



**DECISION OF THE MANAGEMENT BOARD
OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION
ADOPTING THE PRELIMINARY DRAFT BUDGET 2024 – CT/CA-008/2023EN**

THE MANAGEMENT BOARD OF THE TRANSLATION CENTRE FOR THE BODIES OF THE EUROPEAN UNION,

Having regard to Council Regulation (EC) No 2965/94 of 28 November 1994 setting up a Translation Centre for the Bodies of the European Union ('the Translation Centre'), as last amended by Council Regulation (EC) No 1645/2003 of 18 June 2003,

Having regard to the Financial Regulation of 22 September 2019 applicable to the Translation Centre for the Bodies of the European Union (Ref. CT/CA-028/2019),

Whereas:

(1) The management board should adopt the Centre's budget on the basis of a draft prepared by the Director;

HAS DECIDED AS FOLLOWS:

Article 1

The preliminary draft budget 2024 of the Translation Centre, as annexed to this decision, is hereby adopted.

Article 2

This decision shall enter into force on the date of its adoption.

Done at Luxembourg, 16 March 2023.

For the management board

(electronically signed)

Christos Ellinides

Chairman

Annex: Preliminary draft budget 2024



PRELIMINARY DRAFT BUDGET 2024

CT/CA-008/2023EN

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I. INTRODUCTION

A. GENERAL INTRODUCTION

The preliminary draft budget 2024 comprises:

- A. This general introduction;
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, in particular comprising payments made by the bodies for which the Centre works, and by the institutions and organs with which collaboration has been agreed in return for work performed by it, including interinstitutional activities;
- C. A breakdown of the Centre's expenditure by title; and
- D. A breakdown of the Centre's expenditure by activity. This part shows the link between the budget for 2024 and the work programme for 2024 by identifying the resources allocated to each activity in order to achieve the Centre's strategic objectives. It also sets out the conventional budget structure.

The preliminary draft budget 2024 reflects the revenue and expenditure estimates, as included in the Centre's draft programming document 2024-2026 (Ref. CT/CA-002/2023). It is prepared in accordance with Articles 35-37 of the Centre's Financial Regulation. In order to prepare the preliminary draft budget 2024, the Centre undertook an analysis of its forecast expenditure and obtained clients' forecasts.

The preliminary draft budget 2024 has been prepared on the basis of the prices applicable in 2024, as shown in the table below. All amounts in this document are expressed in euros.

Prices applicable in 2024:

Service provided	Standard (EUR)	Slow (EUR)	Urgent (EUR)	Very urgent (EUR)
Translation (price per page)	87.00	82.00	108.00	156.00
Custom translation (price per page)	82.00	78.00	102.00	148.00
Modification (price per page)	172.00	163.40	215.00	
Revision (price per page)	60.00	57.00	75.00	
Editing (price per page)	39.00	37.00	44.00	
Transcription (price per minute)	8.50	6.50	10.50	
Automatic Transcription (price per minute)		EUR 2.00		
Trade marks (price per page)		EUR 41.71 for 177 993 pages		
Light post-editing (price per page)		EUR 49.00		
Paste 'n Go (price per page)		EUR 82.00		
Automatic Translation (price per page)		EUR 0.30		
Community designs (price per term)		EUR 4.00		
Term lists (price per term)		EUR 4.00		

Revision of term lists (price per term)	EUR 2.50
Terminology (price per man/day)	EUR 900
Language consultancy (price per man/day)	EUR 900
Subtitling (price per minute)	EUR 41.00

Surcharges applicable in 2024:

Type of document	EUR
Complex format (additional surcharge per page and per target language)	15.00
PDF format and paper documents (additional surcharge per page of the source document)	12.00
Confidential documents (i.e. Classified / Sensitive non-classified documents) (additional surcharge per page and per target language)	20.00
Non-EU language (additional surcharge per page and per target language)	10.00
Upload of website documents (additional surcharge per target language (multiple files) or per request (single file))	10.00

B. REVENUE

The total revenue forecast for 2024 is EUR 49.7 million, with EUR 46.4 million in Titles 1-4. The revenue forecast is broken down as follows:

Title	Revenue (EUR)
1. Agencies and bodies	44 925 900
3. Interinstitutional cooperation (European institutions)	804 300
4. Other revenue	647 200
5. Surplus carried over from the previous financial year and transfers from reserves from previous years	3 283 500

The Centre's forecast revenue is based on the estimates provided by its clients. It must therefore be underlined that the estimated revenue is subject to change, depending on clients' actual needs and their budgets. On the basis of clients' forecasts, the estimated revenue for 2024 in Title 1 is EUR 44.9 million compared with EUR 45.0 million in the 2023 budget (-0.1%). The forecast revenue for 2024 is EUR 1.9 million more (4.5%) than the actual revenue of EUR 43.0 million received from clients in 2022.

The Centre's biggest client, the EUIPO ('European Union Intellectual Property Office'), has forecast a revenue reduction of EUR 0.4 million (-5.0%) for the translation of EU trade marks in 2024¹ (Item 1006) compared with the 2023 budget. The forecast revenue for 2024 is EUR 2.0 million less (-21.2%) than the actual revenue received for the translation of EU trade marks in 2022. In addition, the EUIPO's revenue forecast for other services remains at the same level as 2023 budget, namely EUR 4.7 million in the 2024 (Item 1005), and this is 17.2% higher (EUR 0.7 million) than the revenue received for other

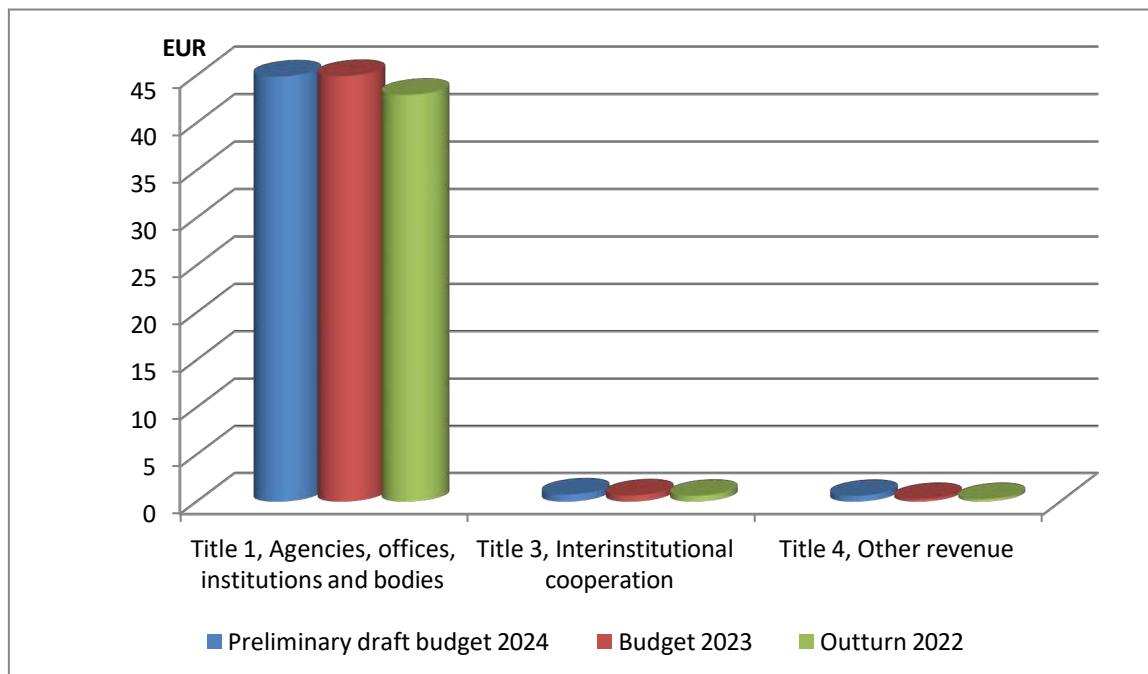
¹ The forecasts of EU Trade marks have been received on the basis of the 2021 agreement as a new agreement is under discussion.

services in 2022. Their overall forecast for 2024 is 9.7% lower (EUR -1.3 million) than the total revenue received from the EUIPO in 2022.

Other significant changes that may be noted compared with the 2023 budget are decreases in forecasts by Eurojust ('European Union Agency for Criminal Justice Cooperation') by 36.2% (EUR - 709 700), EACEA ('European Education and Culture Executive Agency') by 23.6% (EUR - 144 200), EUAA ('European Union Agency for Asylum') by 12.9% (EUR - 342 600) and ESMA ('European Securities and Markets Authority') by 48.7% (EUR - 239 800). Compared with the 2023 budget, EMA ('European Medicines Agency') has increased its forecast by 13.3% (EUR 325 700) and SRB ('Single Resolution Board') by 103.3% (EUR 1.2 million). More detailed information on client forecasts and translation volumes is provided in Section D, 'Activities', and Part III, 'Statement of revenue and expenditure - Details'.

The revenue in Title 3 corresponds to the revenue that the Centre receives in its capacity as manager of the IATE database (InterActive Terminology for Europe). The Centre's expenditure for IATE is recorded in Expenditure (Chapter 31).

Figure 1. Revenue broken down by title and year: 2022-2024 (Titles 1, 3 and 4)



In addition to revenue from its clients and interinstitutional cooperation, the Centre is forecasting additional revenue in Title 4, mainly comprising bank interest, and revenue from the hosting of data centre services for ERA (European Union Agency for Railways). The forecast for this revenue in 2024 is EUR 647 200, which is 104.8% higher than the 2023 budget and 108.4% higher than the 2022 outturn.

It is needed to transfer appropriations from the 'Reserve for pricing stability' into revenue to balance the 2024 budget, leaving an estimated balance of EUR 3 018 351 in the reserve at the end of 2024.

C. EXPENDITURE

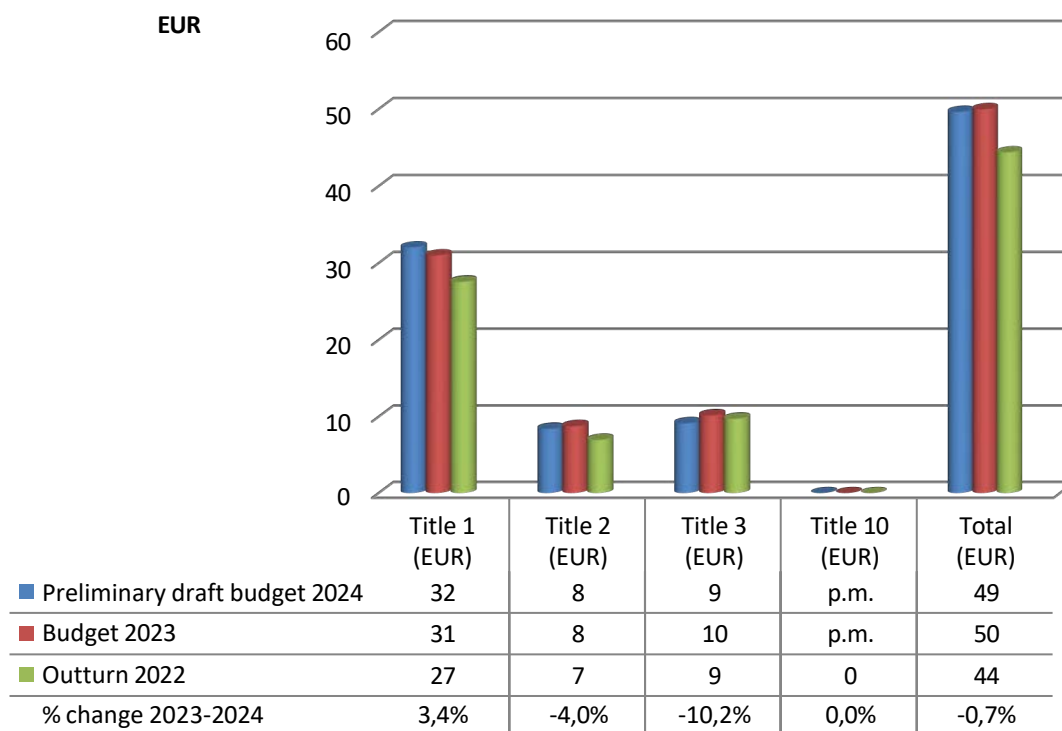
The Centre's forecast expenditure for 2024 is EUR 49.7 million. In Titles 1-3, the 2024 budget is lower (-0.7%) compared with the 2023 budget and is 11.9% higher than the 2022 outturn. This increase from 2022 to 2024 is due to the salary adjustments envisaged in 2023 and 2024 as well as other expenditure that is also subject to indexations which are likely to lead to higher expenditure in 2024. In addition, this increase in Titles 1 is compensated by the decreases in Title 2 and Title 3 as a result of measures taken

in order to mitigate the building charges consumption and reducing the volume of outsourcing to external language service providers. The expenditure forecast is broken down as follows:

Title	Expenditure (EUR)
1. Staff	32 041 300
2. Buildings, equipment and miscellaneous operating expenditure	8 448 600
3. Operational Expenditure	9 171 000
10. Reserves	p.m.

In order to respond to the overall increase in staff costs, other index-linked costs and IT costs, the Centre is continuing to take several measures to reduce its budget expenditure. The main action has been to significantly reduce expenditure appropriations in the majority of budget items to cover only what is expected to be needed. This means that the Centre has reduced its margin to a minimum across key budget lines and its flexibility is therefore severely reduced. An overview of the expenditure by title, including a comparison with the 2023 budget and the outturn for 2022, is presented in the figure below.

Figure 2. Expenditure broken down by title and year: 2022-2024 (Titles 1, 2, 3 and 10) *



* Title 1: 'Staff'; Title 2: 'Buildings, equipment and miscellaneous operating expenditure'; Title 3: 'Operational expenditure'; and Title 10: 'Reserves'. The budget for Title 10 in 2024 is pro memoria (p.m.), in 2023 is pro memoria (p.m.) and is shown as '0' in 2022.

Title 1: STAFF

The budget for Title 1 in 2024 is EUR 32.0 million, 3.4% higher than the 2023 budget, representing an increase of EUR 1.0 million. The Centre's budget provides for potential annual salary adjustments, estimated at 2% per annum, as well as biennial step advancements and promotions. The budget is based on an Establishment Plan of 193 posts, which remains at the same level as that approved by the Budgetary Authority for 2023. The budget also takes into account factors such as the turnover ratio and work patterns of staff. All of the above leads to an increase of 3.2% (EUR 0.7 million) in Article 110,

'Staff in active employment', whereas the budget for contract staff (Item 1115) has increased by 3.6% (EUR 83 400) in 2024 compared with the 2023 budget.

Title 2: BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

The budget for Title 2, 'Buildings, equipment and miscellaneous operating expenditure', amounts to EUR 8.4 million in 2024. This is 4.0% lower than 2023 budget, representing a decrease of EUR 0.3 million. This decrease is mainly due to efforts made to reduce the costs of IT equipment, IT consultancy and consultations and studies.

It should be underlined that the expenditure in Title 2 includes expenditure for hosting a data centre for ERA ('European Union Agency for Railways'). In conformity with the principle of universality, the revenue received from ERA is recorded as revenue, as opposed to offsetting the expenditure.

Title 3: OPERATIONAL EXPENDITURE

The budget for Title 3, 'Operational expenditure', covers the outsourcing of translation services, technical services related to language services, interinstitutional cooperation, and the eCdT programme. It stands at EUR 9.2 million in 2024, with a decrease of 10.2% (EUR - 1.0 million) compared with the 2023 budget. It is EUR 0.6 million lower than the 2022 outturn.

The budget for external translation services constitutes the main part of the title's budget, namely 90.8% in 2024. The actual cost of these services depends on a number of factors, such as changes in the ranking of suppliers under existing framework contracts and the prices agreed under future framework contracts, which also depend on economic developments in the Member States. The budget for 2024 is EUR 8.3 million, which is in line with the forecast volumes as well as with the Centre's expectation that the investment in translation technologies will have a positive impact on expenditure on external translation services. Clearly, real expenditure will heavily depend on the actual demand from the Centre's clients and the actual impact of translation technologies.

Chapter 31 includes the Centre's expenditure for the management of the IATE database as well as the Centre's contribution to other interinstitutional tools managed by the Commission. The costs for these tools are governed by annual financial agreements between the parties acting in the framework of the Executive Committee for Translation of the Interinstitutional Committee for Translation and Interpretation (ICTI).

D. ACTIVITIES

The Centre's activities are defined under three activity areas in the 2024 budget, as set out in the Centre's programming document 2024-2026: 1) Core operational activities; 2) Support activities; 3) Management and supervision activities and 4) Projects/Innovation.

The human and financial resources for 2024 are allocated to the four activity areas, as shown in the table below. The financial resources included in Titles 1, 2 and 3 are either allocated directly or indirectly to the different services of the Centre. The indirect costs are allocated to our activities, and then consequently to our services, through the mechanisms of our Activity Based Budgeting (ABB) methodology. The details are set out in the Centre's draft programming document 2024-2026 (Ref. CT/CA-002/2023).

	% of human resources (staff)	% of financial resources	Financial resources
Core operational activities	64.1%	74.7%	37 106 747
<i>Translation</i>	24.3%	29.0%	14 390 955
<i>Revision</i>	0.0%	0.0%	0
<i>Modification</i>	1.5%	1.1%	533 761
<i>Editing</i>	0.2%	0.1%	33 473
<i>Transcription</i>	0.0%	0.0%	0
<i>Subtitling</i>	0.0%	0.0%	7 559
<i>Terminology</i>	0.3%	0.0%	4 368
<i>Internal validation</i>	26.1%	16.0%	7 963 556
<i>Client request management</i>	2.0%	1.8%	880 612
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	2.5%	2.2%	1 108 423
<i>Outsourcing management</i>	1.5%	1.3%	670 031
<i>Post-processing (cat+tech)</i>	1.7%	1.5%	746 606
<i>Management of the translation memories and machine translation</i>	0.9%	0.8%	382 875
<i>IATE</i>	0.4%	1.9%	957 187
<i>Other core operational activities</i>	2.7%	19.0%	9 427 340
Support activities	21.9%	18.6%	9 234 470
Management and supervision activities	7.8%	3.3%	1 622 496
Project/Innovation	6.2%	3.4%	1 697 187
Appropriations in Title 10: 'Reserves' not allocated to an activity	0%	0%	0
Total	100%	100%	49 660 900

Description of the sub-activity

Activities	Description
<i>Translation</i>	Translating documents and EUTMs. In this activity, only the cost of internal translation is considered, as translation is carried out internally.
<i>Revision</i>	Internal translators perform this activity, which consists of comparing the translated version with the original document.
<i>Modification</i>	Modifying the translated documents based on comments received. Internal translators perform this activity.
<i>Editing</i>	Editing consists of reviewing the translated version of a document.
<i>Transcription</i>	Converting an audio and/or a video file into a high-quality written text by means of speech-to-text technologies.
<i>Subtitling</i>	Subtitling and translating video material.
<i>Internal validation</i>	Evaluating translations carried out by external service providers.
<i>Client request management</i>	Analysing customer orders and determining the characteristics of the product (format, domain, etc.)
<i>Technical pre-processing and pre-formatting (TECH+CAT)</i>	Receiving a translation request and uploading the translation into the translation memories and machine translation system for subsequent translation. It is a technical step in which every document must be uploaded. It allows the translation memories to match the document with any existing memories and thus enables calculation of the potential discount for clients.
<i>Outsourcing management</i>	Selecting freelancers and establishing and managing their contracts.
<i>Post-processing (CAT+TECH)</i>	Formatting documents and resolving any technical issues.
<i>Management of translation memories and machine translation</i>	Organising and updating the content of the translation memories and the machine translation corpus.
<i>Terminology</i>	Organising the terminology research activity (research, translation, verification, etc.).
<i>IATE</i>	Management of the IATE database
<i>Other core operational activities</i>	Includes others Core operational activities such as Linguistic pre-processing, External translation services...

The table below shows the total number of pages, terms and revenue forecast for 2024 by comparison with the 2023 budget. The table shows the forecasts for 2024 provided by clients. More detailed information on client forecasts and translation volumes is provided in Part III, 'Statement of revenue and expenditure - Details'.

	Preliminary draft budget 2024	Budget 2023	Comparison
Total number of pages of EU trade marks forecast	177 993	187 360	-5.0%
Total number of pages of documents forecast	391 210	397 629	-1.6%
<i>Total number of pages</i>	<i>569 203</i>	<i>584 989</i>	<i>-2.7%</i>
Total number of term lists forecast	53 184	55 692	-4.5%
Total revenue forecast from translations, terminology and term lists	44 925 900	44 975 700	-0.1%

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Preliminary draft budget 2024	Budget 2023	Outturn 2022
	REVENUE			
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	44 925 900	44 975 700	42 991 937
2	SUBSIDY FROM THE COMMISSION	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	804 300	697 800	660 092
4	OTHER REVENUE	647 200	316 000	310 484
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	3 283 500	4 016 600	0
	Surplus carried over from the previous financial year	p.m.	p.m.	0
	Reserve for pricing stability	3 283 500	4 016 600	0
	Reserve for exceptional investments	p.m.	p.m.	0
6	REFUNDS	p.m.	p.m.	0
	TOTAL	49 660 900	50 006 100	43 962 513
	EXPENDITURE			
1	STAFF	32 041 300	31 000 100	27 616 617
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 448 600	8 798 400	7 002 178
3	OPERATIONAL EXPENDITURE	9 171 000	10 207 600	9 779 343
10	RESERVES	p.m.	p.m.	0
	TOTAL	49 660 900	50 006 100	44 398 138

III. STATEMENT OF REVENUE AND EXPENDITURE 2024 – DETAILS

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
REVENUE					
1000	European Environment Agency (EEA)	198 600	201 200	317 960	2 237 pages
1001	European Training Foundation (ETF)	62 400	62 400	345 020	717 pages
1002	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	384 200	384 100	192 066	4 416 pages
1003	European Medicines Agency (EMA)	2 777 000	2 451 300	2 570 420	Documents: 28 699 pages; term lists: 2 967 terms.
1004	European Agency for Safety and Health at Work (EU-OSHA)	680 400	645 400	916 745	7 640 pages
1005	European Union Intellectual Property Office (EUIPO)	4 731 300	4 731 300	4 036 091	Documents: 48 191 pages; term lists: 40 050 terms; Community designs: 8 000 terms.
1006	EUIPO trade marks	7 424 400	7 815 200	9 420 125	177 993 pages
1007	Community Plant Variety Office (CPVO)	56 400	49 500	12 169	648 pages
1008	European Union Agency for Law Enforcement Cooperation (Europol)	50 700	50 700	72 894	583 pages
1009	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	379 600	421 000	308 162	4 320 pages
100	Article 100	16 745 000	16 812 100	18 191 650	
1010	European Centre for the Development of Vocational Training (Cedefop)	165 200	105 100	171 235	Documents: 1 811 pages; term lists: 240 terms.
1012	European Union Agency for Fundamental Rights (FRA)	1 184 300	1 172 600	1 397 067	13 613 pages
1014	European Investment Bank (EIB)	p.m.	p.m.	22 410	
1015	European Food Safety Authority (EFSA)	225 700	225 700	312 087	2 595 pages
1016	European Union Agency for Criminal Justice Cooperation (Eurojust)	1 252 100	1 961 800	842 892	13 986 pages
1017	European Maritime Safety Agency (EMSA)	81 100	80 600	141 874	923 pages

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1018	European Union Aviation Safety Agency (EASA)	32 300	32 300	101 168	372 pages
1019	European Union Agency for Railways (ERA)	281 300	278 500	370 528	3 234 pages
101	Article 101	3 222 000	3 856 600	3 359 258	
1020	European Union Agency for Cybersecurity (ENISA)	151 200	149 700	116 186	1 738 pages
1021	European Centre for Disease Prevention and Control (ECDC)	495 000	477 100	484 595	5 285 pages
1022	European Border and Coast Guard Agency (Frontex)	2 978 000	2 948 500	2 956 975	34 230 pages
1023	European Education and Culture Executive Agency (EACEA)	467 900	612 100	187 128	4 759 pages
1024	European Innovation Council and Small and Medium-sized Enterprises Executive Agency (EISMEA)	69 600	59 000	63 779	792 pages
1025	European Union Agency for Law Enforcement Training (CEPOL)	53 200	40 900	25 836	565 pages
1026	Consumers, Health, Agriculture and Food Executive Agency (Chafea)	p.m.	p.m.	0	
1027	European Union Agency for the Space Programme (EUSPA)	60 100	110 700	54 891	684 pages
1028	European Defence Agency (EDA)	4 700	4 700	9 464	54 pages
1029	European Chemicals Agency (ECHA)	1 698 900	1 682 100	1 806 623	19 528 pages
102	Article 102	5 978 600	6 084 800	5 705 476	
1030	European Fisheries Control Agency (EFCA)	210 600	224 900	218 621	Documents: 2 378 pages; term lists: 144 terms.
1031	Fusion for Energy Joint Undertaking (F4E JU)	51 800	51 800	6 516	596 pages
1032	European Union Satellite Centre (SatCen)	p.m.	p.m.	0	
1033	Innovation and Networks Executive Agency (INEA)	15 100	16 700	4 617	173 pages

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1034	European Institute of Innovation and Technology (EIT)	7 000	6 900	3 869	78 pages
1035	European Research Council Executive Agency (ERCEA)	30 300	33 800	1 743	243 pages
1036	European Research Executive Agency (REA)	528 300	523 000	246 028	6 072 pages
1037	Clean Aviation Joint Undertaking (Clean Aviation JU)	3 500	3 900	3 002	30 pages
1038	European Institute for Gender Equality (EIGE)	39 900	50 800	84 527	445 pages
1039	Single European Sky ATM Research 3 Joint Undertaking (SESAR 3 JU)	50 700	49 700	29 232	583 pages
103	Article 103	937 200	961 500	598 154	
1042	Innovative Health Initiative Joint Undertaking (IHI JU)	5 000	5 000	1 765	Documents: 48 pages; term lists: 192 terms.
1043	Clean Hydrogen Joint Undertaking (Clean Hydrogen JU)	2 000	1 900	2 001	23 pages
1045	European Union Agency for Asylum (EUAA)	2 315 400	2 658 000	3 555 352	Documents: 25 803 pages; term lists: 1 200 terms.
1046	European Agency for the Cooperation of Energy Regulators (ACER)	319 100	294 300	366 245	3 664 pages
1047	European Securities and Markets Authority (ESMA)	253 100	492 900	317 258	2 880 pages
1048	European Banking Authority (EBA)	858 700	858 700	1 480 903	9 772 pages
1049	European Insurance and Occupational Pensions Authority (EIOPA)	295 200	257 500	326 575	3 360 pages
104	Article 104	4 048 500	4 568 300	6 050 100	
1050	Agency for Support for BEREC (the BEREC Office)	88 600	139 700	12 616	1 200 pages
1051	European Union Agency for the Operational Management of Large-scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA)	1 138 000	1 207 200	957 363	Documents: 13 291 pages; term lists: 391 terms.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1052	Key Digital Technologies Joint Undertaking (KDT JU)	6 100	4 200	2 001	69 pages
1053	Maritime Analysis and Operation Centre (Narcotics) (MAOC (N))	p.m.	p.m.	0	
1054	Single Resolution Board (SRB)	2 425 000	1 192 600	1 625 163	19 680 pages
1055	European Schools	64 200	64 200	1 599	738 pages
1056	Circular Bio-based Europe Joint Undertaking (CBE JU)	23 600	10 600	4 617	264 pages
1057	Europe's Rail Joint Undertaking (ERJU)	p.m.	p.m.	4 667	
1058	Joint Committee of the European Supervisory Authorities (ESAs-JC)	p.m.	p.m.	0	
1059	European High Performance Computing Joint Undertaking (EuroHPC)	5 700	5 600	0	69 pages
105	Article 105	3 751 200	2 624 100	2 608 025	
1060	European Labour Authority (ELA)	2 252 500	2 201 000	1 757 299	25 510 pages
1061	European Public Prosecutor's Office (EPPO)	4 163 400	4 079 400	2 515 829	Documents: 28 800 pages; dedicated custom translation service.
1062	European Health and Digital Executive Agency (HaDEA)	253 500	251 000	0	2 914 pages
1063	Unified Patent Court (UPC)	p.m.	p.m.	0	
106	Article 106	6 669 400	6 531 400	4 273 128	
1099	Revenue from new clients	p.m.	p.m.	84 318	
109	Article 109	p.m.	p.m.	84 318	
10	PAYMENTS FROM THE AGENCIES, OFFICES AND BODIES	41 351 900	41 438 800	40 870 110	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks	
1100	European Commission	1 170 600	1 160 500	316 203	Documents: 13 455 pages. The volume for documents includes the volumes estimated for DG JUST (DG for Justice and Consumers), DG EMPL (DG for Employment, Social Affairs & Inclusion) and DG GROW (DG for the Internal Market, Industry, Entrepreneurship and SMEs).	
1101	European Parliament	p.m.	p.m.	17 025		
1102	Council of the European Union	323 200	323 200	21 236		3 715 pages
1103	European Court of Auditors	12 600	12 600	193 903		145 pages
1104	European Committee of the Regions	p.m.	p.m.	194		
1105	European Economic and Social Committee	p.m.	p.m.	13 426		
1106	Court of Justice of the European Union	p.m.	p.m.	65 651		
1107	European Central Bank	65 100	66 000	44 177		608 pages
1108	European Ombudsman	253 100	242 500	333 392		2 880 pages
1109	European Data Protection Supervisor (EDPS)	1 749 400	1 732 100	1 116 623		20 108 pages
110	Article 110	3 574 000	3 536 900	2 121 827		
11	PAYMENTS FROM THE INSTITUTIONS	3 574 000	3 536 900	2 121 827		
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES	44 925 900	44 975 700	42 991 937	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.	
2000	Subsidy from the European Commission	p.m.	p.m.	0		
200	Subsidy from the European Commission	p.m.	p.m.	0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.	
20	SUBSIDY FROM THE EUROPEAN COMMISSION	p.m.	p.m.	0		
2	SUBSIDY FROM THE EUROPEAN COMMISSION	p.m.	p.m.	0		

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
3001	Participation in the Interinstitutional Committee for Translation and Interpretation (ICTI)	p.m.	p.m.	0	
3002	Management of interinstitutional projects	804 300	697 800	660 092	This item covers revenue received due to the Centre's management of interinstitutional projects, notably the IATE project.
300	Interinstitutional cooperation	804 300	697 800	660 092	
30	INTERINSTITUTIONAL COOPERATION	804 300	697 800	660 092	
3	INTERINSTITUTIONAL COOPERATION	804 300	697 800	660 092	
4000	Bank interest	330 000	p.m.	37 164	
400	Bank interest	330 000	p.m.	37 164	This article covers interest which the Centre receives on its bank accounts.
4010	Miscellaneous repayments	147 200	146 000	103 321	
401	Miscellaneous repayments	147 200	146 000	103 321	This article covers miscellaneous repayments, including income from the subletting of office space and parking spaces and the hosting of a data centre for the European Union Agency for Railways.
4020	Financial contribution from the Luxembourg government	170 000	170 000	170 000	This financial contribution from the Luxembourg government is in support of the Centre's annual rental charges.
402	Other contributions	170 000	170 000	170 000	
40	OTHER REVENUE	647 200	316 000	310 484	
4	OTHER REVENUE	647 200	316 000	310 484	
5000	Surplus carried over from the previous financial year	p.m.	p.m.	0	Surplus carried over from the previous financial year in accordance with Article 17(1) of the Centre's Financial Regulation of 22 September 2019.
500	Surplus carried over from the previous financial year	p.m.	p.m.	0	
5010	Transfer from the 'Reserve for exceptional investments'	p.m.	p.m.	0	The transfer from the 'Reserve for exceptional investments' corresponds to the expenditure in Chapter 32, 'Expenditure relating to the eCdT program'.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
5015	Transfer from the 'Reserve for pricing stability'	3 283 500	4 016 600	0	The transfer from the 'Reserve for pricing stability' is necessary to balance the budget.
501	Transfers from reserves from previous years	3 283 500	4 016 600	0	
50	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	3 283 500	4 016 600	0	
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR AND TRANSFERS FROM RESERVES FROM PREVIOUS YEARS	3 283 500	4 016 600	0	
6000	Refunds to clients	p.m.	p.m.	0	
600	Refunds to clients	p.m.	p.m.	0	
60	REFUNDS TO CLIENTS	p.m.	p.m.	0	
6	REFUNDS	p.m.	p.m.	0	
Total revenue		49 660 900	50 006 100	43 962 513	
EXPENDITURE					
1100	Basic salaries	18 191 400	17 615 000	16 138 845	Staff regulations of officials and Conditions of employment of other servants of the European Union, in particular Articles 62 and 66 thereof. This appropriation is intended to cover the basic salaries of officials and temporary staff.
1101	Family allowances	1 701 800	1 651 000	1 486 436	Staff regulations of officials of the European Union, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff.
1102	Expatriation and foreign-residence allowances	2 848 800	2 777 800	2 632 729	Staff regulations of officials of the European Union, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1103	Secretarial allowances	9 200	10 800	5 566	Staff regulations of officials of the European Union, in particular Article 18(1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.
110	Staff in active employment	22 751 200	22 054 600	20 263 576	
1113	Trainees	88 800	46 400		This appropriation is intended to cover expenditure relating to trainees.
1115	Contract staff	2 406 000	2 322 600	1 430 896	Conditions of employment of other servants of the European Union, in particular Article 3a and Title IV thereof.
111	Contract staff and trainees	2 494 800	2 369 000	1 430 896	This article was previously entitled 'Auxiliary staff and local staff'.
1120	Professional training of staff	183 400	180 000	101 557	Staff regulations of officials of the European Union, in particular Article 24a thereof.
112	Professional training of staff	183 400	180 000	101 557	
1130	Insurance against sickness	608 400	588 800	571 238	Staff regulations of officials of the European Union, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Union.
1131	Insurance against accidents and occupational disease	89 400	86 600	67 846	Staff regulations of officials of the European Union, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease.
1132	Insurance against unemployment	154 600	151 400	148 632	Conditions of employment of other servants of the European Union, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1133	Constitution or maintenance of pension rights	p.m.	p.m.	0	Conditions of employment of other servants of the European Union, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	Contribution to the Community pension scheme	3 978 800	3 852 200	3 572 329	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme.
113	Employer's social security contributions	4 831 200	4 679 000	4 360 045	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1140	Childbirth and death allowances and grants	1 800	1 400	198	Staff regulations of officials of the European Union, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: - appropriations for childbirth grants for children of staff whose countries of origin have no provision for this kind of grant; - in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1100.
1141	Travel expenses for annual leave	262 800	254 400	246 909	Staff regulations of officials of the European Union, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin.
1143	Fixed duty allowances	p.m.	p.m.	0	Staff regulations of officials of the European Union, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
114	Miscellaneous allowances and grants	264 600	255 800	247 108	
1150	Overtime	p.m.	p.m.	0	Staff regulations of officials of the European Union, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in the AST category and local staff whom it has not been possible to compensate by free time under the normal arrangements.
115	Overtime	p.m.	p.m.	0	
1171	Freelance interpreters and conference technicians	p.m.	p.m.	0	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement of travel expenses to freelance interpreters whose business address is not at the place of employment, and the payment of fixed travel allowances.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1175	Agency staff	339 600	323 600	216 385	This appropriation is intended to cover the use of agency staff.
117	Supplementary services	339 600	323 600	216 385	
1180	Miscellaneous expenditure on staff recruitment	42 800	39 600	5 170	Staff regulations of officials of the European Union, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1181	Travel expenses	19 400	18 000	3 426	Staff regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre.
1182	Installation, resettlement and transfer allowances	91 600	89 400	72 622	Staff regulations of officials of the European Union, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1183	Removal expenses	34 200	29 600	14 556	Staff regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1184	Temporary daily subsistence allowances	90 800	88 600	106 539	Staff regulations of officials of the European Union, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer).
118	Miscellaneous expenditure on staff recruitment and transfers	278 800	265 200	202 313	
1190	Salary weightings	1 200	1 200	58	Staff regulations of officials of the European Union, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
119	Salary weightings and adjustments to remuneration	1 200	1 200	58	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
11	STAFF IN ACTIVE EMPLOYMENT	31 144 800	30 128 400	26 821 938	
1300	Mission expenses, duty travel expenses and other ancillary expenditure	56 600	58 200	36 900	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interest of the Centre, in accordance with the provisions of the Staff regulations of officials of the European Union.
130	Missions and duty travel	56 600	58 200	36 900	
1310	Mission expenses relating to training	23 600	22 200	1 551	This appropriation is intended to cover mission expenditure during training outside Luxembourg.
131	Missions and duty travel relating to training	23 600	22 200	1 551	
13	MISSIONS AND DUTY TRAVEL	80 200	80 400	38 451	
1400	Restaurants and canteens	2 100	2 100	1 710	This appropriation is intended to cover the cost of running restaurants, cafeterias and canteens, in particular the contracts for the maintenance of facilities, supply of equipment, etc.
140	Socio-medical infrastructure	2 100	2 100	1 710	
1410	Medical service	77 000	65 000	65 000	Staff regulations of officials of the European Union, in particular Article 59 thereof and Article 8 of Annex II thereto.
141	Medical service	77 000	65 000	65 000	
1420	Other expenditure	671 600	659 400	614 918	This appropriation is intended to cover expenditure relating to participation in the Committee on Social Activities and to nurseries and educational institutions. The appropriation is based on the forecast by the Commission's Office for Infrastructure and Logistics (OIL).
1421	Social relations	14 000	14 000	12 000	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
142	Other expenditure	685 600	673 400	626 918	
14	SOCIO-MEDICAL INFRASTRUCTURE	764 700	740 500	693 628	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
1520	Staff exchanges	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings	p.m.	p.m.	0	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Centre officials and temporary staff to national or international bodies.
152	Mobility	p.m.	p.m.	0	
15	MOBILITY	p.m.	p.m.	0	
1600	Special assistance grants	p.m.	p.m.	0	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
160	Welfare service	p.m.	p.m.	0	
1620	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
162	Other expenditure	p.m.	p.m.	0	
1630	Early Childhood Centre	47 600	46 800	62 600	This appropriation is intended to cover expenditure relating to nurseries and educational institutions. The appropriation is based on the forecast by the European Parliament.
163	Early Childhood Centre	47 600	46 800	62 600	
1640	Additional aid for disabled persons	1 500	1 500	0	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
164	Additional aid for disabled persons	1 500	1 500	0	
16	SOCIAL SERVICES	49 100	48 300	62 600	
1700	Entertainment and representation	2 500	2 500	0	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
170	Entertainment and representation	2 500	2 500	0	
17	ENTERTAINMENT AND REPRESENTATION	2 500	2 500	0	
1900	Pensions and severance grants	p.m.	p.m.	0	This appropriation is intended to cover pensions and severance grants.
190	Pensions	p.m.	p.m.	0	
19	PENSIONS	p.m.	p.m.	0	
1	STAFF	32 041 300	31 000 100	27 616 617	
2000	Rental of buildings and associated costs	2 067 500	2 084 100	1 970 766	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Centre.
200	Investment in immovable property, rental of buildings and associated costs	2 067 500	2 084 100	1 970 766	
2010	Insurance	13 200	13 200	11 999	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre.
201	Insurance	13 200	13 200	11 999	
2020	Water, gas, electricity and heating	325 900	239 100	172 569	This appropriation is intended to cover routine expenditure.
202	Water, gas, electricity and heating	325 900	239 100	172 569	
2030	Cleaning and maintenance	359 500	275 400	193 213	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs.
203	Cleaning and maintenance	359 500	275 400	193 213	
2040	Fitting-out of premises	15 000	15 000	10 425	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
204	Fitting-out of premises	15 000	15 000	10 425	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
2050	Security and surveillance of buildings	211 300	258 500	153 086	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, and costs of carrying out statutory inspections.
205	Security and surveillance of buildings	211 300	258 500	153 086	
2060	Acquisition of immovable property	p.m.	p.m.	0	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
206	Acquisition of immovable property	p.m.	p.m.	0	
2080	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	This appropriation is intended to cover expenditure on experts' reports relating to immovable property.
208	Expenditure preliminary to the acquisition or construction of immovable property	p.m.	p.m.	0	
2090	Other expenditure	p.m.	p.m.	0	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
209	Other expenditure	p.m.	p.m.	0	
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS	2 992 400	2 885 300	2 512 059	
2100	Purchase, work on, servicing and maintenance of hardware and software	2 148 800	2 466 700	2 051 602	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. Telecommunications equipment, copiers and printers are also recorded under this item.
210	Information technology	2 148 800	2 466 700	2 051 602	
2120	External services for the operation, implementation, development and maintenance of software and systems	2 697 300	2 768 800	2 073 874	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.).
212	Information technology services	2 697 300	2 768 800	2 073 874	
21	DATA PROCESSING	4 846 100	5 235 500	4 125 476	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
2204	Office equipment	4 000	5 000	3 000	This appropriation is intended to cover the purchase, leasing, maintenance and repair of office equipment and technical installations, excluding equipment such as printers and copiers.
220	Technical installations and office equipment	4 000	5 000	3 000	
2210	New purchases	8 000	10 000	3 991	This appropriation is intended to cover the purchase, replacement, maintenance, use and repair of furniture.
221	Furniture	8 000	10 000	3 991	
2230	New purchases of vehicles	p.m.	p.m.	0	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	Hire of vehicles	8 600	7 700	5 821	This appropriation is intended to cover the rental in the form of a long-term contract of official vehicles, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	Maintenance, use and repair of vehicles	2 000	2 000	1 250	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
223	Vehicles	10 600	9 700	7 071	
2250	Documentation and library expenditure	20 000	20 000	21 596	This appropriation is intended to cover the purchase of library stocks, subscriptions to newspapers, periodicals, online services such as dictionaries, as well as other documentation and library expenditure.
2255	Documentation, translation and multilingual tools	15 000	15 000	73	This appropriation is intended to cover expenditure on documentation, translation and multilingual tools, such as the acquisition, consolidation and extension of the content of linguistic and terminological databases, translation memories and automatic translation dictionaries.
225	Documentation and library expenditure	35 000	35 000	21 669	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS	57 600	59 700	35 732	
2300	Stationery and office supplies	15 000	14 000	11 170	This appropriation is intended to cover the purchase of paper and office supplies.
230	Stationery and office supplies	15 000	14 000	11 170	
2320	Bank charges	5 300	5 000	2 000	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
2321	Exchange-rate losses	p.m.	p.m.	0	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, insofar as such losses cannot be offset against exchange-rate gains.
232	Financial expenses	5 300	5 000	2 000	
2330	Legal expenses	20 000	20 000	10 000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts.
233	Legal expenses	20 000	20 000	10 000	
2340	Damages	p.m.	p.m.	0	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
234	Damages	p.m.	p.m.	0	
2350	Miscellaneous insurance	10 200	11 300	9 071	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	Miscellaneous expenditure on internal meetings	3 000	3 000	2 750	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	Departmental removals	3 000	3 000	6 068	This appropriation is intended to cover the cost of removals, both within the building and to a new building.
2359	Other expenditure	2 500	2 500	0	This appropriation is intended to cover other operating expenditure not specifically provided for.
235	Other operating expenditure	18 700	19 800	17 889	
2360	External audit and evaluation services	11 000	22 000	15 373	This appropriation is intended to cover costs relating to the external audit and evaluation services, such as the audit of the annual accounts.
236	External audit and evaluation services	11 000	22 000	15 373	
2390	Translation services provided by the European Commission	p.m.	p.m.	0	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Centre.
2391	Interpreting	p.m.	p.m.	0	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU institutions.
2392	Administrative assistance from the European Commission	140 600	138 200	110 892	This appropriation is intended to cover administrative assistance provided by the Commission for the Centre.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
2393	Publications	6 000	6 000	1 874	This appropriation is intended to cover the costs of publishing the Centre's budget, activity report and other communication activities.
2394	Dissemination	30 000	20 000	0	This appropriation is intended to cover dissemination activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
2395	Other services provided by the EU institutions and agencies	13 900	13 300	12 200	This appropriation is intended to cover services provided to the Centre by the EU institutions and agencies, such as services provided within the framework of agency coordination.
239	Interinstitutional services	190 500	177 500	124 966	
23	CURRENT ADMINISTRATIVE EXPENDITURE	260 500	258 300	181 399	
2400	Postage and delivery charges	22 400	25 000	20 263	This appropriation is intended to cover postal and delivery charges, including for parcels.
240	Postage	22 400	25 000	20 263	
2410	Telephone, telegraph, telex, radio and television, and subscriptions and charges	140 100	155 100	99 675	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications. Expenditure relating to telecommunications equipment is recorded under Item 2100.
241	Telecommunications	140 100	155 100	99 675	
24	POSTAGE AND TELECOMMUNICATIONS	162 500	180 100	119 938	
2500	Meetings in general	2 000	2 000	0	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors as well as interinstitutional committees invited to take part in meetings, committees, working parties and seminars.
250	Expenditure on formal and other meetings	2 000	2 000	0	
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	0	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. It is also intended to cover the costs relating to the organisation of external meetings not covered by the existing infrastructure.
255	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	20 000	20 000	0	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
25	EXPENDITURE ON MEETINGS	22 000	22 000	0	
2600	Management Board meetings	20 000	20 000	2 587	Appropriations for travel and subsistence and incidental expenses incurred by members of the Management Board invited to take part in meetings, committees and working groups.
260	Expenditure on meetings	20 000	20 000	2 587	
2610	Organisation of Management Board meetings	7 500	7 500	1 867	This appropriation is intended to cover the organisation of Management Board meetings.
261	Organisation of Management Board meetings	7 500	7 500	1 867	
2650	Interpreting	30 000	30 000	23 121	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by the EU Institutions for Management Board meetings.
265	Interpreting	30 000	30 000	23 121	
26	MANAGEMENT BOARD	57 500	57 500	27 575	
2700	Limited consultations, studies and surveys	50 000	100 000	0	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancies, studies and surveys, namely assessment reports and the fees of external consultants.
270	Limited consultations, studies and surveys	50 000	100 000	0	
27	CONSULTATIONS AND STUDIES	50 000	100 000	0	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	8 448 600	8 798 400	7 002 178	
3000	External translation services	8 250 000	9 390 000	9 008 012	This appropriation is intended to cover expenditure relating to the provision of language services by external service providers.
3001	Technical services relating to language services	75 000	60 000	51 503	This appropriation is intended to cover expenditure on technical services relating to language services.
300	External translation services	8 325 000	9 450 000	9 059 515	

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
30	EXTERNAL TRANSLATION SERVICES	8 325 000	9 450 000	9 059 515	
3100	Interinstitutional cooperation in the language field	846 000	757 600	719 828	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpretation (ICTI) with a view to promoting interinstitutional cooperation in the language field. Expenditure for the IATE project is covered by the revenue in Item 3002, 'Management of interinstitutional projects', excluding the Centre's share of that expenditure.
310	Expenditure relating to interinstitutional cooperation	846 000	757 600	719 828	
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION	846 000	757 600	719 828	
3200	Mission expenses and other staff expenditure relating to the eCdT program	p.m.	p.m.	0	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by staff while on missions relating to the eCdT program.
3201	Miscellaneous operating expenditure relating to the eCdT program	p.m.	p.m.	0	This appropriation is intended to cover miscellaneous operating expenditure relating to the eCdT program, excluding IT expenditure.
3202	Expenditure for hardware and software relating to the eCdT program	p.m.	p.m.	0	This appropriation is intended to cover expenditure for hardware and software relating to the eCdT program.
3203	Information technology consultancy relating to the eCdT program	p.m.	p.m.	0	This appropriation is intended to cover expenditure for IT consultancy relating to the eCdT program.
320	Expenditure relating to the eCdT program	p.m.	p.m.	0	
32	EXPENDITURE RELATING TO THE eCdT PROGRAM	p.m.	p.m.	0	This chapter lists appropriations for expenditure relating to the eCdT program transferred from the 'Reserve for exceptional investments' to income Item 5010.
3	OPERATIONAL EXPENDITURE	9 171 000	10 207 600	9 779 343	
10003	Reserve for pricing stability	p.m.	p.m.	0	Reserve created in 2011 for pricing stability. At the end of 2024, the total amount of the reserve is EUR 3 018 351.
10004	Permanent prefinancing fund	p.m.	p.m.	0	The permanent prefinancing fund is provided for by Article 71a of the Centre's Financial Regulation. The total amount of the fund is EUR 16 529 466.
10006	Reserve for exceptional investments	p.m.	p.m.	0	No appropriations have been set aside in 2023 to cover exceptional investments. The total amount of the reserve is EUR 90 489, taking into account the consumption of revenue item 5010.

Item Article Chapter Title	Description	Preliminary draft budget 2024	Budget 2023	Outturn 2022	Remarks
10008	Deficit carried over from the previous financial year	p.m.	p.m.	0	Deficit carried over from the previous financial year in accordance with Article 17(3) of the Centre's Financial Regulation of 22 September 2019.
1000	Provisional appropriations	p.m.	p.m.	0	
100	PROVISIONAL APPROPRIATIONS	p.m.	p.m.	0	
10	RESERVES	p.m.	p.m.	0	
	Total expenditure	49 660 900	50 006 100	44 398 138	

ANNEX 1 – ESTABLISHMENT PLAN

Function groups and grades	2022		2023		2024	
	Filled on 31.12.2022		Authorised under the EU budget 2023		Centre's request for the draft EU budget 2024	
	Permanent posts	Temporary staff	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0
AD 15	0	0	0	0	0	0
AD 14	0	1	1	1	1	1
AD 13	1	0	3	0	3	0
AD 12	9	3	13	7	13	8
AD 11	2	5	7	6	7	6
AD 10	3	7	8	7	10	8
AD 9	7	12	7	21	9	22
AD 8	10	15	6	24	2	24
AD 7	5	19	1	18	1	17
AD 6	4	10	0	8	0	6
AD 5	0	18	0	0	0	0
TOTAL AD	41	90	46	92	46	92
AST 11	0	0	0	0	0	0
AST 10	1	0	1	0	1	0
AST 9	2	1	3	2	3	2
AST 8	1	1	0	1	0	1
AST 7	1	4	1	7	1	9
AST 6	0	11	0	10	0	11
AST 5	0	12	0	17	0	17
AST 4	0	8	0	10	0	8
AST 3	0	5	0	1	0	0
AST 2	0	1	0	0	0	0
AST 1	0	0	0	0	0	0
TOTAL AST	5	43	5	48	5	48
AST/SC 6	0	0	0	0	0	0
AST/SC 5	0	0	0	0	0	0
AST/SC 4	0	0	0	0	0	0
AST/SC 3	0	1	0	2	0	2
AST/SC 2	0	1	0	0	0	0
AST/SC 1	0	0	0	0	0	0
TOTAL AST/SC	0	2	0	2	0	2
TOTAL	46	135	51	142	51	142
TOTAL STAFF	181		193		193	

Estimate of the number of contract staff (expressed in full-time equivalents)

Function groups (FG)	2022 (actually filled)	2023	2024
FG IV	9,5	20,0	20,0
FG III	12,0	15,0	15,0
FG II	0,0	0,0	0,0
FG I	0,0	0,0	0,0
Total CA	21,5	35	35