating to participation in the Committee on Social Activities and to nurseries and educational institutions. The appropriation is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	14 000	3 515	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	801 000	787 000	549 968	
14	SOCIO-MEDICAL INFRASTRUCTURE	878 500	854 100	578 533	
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	
1620	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
162	Other expenditure	p.m.	p.m.	0	
1630	Early childhood centre	57 400	85 000	42 550	This appropriation is intended to cover expenditure relating to nurseries and educational institutions. The appropriation is based on the forecast by the European Parliament.
163	Early childhood centre	57 400	85 000	42 550	
1640	Additional aid for disabled persons	1 500	1 600	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 500	1 600	0	
16	SOCIAL SERVICES	58 900	86 600	42 550	
1700	Entertainment and representation expenses	2 500	2 500	226	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
170	Entertainment and representation	2 500	2 500	226	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 500	226	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
1	STAFF	28 959 500	28 768 200	25 693 924	
2000	Rental of buildings and associated costs	2 005 800	1 856 800	2 272 674	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	2 005 800	1 856 800	2 272 674	
2010	Insurance	13 000	17 700	13 419	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.
201	Insurance	13 000	17 700	13 419	
2020	Water, gas, electricity and heating	180 300	229 800	243 300	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	180 300	229 800	243 300	
2030	Cleaning and maintenance	206 200	252 400	259 085	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	206 200	252 400	259 085	
2040	Fitting-out of premises	15 000	16 000	90 410	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	15 000	16 000	90 410	
2050	Security and surveillance of buildings	252 800	247 400	136 477	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	252 800	247 400	136 477	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	2 673 100	2 620 100	3 015 365	
2100	Purchase, work on, servicing and maintenance of hardware and software	2 196 800	2 465 300	2 266 413	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunication equipment, copiers and printers are also recorded under this item.
210	Information technology	2 196 800	2 465 300	2 266 413	
2120	External services for the operation, implementation, development and maintenance of software and systems	2 613 000	2 471 400	1 857 306	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	2 613 000	2 471 400	1 857 306	
21	DATA PROCESSING	4 809 800	4 936 700	4 123 719	
2204	Office equipment	5 000	5 000	3 000	This appropriation is intended to cover the purchase, leasing, maintenance and repair of office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and office equipment	5 000	5 000	3 000	
2210	New purchases	10 000	10 000	3 000	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	10 000	10 000	3 000	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
2230	New purchases of vehicles	p.m.	p.m.	0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	7 700	7 700	5 821	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	2 000	2 000	700	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	9 700	9 700	6 521	
2250	Documentation and library expenditure	20 000	22 000	20 756	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.
2255	Documentation, translation and multilingual tools	8 000	15 000	0	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the contents of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	28 000	37 000	20 756	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	52 700	61 700	33 277	
2300	Stationery and office supplies	16 000	16 000	12 951	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	16 000	16 000	12 951	
2320	Bank charges	10 000	3 000	1 800	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	10 000	3 000	1 800	
2330	Legal expenses	20 000	20 000	19 765	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	20 000	20 000	19 765	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
2340	Damages	p.m.	p.m.	0	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	0	
2350	Miscellaneous insurance	10 800	10 300	9 195	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	3 000	3 000	1 250	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	3 000	10 000	20 000	This appropriation is intended to cover the cost of removals both within the building and to a new building.
2359	Other expenditure	3 100	3 100	0	This appropriation is intended to cover other operating expenditure not specifically provided for.
235	Other operating expenditure	19 900	26 400	30 445	
2360	External audit and evaluation services	22 000	20 000	10 066	This appropriation is intended to cover costs relating to the external audit and evaluation services such as the audit of the annual accounts.
236	External audit and evaluation services	22 000	20 000	10 066	
2390	Translation services provided by the Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the Commission	149 600	145 400	115 850	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.
2393	Publications	10 000	10 000	6 468	This appropriation is intended to cover the costs of publishing the Centre's budget, activity report and other communication activities.
2394	Dissemination	10 000	10 000	5 000	This appropriation is intended to cover dissemination activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by institutions and agencies	12 400	12 200	7 273	This appropriation is intended to cover services provided to the Centre by the EU institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	182 000	177 600	134 591	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
23	CURRENT ADMINISTRATIVE EXPENDITURE	269 900	263 000	209 618	
2400	Postage and delivery charges	20 400	19 800	17 737	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
240	Postage	20 400	19 800	17 737	
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	217 800	192 800	165 197	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	217 800	192 800	165 197	
24	POSTAGE AND TELECOMMUNICATIONS	238 200	212 600	182 933	
2500	Meetings in general	1 000	2 000	0	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	1 000	2 000	0	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	0	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	0	
25	EXPENDITURE ON MEETINGS	21 000	22 000	0	
2600	Management Board meetings	20 000	20 000	0	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on meetings	20 000	20 000	0	
2610	Organisation of Management Board meetings	7 500	7 500	0	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	7 500	7 500	0	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
2650	Interpreting	30 000	30 000	25 132	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	30 000	30 000	25 132	
26	MANAGEMENT BOARD	57 500	57 500	25 132	
2700	Limited consultations, studies and surveys	100 000	100 000	0	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancies, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	100 000	100 000	0	
27	CONSULTATIONS AND STUDIES	100 000	100 000	0	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 222 200	8 273 600	7 590 045	
3000	External translation services	9 670 000	10 290 000	10 192 405	This appropriation is intended to cover expenditure relating to the provision of language services by external service providers.
3001	Technical services related to language services	60 000	60 000	48 813	This appropriation is intended to cover expenditure on technical services related to language services.
300	External translation services	9 730 000	10 350 000	10 241 218	
30	EXTERNAL TRANSLATION SERVICES	9 730 000	10 350 000	10 241 218	
3100	Interinstitutional cooperation in the language field	752 400	719 300	718 353	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field. Expenditure for the IATE project is covered by the revenue in Item 3002, 'Management of interinstitutional projects' excluding the Centre's share of that expenditure.
310	Expenditure relating to interinstitutional cooperation	752 400	719 300	718 353	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	752 400	719 300	718 353	

Item Article Chapter Title	Description	Preliminary draft budget 2023	Budget 2022	Outturn 2021	Remarks
3200	Mission expenses and other staff expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on missions relating to the eCdT programme.
3201	Miscellaneous operating expenditure relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT programme excluding IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT programme	p.m.	p.m.	0	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT programme.
3203	Information technology consultancy relating to the eCdT programme	p.m.	p.m.	56 669	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT programme.
320	Expenditure relating to the eCdT programme	p.m.	p.m.	56 669	
32	EXPENDITURE RELATING TO THE ECdT PROGRAMME	p.m.	p.m.	56 669	This chapter holds appropriations for expenditure relating to the eCdT programme, transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	10 482 400	11 069 300	11 016 240	
10003	Reserve for stability pricing	p.m.	926 000	0	Reserve created in 2011 for stability pricing. At the end of 2023, the total amount of the reserve is EUR 8 933 996.
10004	Permanent prefinancing fund	p.m.	p.m.	0	The permanent prefinancing fund is provided for by Article 71a of the Financial Regulation of the Translation Centre. The total amount of the fund is EUR 16 529 466.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside in 2023 to cover exceptional investments. The total amount of the reserve is EUR 90 489, taking into account the consumption in revenue item 5010.
10008	Deficit carried over from the previous financial year	p.m.	p.m.	0	Deficit carried over from the previous financial year in accordance with Article 17(3) of the Centre's Financial Regulation of 22 September 2019.
1000	Provisional appropriations	p.m.	926 000	0	
100	PROVISIONAL APPROPRIATIONS	p.m.	926 000	0	
10	RESERVES	p.m.	926 000	0	
	Total Expenditure	47 664 100	49 037 100	44 300 208	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2021		2022		2023	
	Filled on 31.12.2021		Authorised under the EU budget 2022		Centre's request for the draft EU budget 2023	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	1	0	1	1	1	1
AD 13	1	0	2	0	3	0
AD 12	9	3	13	6	13	7
AD 11	5	5	7	6	7	6
AD 10	2	7	8	6	8	7
AD 9	5	8	7	18	7	21
AD 8	9	17	6	23	6	24
AD 7	5	20	2	20	2	18
AD 6	4	15	0	12	0	8
AD 5	0	16	0	0	0	2
TOTAL AD	41	91	46	92	47	94
AST 11	0	0	0	0	0	0
AST 10	0	0	1	0	1	0
AST 9	4	1	2	2	3	2
AST 8	1	2	1	1	0	1
AST 7	1	2	1	5	1	7
AST 6	0	9	0	9	0	10
AST 5	0	12	0	17	0	17
AST 4	0	10	0	10	0	10
AST 3	0	8	0	4	0	1
AST 2	0	0	0	0	0	0
AST 1	0	0	0	0	0	0
TOTAL AST	6	44	5	48	5	48
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	1	0	1	0	2
AST/SC 2	0	1	0	1	0	0
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	2	0	2	0	2
TOTAL	47	137	51	142	52	144
TOTAL STAFF	184		193		196	

Estimate of number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2021 (actually filled)	2022	2023
FG IV	5,0	14,0	14,0
FG III	15,3	14,0	14,0
FG II	0,7	0,0	0,0
FG I	0,0	0,0	0,0
Total CA	21,0	28	28