



Management Board

BUDGET 2011

CT/CA-040/2010EN

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ANNEX 1 ESTABLISHMENT PLAN

I. INTRODUCTION

A. General introduction

The budget 2011 comprises:

- A. The description of the Centre's prices for the year 2011 according to the new pricing structure adopted by the Centre's Management Board in October 2009 (Decision CT/CA-048/2009);
- B. The Centre's revenue as laid down in Article 10(2) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003, comprising payments made by the bodies for which the Centre works, and by the institutions and bodies with which collaboration has been agreed in return for work performed by it, including inter-institutional activities, and a Community subsidy;
- C. The Centre's expenditure, broken down by title; and
- D. The breakdown of the Centre's expenditure by activity. This part shows the link between the Work Programme 2011, identifying the resources allocated to each activity in order to achieve the Centre's strategic objectives, and the conventional budget structure.

All amounts in this budget document are expressed in euro.

B. Prices

In 2009, the Centre proposed tentative prices for the year 2011, based on which the clients submitted their forecasts. In July 2010, the Centre carried out an exercise of semi-annual estimation of its operating expenditure and in line with the basic principle of cost and price alignment (Management Board Decision CT/CA-048/2009), the Centre was able to propose modified prices to its clients.

Compared to the estimation in the preliminary draft budget (PDB) 2011, the Centre has reduced the prices for translations and trademarks by 4.1 % and 25.6 % respectively. Prices for revision, terminology and term lists remain unchanged, whereas the price for modifications had to be increased by 23.7 % to better correspond to the costs. The product editing is now separately priced. Surcharges for documents with certain characteristics – complexity in format, confidentiality and translation from/into non-EU languages – are applied, as proposed by the technical Working group and approved by the Management Board in March 2010.

The prices for 2011 are therefore as follows:

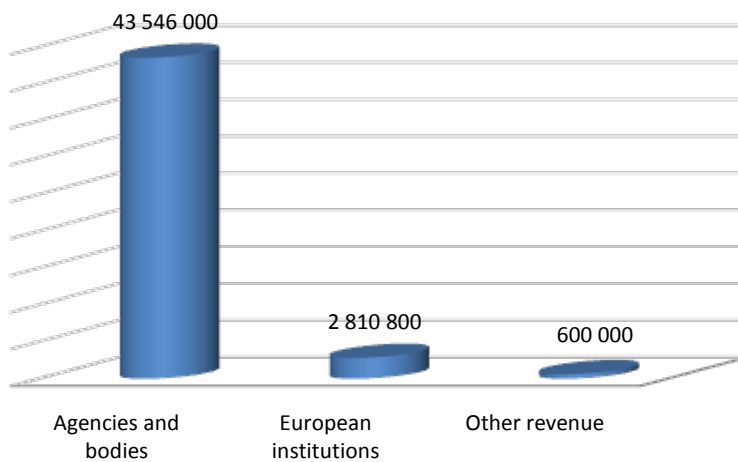
Products	Prices in PDB 2011 (EUR)	Normal documents (EUR)	Scheduled documents (EUR)	Urgent documents (EUR)
Translation (price per page)	97.00	93.00		
Amendment (price per page)	145.50	180.00	- 25%	+ 25%
Revision (price per page)	48.50	48.50		
Editing (price per page)		60.00		
Trademarks and designs (price per page)	43.00	EUR 32.00 (600 000 pages minimum)		
Other services (standardisation, terminology, etc.)	900	EUR 900 per man/day		
Term list	5.00	EUR 5.00 per term		

Surcharges:

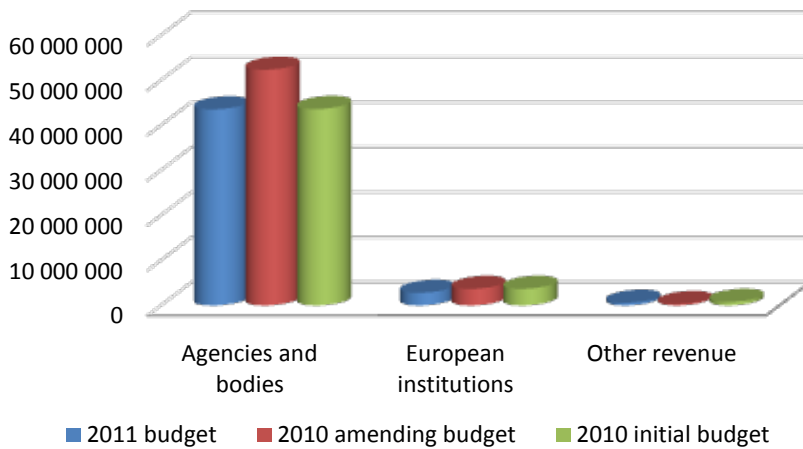
Type of document	EUR
Complex format (additional price per page)	5.00
Confidential document (additional price per page)	5.00
Non EU language (additional price per page)	4.00

C. Revenue

Based on the new pricing presented in the previous section, forecast revenue for 2011 amounts to EUR 46 956 800 and is broken down as follows:



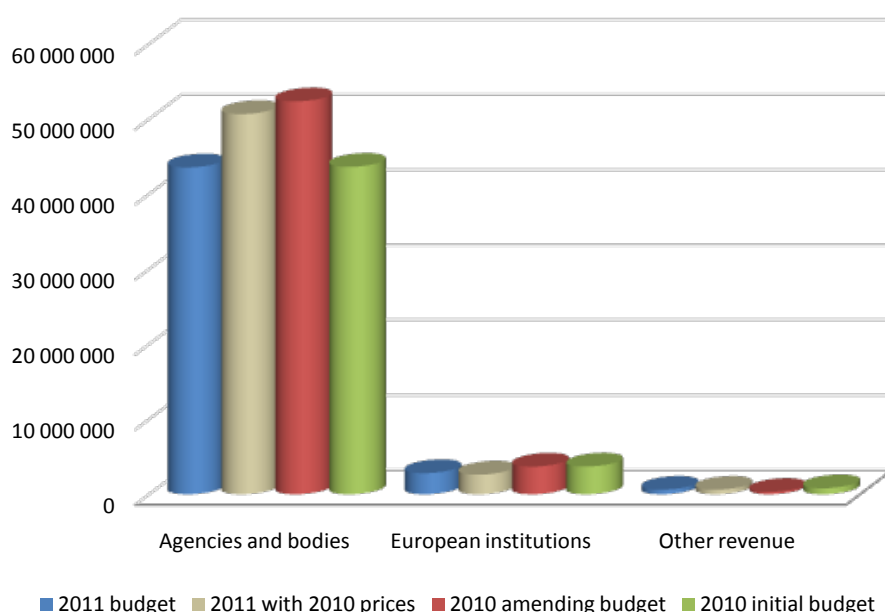
The chart below presents the revenue forecast for 2011 in relation to the initial budget 2010 and the amending budget 2010, namely:



As can be seen, the amount of revenue for 2011 is nearly the same as had been initially forecasted for 2010, but is 26 % lower than the total amending budget for 2010 (and nearly 17 % lower than the amending budget excluding surplus from previous years and refunds)¹. This 26 % difference is mainly due on the one hand to the effects of the new pricing policy with its substantial decrease in the price for the translation of trademarks, and on the other hand to an important decrease in the volume of trademarks (a decrease of approximately 82 000 pages in the 2011 budget compared to the amending budget 2010).

The impact of the new pricing on the revenue of the Centre is clearly illustrated in the chart below. Basing on the volumes forecasted for 2011, the revenue included in the PDB 2011 (calculated on the basis of the 'Tentative pricing') is compared to the draft budget 2011 (calculated on the basis of the new prices). As can be seen, in comparison to the PDB for 2011, the forecasted revenue is 5 % lower, mainly due to the revised prices.

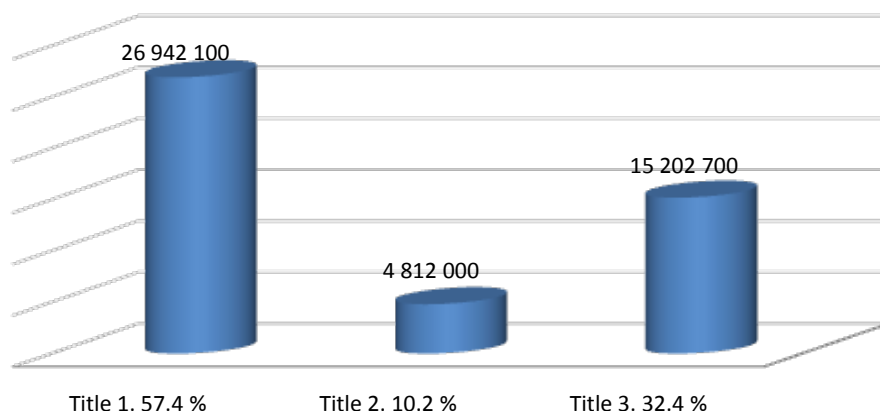
As illustrated by the chart below, it is expected that this reduction of prices will allow executing a balanced budget and avoiding a budgetary surplus for the year 2011.



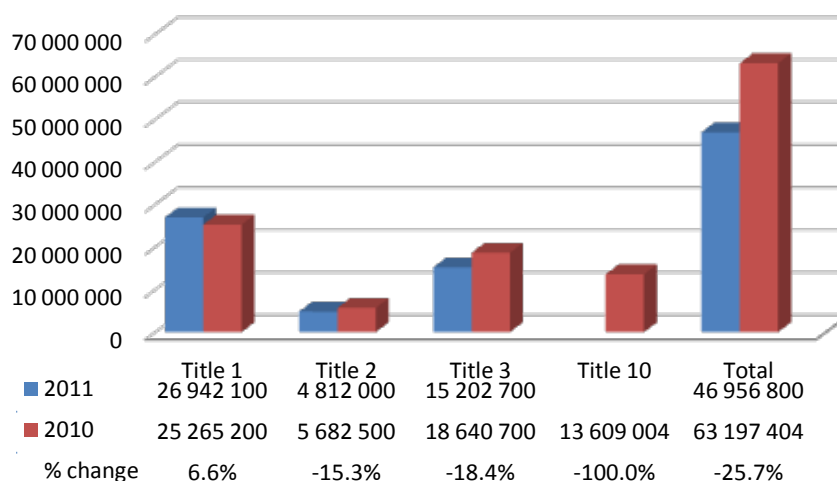
¹ It should be noted that a revenue fluctuation due to imprecision of forecasts happens every year, and is one of the reasons contributing to the Centre's surplus.

D. Expenditure

The expenses are broken down as follows, with the percentages showing each title's part of the budget:



The expenses have been analysed and modified accordingly, because of the Centre's ambition to improve cost efficiency and because of the reduction in revenue. The decrease in expenses for titles 2 and 3 are substantial compared to the amending budget 2010, and the increase in title 1 has been kept at a minimum. The composition of the expenses by title and the change in the budget compared to the amending budget 2010 are shown below. Title 10 does not hold any appropriations in the 2011 budget.



For **title 1, Staff**, the establishment plan remains unchanged, at 225 posts. However, the Centre has continued the work started in the amending budget 2010 and reviewed the authorised posts in the plan in terms of grades, to adapt the budget to their present occupation. This revision has had a downward effect on staff expenses and will have an effect coming years as well.

At the same time, the Centre will pay the employer's contribution to the Community's pension scheme for 2011. The appropriations increase the budget for title 1. Previously, initial budgets held provisional appropriations under title 10 for contributions relating to the then current year.

In total, the expenses under title 1 are increasing, compared both to the amending budget 2010 and the PDB 2011. The Centre has recruited staff during 2010 and will continue in 2011, to reach the staff

establishment plan. This, in combination with salary adjustments and higher social costs, leads to higher expenses in 2011 compared to 2010. In the PDB 2011, pension contributions were still recorded under title 10, and this move explains the whole increase for title 1.

For **title 2, Buildings, equipment and miscellaneous operating expenditure**, the Centre has reduced its expenditure by 15 % in comparison with the amending budget 2010, and by 11 % compared to the PDB 2011. Efforts to decrease costs have been made in all areas under title 2. Expenses for IT, constituting approximately half of the expenses under title 2, have been thoroughly revised with a view to decreasing cost and the budget is indeed decreased by 15 % compared to the amending budget 2010 and by 18 % compared to the PDB 2011. However, the most important project, the implementation of software for the Centre's core business, continues at its pace in 2011. This project will enable the integration of all functionalities necessary for the smooth processing of translation services.

For **title 3, Operational expenditure**, expenses are 18.5 % lower than in the PDB 2011 but basically the same as in the amending budget 2010. The forecasted level of trademarks to be translated is lower than in the amending budget 2010, following the exceptional increase introduced there.

For **title 10, Reserves**, there are no appropriations in the budget 2011. The contribution to the Community's pension scheme for 2011, EUR 3.45 million, is included in title 1, and there is no need to increase the prefinancing fund as it is large enough after the increase in the amending budget 2010.

E. The Centre's activities

Compared to the data in the PDB 2011 and in the draft work programme for 2011, the calculation of cost per activity has been revised to this budget. The calculation of staff costs per activity has been adjusted, taking into consideration that the distribution of types of posts and of grades differs between activities, and with that, the cost per employee. Including information about salary costs in the calculation thereby gives a fairer picture of how the Centre's costs are distributed, in that a larger part of the resources are used for the core activity translation.

	% of human resources (staff)	% of financial resources	Financial resources
Core activity: translation	62.2 %	75.1 %	35 285 242
Support activities	28.3 %	14.8 %	6 960 659
External outreach	1.9 %	3.1 %	1 441 025
Management and supervision activities	7.6 %	7.0 %	3 269 874
Total	100 %	100 %	46 956 800

Activity 1: TRANSLATION

The Centre's core activity is language services, which mainly consist in the translation, amendment, layout and revision of documents, plus Community trademarks and designs, in accordance with agreed quality and delivery time criteria (priority 1 of the Centre's Strategy).

This activity uses 62.2 % of the Centre's human resources and consumes 75.1 % of its total budget, that is, the total amount of appropriations in Chapter 30 and the proportion of appropriations in Titles 1 and 2 calculated on the basis of the human resources used for this activity. The details are set out in the Centre's Work Programme for 2011.

The total number of pages forecast for 2011 is 836 039, a decrease by 6.8 % compared to the amending budget 2010. Due to the substantially reduced prices for trademarks introduced in this budget, the decrease in forecasted income is considerably lower, -17.5 %.

	2011	Amending budget 2010	% 2010-2011
Total number of pages forecast	836 039	896 597	-6.8 %
Total payments for translations, terminology and term lists	45 632 400	55 314 464	-17.5 %

The translation volume forecast, in numbers of pages, is as follows:

European Environment Agency (EEA)	4 301
European Training Foundation (ETF)	2 590
European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	7 005
European Medicines Agency (EMA)	39 129
European Agency for Safety and Health at Work (EU-OSHA)	7 813
Office for Harmonization in the Internal Market (OHIM)	34 560
OHIM 'linguistic editing'	17 650
OHIM trademarks	520 415
Community Plant Variety Office (CPVO)	1 290
European Police Office (Europol)	15 089
European Foundation for the Improvement of Living and Working Conditions (Eurofound)	6 989
European Centre for the Development of Vocational Training (CEDEFOP)	1 240
European Union Agency for Fundamental Rights (FRA)	14 500
European Agency for Reconstruction (EAR)	p.m.
European Investment Bank (EIB)	p.m.
European Food Safety Authority (EFSA)	7 097
European Judicial Cooperation Unit (Eurojust)	54
European Maritime Safety Agency (EMSA)	2 198
European Aviation Safety Agency (EASA)	31 673
European Railway Agency (ERA)	4 839
European Network and Information Security Agency (ENISA)	1 075
European Centre for Disease Prevention and Control (ECDC)	7 008
European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	3 500
Education, Audiovisual and Culture Executive Agency (EACEA)	8 882
Executive Agency for Competitiveness and Innovation (EACI)	400
European Police College (CEPOL)	1 183
Executive Agency for Health and Consumers (EAHC)	1 398
European GNSS Supervisory Authority (GSA)	220
European Defence Agency (EDA)	54
European Chemicals Agency (ECHA)	45 997
Community Fisheries Control Agency (CFCA)	1 613
Fusion for Energy (F4E)	538
European Union Satellite Centre (EUSC)	p.m.
Trans-European Transport Network Executive Agency (TEN-T EA)	423
European Institute of Innovation and Technology (EIT)	945
European Research Council Executive Agency (ERC)	488
Research Executive Agency (REA)	297
Clean Sky Joint Undertaking (CSJU)	p.m.
SESAR Joint Undertaking (SJU)	376

European Institute for Gender Equality (EIGE)	4 774
European Data Protection Supervisor (EDPS)	14 600
Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	p.m.
Innovative Medicines Initiative Joint Undertaking (IMIJU)	p.m.
Fuel Cells and Hydrogen Joint Undertaking (FCD JU) [NEW CLIENT]	p.m.
European Asylum Support Office (EASO) [NEW CLIENT]	p.m.
European Commission – DG Employment	13 978
European Parliament	p.m.
Council of the European Union	3 736
European Court of Auditors	640
Committee of the Regions of the European Union	p.m.
European Economic and Social Committee	p.m.
Court of Justice of the European Union	p.m.
Contribution to Community programmes	p.m.
European Central Bank	644
European Ombudsman	4 839
Total pages	836 039

Activity 2 ADMINISTRATIVE AND TECHNICAL SUPPORT

Since the Centre is an autonomous Community body, it must implement administrative and technical support functions for human resources, procurement, sound and reliable accounting, infrastructure and logistics, and in particular provide any assistance required by its core operational activities.

The Centre's administrative and technical support uses 28.3 % of the Centre's human resources and consumes 14.8 % of its total budget, that is, the proportion of appropriations in Titles 1 and 2 calculated on the basis of the human resources used for this activity. The details are set out in the Centre's Work Programme for 2011.

Activity 3: EXTERNAL OUTREACH

These activities are intended to support the Centre and its translation process, mainly by communication with the Centre's clients and other stakeholders. It is also related with the Centre's second mission: to contribute to rationalising resources and harmonising procedures in the field of Community translation through interinstitutional cooperation.

This activity uses 1.9% of the Centre's human resources and consumes 3.1 % of its total budget, that is, all of the appropriations in Chapter 31 and the proportion of appropriations in Titles 1 and 2 calculated on the basis of the human resources used for this activity. The details are set out in the Centre's Work Programme for 2011.

Activity 4: MANAGEMENT AND SUPERVISION

The Centre's management is obliged to ensure that the Staff Regulations and the Financial Regulation applicable to the bodies and institutions of the EU are adhered to, to ensure the reliability, legality and regularity of its operations and the effectiveness of its internal control standards, and to ensure that its system of total quality management is respected.

This activity uses 7.6% of the Centre's human resources and consumes 7.0 % of its total budget, that is, the proportion of appropriations in Titles 1 and 2 calculated on the basis of the human resources used for this activity. The details are set out in the Centre's Work Programme for 2011.

II. STATEMENT OF REVENUE AND EXPENDITURE – OVERVIEW

Title	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
	REVENUE			
1	PAYMENTS FROM THE AGENCIES AND BODIES	43 546 000	52 340 164	41 869 625
2	COMMISSION SUBSIDY	p.m.	p.m.	0
3	INTERINSTITUTIONAL COOPERATION	2 810 800	3 675 300	2 531 450
4	OTHER REVENUE	600 000	312 000	617 690
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR	p.m.	24 041 195	26 735 838
6	REFUNDS	p.m.	-17 171 255	- 10 280 638
	TOTAL	46 956 800	63 197 404	61 473 965
	EXPENDITURE			
1	STAFF	26 942 100	25 265 200	18 216 322
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	4 812 000	5 682 500	5 261 467
3	OPERATIONAL EXPENDITURE	15 202 700	18 640 700	12 909 722
10	RESERVES	p.m.	13 609 004	1 196 465
	TOTAL	46 956 800	63 197 404	37 583 976

III. STATEMENT OF REVENUE 2011

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES			
1 0	PAYMENTS FROM THE AGENCIES, OFFICES, INSTITUTIONS AND BODIES			
1 0 0	<i>Payments from the agencies, offices, institutions and bodies</i>			
1 0 0 0	European Environment Agency (EEA)	400 000	400 000	477 997
1 0 0 1	European Training Foundation (ETF)	259 500	265 000	439 917
1 0 0 2	European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)	756 400	709 400	831 523
1 0 0 3	European Medicines Agency (EMA)	3 485 900	2 827 300	2 740 945
1 0 0 4	European Agency for Safety and Health at Work (EU-OSHA)	726 600	939 612	497 580
1 0 0 5	Office for Harmonization in the Internal Market (OHIM)	5 628 600	5 312 166	2 028 986
1 0 0 6	OHIM trademarks	16 653 300	29 050 246	24 570 865
1 0 0 7	Community Plant Variety Office (CPVO)	120 000	83 300	63 368
1 0 0 8	European Police Office (Europol)	1 403 300	1 047 200	1 683 257
1 0 0 9	European Foundation for the Improvement of Living and Working Conditions (Eurofound)	650 000	810 700	720 301
	<i>Article 1 0 0 – Total</i>	30 083 600	41 444 924	34 054 738
1 0 1				
1 0 1 0	European Centre for the Development of Vocational Training (CEDEFOP)	115 300	110 000	235 112
1 0 1 2	European Union Agency for Fundamental Rights (FRA)	1 348 500	550 000	957 047
1 0 1 3	European Agency for Reconstruction (EAR)	p.m.	p.m.	p.m.
1 0 1 4	European Investment Bank (EIB)	p.m.	p.m.	19 019
1 0 1 5	European Food Safety Authority (EFSA)	660 000	500 000	689 764
1 0 1 6	European Judicial Cooperation Unit (Eurojust)	5 000	4 000	20 591
1 0 1 7	European Maritime Safety Agency (EMSA)	204 400	225 600	338 150
1 0 1 8	European Aviation Safety Agency (EASA)	2 200 000	1 147 100	374 128
1 0 1 9	European Railway Agency (ERA)	450 000	700 000	656 030
	<i>Article 1 0 1 – Total</i>	4 983 200	3 236 700	3 289 841
1 0 2				

III. STATEMENT OF REVENUE 2011

Title Chapter Article Item	Remarks
1	
10	
100	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
1000	
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1012	
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1016	
1017	
1018	
1019	
102	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1 0 2 0	European Network and Information Security Agency (ENISA)	100 000	p.m.	236 831
1 0 2 1	European Centre for Disease Prevention and Control (ECDC)	663 700	820 800	430 898
1 0 2 2	European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union (FRONTEX)	251 100	350 000	97 293
1 0 2 3	Education, Audiovisual and Culture Executive Agency (EACEA)	989 500	909 700	1 340 534
1 0 2 4	Executive Agency for Competitiveness and Innovation (EACI)	37 200	28 500	30 515
1 0 2 5	European Police College (CEPOL)	110 000	102 000	67 448
1 0 2 6	Executive Agency for Health and Consumers (EAHC)	130 000	105 000	134 449
1 0 2 7	European GNSS Supervisory Authority (GSA)	20 500	12 400	1 870
1 0 2 8	European Defence Agency (EDA)	5 000	4 800	9 988
1 0 2 9	European Chemicals Agency (ECHA)	4 277 700	3 921 040	1 992 215
	<i>Article 1 0 2 – Total</i>	6 584 700	6 254 240	4 342 040
1 0 3				
1 0 3 0	Community Fisheries Control Agency (CFCA)	150 000	50 000	42 734
1 0 3 1	Fusion for Energy (F4E)	50 000	40 000	23 864
1 0 3 2	European Union Satellite Centre (EUSC)	p.m.	p.m.	p.m.
1 0 3 3	Trans-European Transport Network Executive Agency (TEN-T EA)	34 200	52 800	19 083
1 0 3 4	European Institute of Innovation and Technology (EIT)	87 900	98 900	81 303
1 0 3 5	European Research Council Executive Agency (ERC)	44 700	56 500	8 670
1 0 3 6	Research Executive Agency (REA)	21 000	1 500	2 678
1 0 3 7	Clean Sky Joint Undertaking (CSJU)	p.m.	15 600	p.m.
1 0 3 8	SESAR Joint Undertaking (SJU)	35 000	250 000	4 675
1 0 3 9	European Institute for Gender Equality (EIGE)	444 000	23 800	p.m.
	<i>Article 1 0 3 – Total</i>	866 800	589 100	183 005
1 0 4				
1 0 4 0	European Data Protection Supervisor (EDPS)	1 027 700	815 200	
1 0 4 1	Joint Undertaking to implement a Joint Technology Initiative in Embedded Computing Systems (ARTEMIS)	p.m.	p.m.	

Title Chapter Article Item	Remarks
1020	
1021	
1022	
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1040	
1041	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1 0 4 2	Innovative Medicines Initiative Joint Undertaking (IMIJU)	p.m.	p.m.	
1 0 4 3	Fuel Cells and Hydrogen Joint Undertaking (FCD JU)	p.m.		
1 0 4 4	European Asylum Support Office (EASO)	p.m.		
	<i>Article 1 0 3 – Total</i>	1 027 700	815 200	p.m.
	CHAPTER 1 0 – TOTAL	43 546 000	52 340 164	41 869 625
	Title 1 – Total	43 546 000	52 340 164	41 869 625
2	SUBSIDY FROM THE COMMISSION			
2 0	SUBSIDY FROM THE COMMISSION			
2 0 0	<i>Subsidy from the Commission</i>			
2 0 0 0	Subsidy from the Commission	p.m.	p.m.	p.m.
	<i>Article 2 0 0 – Total</i>	p.m.	p.m.	p.m.
	CHAPTER 2 0 – TOTAL	p.m.	p.m.	p.m.
	Title 2 – Total	p.m.	p.m.	p.m.
3	INTERINSTITUTIONAL COOPERATION			
3 0	INTERINSTITUTIONAL COOPERATION			
3 0 0	<i>Interinstitutional cooperation</i>			
3 0 0 0	European Commission – DG Employment	1 300 000	2 400 000	1 224 601
3 0 0 1	Participation in the Interinstitutional Committee for Translation and Interpreting (ICTI)	p.m.	p.m.	p.m.
3 0 0 2	Management of interinstitutional projects	724 400	701 000	599 558
3 0 0 3	European Parliament	p.m.	p.m.	p.m.
3 0 0 4	Council of the European Union	202 100	120 400	120 052
3 0 0 5	European Court of Auditors	74 400	49 900	136 582
3 0 0 6	Committee of the Regions of the European Union	p.m.	p.m.	p.m.
3 0 0 7	European Economic and Social Committee	p.m.	p.m.	p.m.
3 0 0 8	Court of Justice of the European Union	p.m.	p.m.	30 111
3 0 0 9	Contribution to Community programmes	p.m.	p.m.	p.m.
	<i>Article 3 0 0 – Total</i>	2 300 900	3 271 300	2 110 904
3 0 1				

Title Chapter Article Item	Remarks
1 0 4 2	
2	
2 0	
2 0 0	Article 10(2)(c) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
2 0 0 0	
3	
3 0	
3 0 0	Article 10(2)(b) of Council Regulation (EC) No 2965/94, as last amended by Council Regulation (EC) No 1645/2003.
3 0 0 0	
3 0 0 1	
3 0 0 2	
3 0 0 3	
3 0 0 4	
3 0 0 5	
3 0 0 6	
3 0 0 7	
3 0 0 8	
3 0 0 9	Revenue deriving from the Translation Centre's participation in Community programmes.
3 0 1	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
3 0 1 0	European Central Bank	59 900	34 800	23 322
3 0 1 1	European Ombudsman	450 000	369 200	397 224
	<i>Article 3 0 1 – Total</i>	509 900	404 000	420 546
	CHAPTER 3 0 – TOTAL	2 810 800	3 675 300	2 531 450
	Title 3 – Total	2 810 800	3 675 300	2 531 450
4	OTHER REVENUE			
4 0	OTHER REVENUE			
4 0 0	Bank interest			
4 0 0 0	Bank interest	600 000	312 000	617 690
	<i>Article 4 0 0 – Total</i>	600 000	312 000	617 690
4 0 1	Miscellaneous repayments			
4 0 1 0	Miscellaneous repayments	p.m.	p.m.	
	<i>Article 4 0 1 – Total</i>	p.m.	p.m.	p.m.
	CHAPTER 4 0 – TOTAL	600 000	312 000	617 690
	Title 4 – Total	600 000	312 000	617 690
5	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR			
5 0	SURPLUS CARRIED OVER FROM THE PREVIOUS FINANCIAL YEAR			
5 0 0	Surplus carried over from the previous financial year			
5 0 0 0	Surplus carried over from the previous financial year	p.m.	24 041 195	26 735 838
	<i>Article 5 0 0 – Total</i>	p.m.	24 041 195	26 735 838
	CHAPTER 5 0 – TOTAL	p.m.	24 041 195	26 735 838
	Title 5 – Total	p.m.	24 041 195	26 735 838
6	REFUNDS			
6 0	REFUNDS TO CLIENTS			
6 0 0	Refunds to clients			
6 0 0 0	Refunds to clients	p.m.	-6 121 255	-10 280 638
	<i>Article 6 0 0 – Total</i>	p.m.	-6 121 255	-10 280 638
	CHAPTER 6 0 – TOTAL	p.m.	-6 121 255	-10 280 638

Title Chapter Article Item	Remarks
3 0 1 0	
3 0 1 1	
4	
4 0	
4 0 0	This article covers interest which the Centre will receive on its bank account.
4 0 0 0	
4 0 1	This article covers miscellaneous repayments (private telephone calls, etc.).
4 0 1 0	
5	
5 0	
5 0 0	
5 0 0 0	Surplus carried over from the previous financial year. Article 16 of the Financial Regulation of the Centre of 22 December 2003.
6	
6 0	
6 0 0	
6 0 0 0	Refund of the balance of the outturn of the previous year.

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
6 1	EXTRAORDINARY REFUNDS			
6 1 0	Extraordinary refunds			
6 1 0 0	Refunds to Commission for employer's contribution to Community pension scheme 2005-2009	p.m.	-11 050 000	
	<i>Article 6 1 0 — Total</i>	p.m.	-11 050 000	p.m.
	CHAPTER 6 1 — TOTAL	p.m.	-11 050 000	p.m.
	Title 6 – Total	p.m.	-17 171 255	-10 280 638
	GRAND TOTAL	46 956 800	63 197 404	61 473 965

Title Chapter Article Item	Remarks
6 1	
6 1 0	
6 1 0 0	Extraordinary refunds to the Commission to cover previous years' employer's contribution to the Community pension scheme.

IV. STATEMENT OF EXPENDITURE 2011

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1	STAFF			
11	STAFF IN ACTIVE EMPLOYMENT			
110	Staff in active employment			
1100	Basic salaries	15 264 400	14 680 000	12 098 067
1101	Family allowances	1 918 400	1 450 000	1 126 556
1102	Expatriation and foreign-residence allowances	2 578 700	2 270 000	1 942 466
1103	Secretarial allowances	38 700	38 000	38 749
	<i>Article 110 — Total</i>	19 800 200	18 438 000	15 205 837
111	Auxiliary staff and local staff			
1110	Auxiliary staff	p.m.	p.m.	p.m.
1111	Auxiliary interpreters	p.m.	p.m.	p.m.
1112	Local staff	p.m.	p.m.	p.m.

IV. STATEMENT OF EXPENDITURE 2011

Title Chapter Article Item	Remarks
1	
11	
110	
1100	<p>Staff Regulations of officials and Conditions of employment of other servants of the European Communities, in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries of officials and temporary staff. Establishment plan 2011: 225 posts. Annual salary increase calculated on the basis of the salaries for 2010 * 1.85 % increase (for January to June 2011) and another * 1.85 % (for July to December 2011). Increase in 2011 due to increased number of staff and salary adjustment, while the alignment of the staff establishment plan limits the increase.</p>
1101	<p>Staff Regulations of officials of the European Communities, in particular Articles 62, 67 and 68 thereof, and Section I of Annex VII thereto.</p> <p>This appropriation is intended to cover the household, dependent child and education allowances for officials and temporary staff. The increase in 2011 is due to the increased number of staff, but in particular to a larger increase in the number of dependants.</p>
1102	<p>Staff Regulations of officials of the European Communities, in particular Articles 62 and 69 thereof, and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for officials and temporary staff. The increase follows the increased number of staff as well as a larger number entitled to the allowance.</p>
1103	<p>Staff Regulations of officials of the European Communities, in particular Article 18(1) of Annex XIII thereto.</p> <p>This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in Category AST employed as shorthand-typists or typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled to its receipt in the month before 1 May 2004.</p> <p>Number of beneficiaries in 2011 identical to 2010, application of salary increases identical to those under item 1 1 0 0.</p>
111	
1110	<p>Conditions of employment of other servants of the European Communities, in particular Article 3 and Title III thereof.</p> <p>This appropriation is intended to cover the remuneration (including overtime) of auxiliary staff, and the employer's share of social security contributions therefor.</p>
1111	<p>Conditions of employment of other servants of the European Communities, in particular Article 3 and Title III thereof.</p> <p>This appropriation is to be used only when the Directorate-General for Interpretation (formerly 'SCIC') is unable to provide the resources requested by the Translation Centre, in particular for meetings of its Management Board.</p>
1112	<p>Conditions of employment of other servants of the European Communities, in particular Article 4 and Title V thereof.</p> <p>This appropriation is intended to cover the remuneration (including overtime) of local staff, and the employer's share of social security contributions for.</p>

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1113	Trainees	22 300	32 000	p.m.
1115	Contract staff	1 020 000	591 500	887 779
	<i>Article 111 — Total</i>	1 042 300	623 500	887 779
112	<i>Professional training of staff</i>			
1120	Professional training of staff	230 000	320 000	235 364
	<i>Article 112 — Total</i>	230 000	320 000	235 364
113	<i>Employer's social security contributions</i>			
1130	Insurance against sickness	519 000	520 000	433 651
1131	Insurance against accidents and occupational disease	117 600	133 000	89 784
1132	Insurance against unemployment	163 500	165 000	117 220
1133	Constitution or maintenance of pension rights	p.m.	p.m.	p.m.
1134	Contribution to the Community pension scheme	3 449 800	3 200 300	p.m.
	<i>Article 113 — Total</i>	4 249 900	4 018 300	640 655
114	<i>Miscellaneous allowances and grants</i>			

Title Chapter Article Item	Remarks
1113	This appropriation is intended to cover expenditure relating to trainees, by developing relations with universities, for example. 25% of the basic salary of an AD5/1 * 5 trainees for a period of four months.
1115	Conditions of employment of other servants of the European Communities, in particular Article 3a and Title IV thereof. The substantial increase in comparison with 2010 is due to the transfer of allowances and social costs relating to contract workers from items 1 1 0 1, 1 1 0 2, etc. to item 1 1 1 5. In addition, item 1 1 1 5 was significantly decreased in the amending budget 2010; in comparison to the original budget for 2010, the increase is 6 %.
112	
1120	Staff Regulations of officials of the European Communities, in particular Article 24a thereof. The decrease in 2011 is due to the aim of reducing costs, while maintaining the necessary knowledge and skills.
113	
1130	Staff Regulations of officials of the European Communities, in particular Article 72 thereof. Rules on sickness insurance for officials of the European Communities. This appropriation is intended to cover the employer's contribution (3.4% of the basic salary); the official's contribution is 1.7% of the basic salary.
1131	Staff Regulations of officials of the European Communities, in particular Article 73 thereof and Article 15 of Annex VIII thereto. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease (0.77% of the basic salary). A further 2% is added to the appropriations thus calculated (increasing the rate to 0.7854%) to cover expenditure not covered by the insurance (Article 73 of the Staff Regulations).
1132	Conditions of employment of other servants of the European Communities, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment. Rate applied: 1.62 % of the basic salary.
1133	Conditions of employment of other servants of the European Communities, in particular Article 42 thereof. This appropriation is intended to cover payments by the Centre on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin.
1134	This appropriation is intended to cover the Centre's employer's contribution to the Community pension scheme. The employer's contribution is 22.6 % of the basic salaries; the contribution by the staff amounts to 11.3 %.
114	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1140	Childbirth and death allowances and grants	2 000	2 000	275
1141	Travel expenses for annual leave	285 800	326 000	233 821
1143	Fixed duty allowances	p.m.	p.m.	p.m.
	<i>Article 114 — Total</i>	287 800	328 000	234 096
115	<i>Overtime</i>			
1150	Overtime	p.m.	p.m.	p.m.
	<i>Article 115 — Total</i>	p.m.	p.m.	p.m.
117	<i>Supplementary services</i>			
1171	Freelance interpreters and conference technicians	p.m.	p.m.	p.m.
1175	Agency staff	320 000	390 000	272 032
	<i>Article 117 — Total</i>	320 000	390 000	272 032
118	<i>Miscellaneous expenditure on staff recruitment and transfer</i>			

Title Chapter Article Item	Remarks
1140	Staff Regulations of officials of the European Communities, in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — appropriations for childbirth grants for 10 children of staff whose countries of origin have no provision for this kind of grant; — in the event of the death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin. In the event of death, the corresponding appropriations will be transferred from item 1 1 0 0.
1141	Staff Regulations of officials of the European Communities, in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants from their place of employment to their place of origin. The need for appropriations is not as big as in the amending budget 2010, hence the amount in 2011 has been decreased.
1143	Staff Regulations of officials of the European Communities, in particular Article 14 of Annex VII thereto. This appropriation is intended to cover fixed duty allowances for officials or temporary staff who regularly incur representation expenses in the course of their duties.
115	
1150	Staff Regulations of officials of the European Communities, in particular Article 56 thereof and Annex VI thereto. This appropriation is intended to cover flat-rate payments or hourly-rate payments for overtime worked by officials and temporary staff in Categories AST and local staff whom it has not been possible to compensate by free time under the normal arrangements.
117	
1171	Payment of freelance interpreters hired by the Centre for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance interpreters whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
1175	This appropriation is intended to cover the use of agency staff. Calculation for 11 agency staff (four AST3 posts for a period of six months, and seven AST1 posts for a period of eight months). In 2010, the need increased during the year and the amending budget 2010 therefore included an increase of EUR 70 000 for this item; for 2011, the budget 2011 is forecasted to stay at the same level as the initial budget 2010.
118	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1180	Miscellaneous expenditure on staff recruitment	104 100	65 000	71 299
1181	Travel expenses	18 100	17 500	6 289
1182	Installation, resettlement and transfer allowances	95 300	180 000	57 635
1183	Removal expenses	40 600	39 000	12 293
1184	Temporary daily subsistence allowances	200 000	276 000	133 006
	<i>Article 118 — Total</i>	458 100	577 500	280 522
119	<i>Salary weightings and adjustments to remuneration</i>			
1190	Salary weightings	600	900	716
	<i>Article 119 — Total</i>	600	900	716
	CHAPTER 11 — TOTAL	26 388 900	24 696 200	17 757 001
13	MISSIONS AND DUTY TRAVEL			
130	<i>Missions and duty travel</i>			

Title Chapter Article Item	Remarks
1180	Staff Regulations of officials of the European Communities, in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures. For 2011: estimates for six procedures: publication, travel expenses and allowances for 15 candidates per selection, and medical examinations, including X-rays. The increase in 2011 is due to the Centre interviewing more candidates per selection.
1181	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of officials and temporary staff (including members of their families) entering or leaving the Centre. Amount forecast from the actual average expenses in 2009 per staff member multiplied by a realistic estimate for 2011 for turnover of statutory staff.
1182	Staff Regulations of officials of the European Communities, in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for officials and temporary staff obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere. The decrease in 2011 is due to the lower number of recruitments in 2011.
1183	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of officials and temporary staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere. Calculation based on average removal expenses in 2009 * 9 removals in 2011 * 10% price increase. Although the lower number of recruitments forecasted for 2011, appropriations for removal expenses remain on the same level, as a couple of expensive removals are already foreseen.
1184	Staff Regulations of officials of the European Communities, in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to officials and temporary staff who furnish evidence that they were obliged to change their place of residence after taking up their duties (including transfer). The decrease compared to 2010 is due to a lower number of recruitments in 2011.
119	
1190	Staff Regulations of officials of the European Communities, in particular Articles 64 and 65 thereof. This appropriation is intended to cover the cost of weightings applied to the remuneration of officials and temporary staff, and to overtime payments.
13	
130	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1300	Mission expenses, duty travel expenses and other ancillary expenditure	90 000	90 000	132 679
	<i>Article 130 — Total</i>	90 000	90 000	132 679
131	<i>Missions and duty travel linked to training</i>			
1310	Mission expenses linked to training	40 000	60 000	
	<i>Article 131 — Total</i>	40 000	60 000	
	CHAPTER 13 — TOTAL	130 000	150 000	132 679
14	SOCIO-MEDICAL INFRASTRUCTURE			
140	<i>Socio-medical infrastructure</i>			
1400	Restaurants and canteens	39 000	47 000	42 040
	<i>Article 140 — Total</i>	39 000	47 000	42 040
141	<i>Medical service</i>			
1410	Medical service	30 000	26 000	24 250
	<i>Article 141 — Total</i>	30 000	26 000	24 250
142	<i>Other expenditure</i>			
1420	Other expenditure	200 500	210 000	139 000
1421	Social relations	24 000	26 000	22 227
	<i>Article 142 — Total</i>	224 500	236 000	161 227
	CHAPTER 14 — TOTAL	293 500	309 000	227 518
15	MOBILITY			
152	<i>Mobility</i>			
1520	Staff exchanges	p.m.	p.m.	p.m.

Title Chapter Article Item	Remarks
1300	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by statutory staff while on mission in the interests of the Centre, in accordance with the provisions of the Staff Regulations of officials of the European Communities.
130	
1310	This appropriation, created in 2010, is intended to cover mission expenditure during training outside Luxembourg. In 2011, missions outside Luxembourg will be limited in order to reduce costs.
14	
140	
1400	This appropriation is intended to cover the cost of running restaurants, cafeterias and canteens, in particular the contracts for the maintenance of facilities, supply of equipment, etc. Calculation based on consumption in 2009 x increases forecast in 2010 and 2011. Decrease in 2011 is due to actions to reduce costs, and the amending budget 2010 including a one-time-only expense.
141	
1410	Staff Regulations of officials of the European Communities, in particular Article 59 thereof and Article 8 of Annex II thereto.
142	
1420	Participation in the Committee on Social Activities. The forecast is based on the forecast by the Commission-OIL, reviewed in 2010.
1421	This appropriation is intended to encourage and finance all initiatives aimed at promoting social relations between staff of varying nationalities, other assistance and subsidies given to staff, as well as costs involved in organising receptions for members of staff.
15	
152	
1520	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1521	Centre officials seconded temporarily to national administrations, international organisations or public sector institutions or undertakings.	p.m.	p.m.	p.m.
	<i>Article 152 — Total</i>	p.m.	p.m.	p.m.
	CHAPTER 15 — TOTAL	p.m.	p.m.	p.m.
16	WELFARE SERVICE			
160	<i>Welfare service</i>			
1600	Special assistance grants	p.m.	p.m.	p.m.
	<i>Article 160 — Total</i>	p.m.	p.m.	p.m.
162	<i>Other expenditure</i>			
1620	Other expenditure	p.m.	p.m.	p.m.
	<i>Article 162 — Total</i>	p.m.	p.m.	p.m.
163	<i>Early childhood centre</i>			
1630	Early childhood centre	122 700	99 000	98 000
	<i>Article 163 — Total</i>	122 700	99 000	98 000
164	<i>Additional aid for disabled persons</i>			
1640	Additional aid for disabled persons	4 000	4 000	p.m.
	<i>Article 164 — Total</i>	4 000	4 000	p.m.
	CHAPTER 16 — TOTAL	126 700	103 000	98 000
17	ENTERTAINMENT AND REPRESENTATION			
170	<i>Entertainment and representation</i>			
1700	Entertainment and representation expenses	3 000	7 000	1 124
	<i>Article 170 — Total</i>	3 000	7 000	1 124
	CHAPTER 17 — TOTAL	3 000	7 000	1 124
19	PENSIONS			
190	<i>Pensions</i>			

Title Chapter Article Item	Remarks
1521	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Translation Centre officials and temporary staff to national or international bodies.
16	
160	
1600	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
162	
1620	This appropriation is intended to cover assistance for families, reception of new staff, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
163	
1630	This appropriation is intended to cover the Centre's share of the cost of childcare for Centre staff in nurseries not managed by the Commission. Forecast for 2011 submitted by the European Parliament.
164	
1640	This appropriation is to enable reimbursement to disabled staff in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
17	
170	
1700	This appropriation is intended to cover entertainment and representation expenses, and miscellaneous receptions.
19	
190	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
1900	Pensions and severance grants	p.m.	p.m.	p.m.
	<i>Article 190 — Total</i>	p.m.	p.m.	p.m.
	CHAPTER 19 — TOTAL	p.m.	p.m.	p.m.
	Title 1 — Total	26 942 100	25 265 200	18 216 322
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE			
20	INVESTMENT IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS			
200	<i>Investment in immovable property, rental of buildings and associated costs</i>			
2000	Rental of buildings and associated costs	1 208 100	1 199 100	1 336 991
	<i>Article 200 — Total</i>	1 208 100	1 199 100	1 336 991
201	<i>Insurance</i>			
2010	Insurance	10 500	11 900	6 315
	<i>Article 201 — Total</i>	10 500	11 900	6 315
202	<i>Water, gas, electricity and heating</i>			
2020	Water, gas, electricity and heating	43 900	43 500	p.m.
	<i>Article 202 — Total</i>	43 900	43 500	p.m.
203	<i>Cleaning and maintenance</i>			
2030	Cleaning and maintenance	181 400	185 500	111 799
	<i>Article 203 — Total</i>	181 400	185 500	111 799
204	<i>Fitting-out of premises</i>			
2040	Fitting-out of premises	20 000	24 000	2 311
	<i>Article 204 — Total</i>	20 000	24 000	2 311
205	<i>Security and surveillance of buildings</i>			

Title Chapter Article Item	Remarks
1900	This appropriation is intended to cover pensions and severance grants.
2	
20	
200	
2000	This appropriation is intended to cover the payment of rents for buildings or parts of buildings and parking spaces occupied by the Translation Centre. In 2009, expenses for insurance, maintenance, etc. for the T building were recorded on this item.
201	
2010	This appropriation is intended to cover insurance policy premiums in respect of the buildings or parts of buildings occupied by the Centre. Decrease in 2011 due to a declassification of insured objects. In 2009, expenses related to the T building were recorded on item 2 0 0 0.
202	
2020	This appropriation is intended to cover routine expenditure. In 2009, expenses related to the T building were recorded on item 2 0 0 0.
203	
2030	This appropriation is intended to cover cleaning costs (regular cleaning, purchase of cleaning, washing, laundry and dry-cleaning products, etc.), maintenance costs for equipment and technical installations (lifts, central-heating and air-conditioning installations, etc.) and waste disposal costs. In 2009, expenses related to the T building were recorded on item 2 0 0 0.
204	
2040	This appropriation is intended to cover the fitting-out of the premises and repairs in the buildings.
205	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
2050	Security and surveillance of buildings	69 000	92 000	66 936
	<i>Article 205 — Total</i>	69 000	92 000	66 936
206	<i>Acquisition of immovable property</i>			
2060	Acquisition of immovable property	p.m.	p.m.	p.m.
	<i>Article 206 — Total</i>	p.m.	p.m.	p.m.
208	<i>Expenditure preliminary to the acquisition or construction of immovable property</i>			
2080	Expenditure preliminary to the acquisition or construction of immovable property	12 000	6 000	p.m.
	<i>Article 208 — Total</i>	12 000	6 000	p.m.
209	<i>Other expenditure</i>			
2090	Other expenditure	p.m.	p.m.	p.m.
	<i>Article 209 — Total</i>	p.m.	p.m.	p.m.
	CHAPTER 20 — TOTAL	1 544 900	1 562 000	1 524 352
21	DATA PROCESSING			
210	<i>Information technology</i>			
2100	Purchase, work on, servicing and maintenance of hardware and software	1 315 000	1 420 000	1 733 813
	<i>Article 210 — Total</i>	1 315 000	1 420 000	1 733 813
212				
2120	External services for the operation, implementation, development and maintenance of software and systems	1 110 000	1 540 000	1 273 741
	<i>Article 212 — Total</i>	1 110 000	1 540 000	1 273 741
	CHAPTER 21 — TOTAL	2 425 000	2 960 000	3 007 554
22	MOVABLE PROPERTY AND ASSOCIATED COSTS			
220	<i>Technical installations and electronic office equipment</i>			

Title Chapter Article Item	Remarks
2050	This appropriation is intended to cover miscellaneous expenditure on buildings relating to security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, costs of carrying out statutory inspections. The decrease from 2010 is due to additional costs in 2010 for the staffing of the Centre's reception.
206	
2060	This appropriation is intended to cover the possible purchase of a building as the Centre's seat.
208	
2080	This appropriation is intended to cover expenditure on experts' reports relating to immovable property: two weeks of consultancy, framework contract rate, in support of the NHE renovation project.
209	
2090	This appropriation is intended to cover other routine expenditure not specifically provided for, for example administrative expenses other than utilities (water, gas and electricity), maintenance, municipal taxes and ancillary costs.
21	
210	
2100	This appropriation is intended to cover the purchase or leasing of computer hardware, software development, software or software package maintenance and various data-processing consumables, etc. The revision of projects in light of the forecasted income has enabled a decrease in expenses related to IT.
	Decrease due to the reexamination of projects in light of the forecasted decreased income.
212	
2120	This appropriation is intended to cover expenditure on external operating staff (operators, administrators, systems engineers, etc.). The revision of projects in light of the forecasted income has enabled a decrease in expenses related to IT.
22	
220	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
2200	New purchases	10 000	20 000	8 977
2201	Replacement	p.m.	p.m.	p.m.
2202	Rental	1 000	5 000	p.m.
2203	Maintenance, use and repair	3 000	3 000	808
2204	Office equipment	5 000	7 000	5 447
	<i>Article 220 — Total</i>	19 000	35 000	15 232
221	<i>Furniture</i>			
2210	New purchases	20 000	30 000	34 703
2211	Replacement	5 000	6 000	p.m.
2212	Maintenance, use and repair	2 000	2 000	100
	<i>Article 221 — Total</i>	27 000	38 000	34 803
223	<i>Vehicles</i>			
2230	New purchases of vehicles	p.m.	p.m.	p.m.
2232	Hire of vehicles	26 400	26 000	19 672
2233	Maintenance, use and repair of vehicles	6 300	6 000	2 076
	<i>Article 223 — Total</i>	32 700	32 000	21 748
225	<i>Documentation and library expenditure</i>			
2250	Library stocks, purchase of books	12 000	16 000	11 665
2251	Special library, documentation and reproduction equipment	p.m.	p.m.	p.m.
2252	Subscriptions to newspapers and periodicals	9 000	11 000	8 548
2253	Dictionaries for translators	5 000	5 000	3 085
2254	Cover binding and upkeep of books.	p.m.	p.m.	p.m.
	<i>Article 225 — Total</i>	26 000	32 000	23 299
	CHAPTER 22 — TOTAL	104 700	137 000	95 081
23	CURRENT ADMINISTRATIVE EXPENDITURE			
230	<i>Stationery and office supplies</i>			

Title Chapter Article Item	Remarks
2200	This appropriation is intended to cover initial provision of equipment (photocopiers, fax machines, scanners, etc.) for documentation storage, archiving and mail handling.
2201	The purchase of equipment and installations under this appropriation is conditional upon the decommissioning, in accordance with established procedures, of the equipment and installations to be replaced.
2202	This appropriation is intended to cover the costs of hiring fax machines, photocopiers and various technical installations.
2203	This appropriation is intended to cover maintenance and repair of equipment.
2204	This appropriation is intended to cover unforeseen costs relating to electronic office equipment.
221	
2210	This appropriation is intended to cover the purchase of furniture. Decrease in 2011 is due to actions to reduce costs.
2211	This appropriation is intended to cover the replacement of furniture following the ergonomy audit.
2212	This appropriation is intended to cover the maintenance and repair of furniture.
223	
2230	This appropriation is intended to cover the purchase of an official vehicle for the Centre.
2232	This appropriation is intended to cover the rental in the form of a long-term contract of an official vehicle, as well as expenditure on occasional hiring of vehicles to meet certain unforeseen needs.
2233	This appropriation is intended to cover vehicle maintenance and operating costs and costs relating to the use of public transport.
225	
2250	This appropriation is intended to cover the purchase of books, documents and other publications.
2251	This appropriation is intended to cover the acquisition of special equipment for libraries.
2252	This appropriation is intended to cover the cost of subscriptions to newspapers and periodicals in line with the Centre's own needs.
2253	This appropriation is intended for the purchase of dictionaries.
2254	This appropriation is intended to cover binding and other costs essential for the upkeep of books and periodicals.
23	
230	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
2300	Stationery and office supplies	35 000	47 000	39 357
	<i>Article 230 — Total</i>	35 000	47 000	39 357
232	<i>Financial expenses</i>			
2320	Bank charges	5 500	5 000	2 358
2321	Exchange-rate losses	p.m.	p.m.	p.m.
	<i>Article 232 — Total</i>	5 500	5 000	2 358
233	<i>Legal expenses</i>			
2330	Legal expenses	10 000	60 000	201
	<i>Article 233 — Total</i>	10 000	60 000	201
234	<i>Damages</i>			
2340	Damages	p.m.	p.m.	p.m.
	<i>Article 234 — Total</i>	p.m.	p.m.	p.m.
235	<i>Other operating expenditure</i>			
2350	Miscellaneous insurance	10 000	12 500	6 624
2352	Miscellaneous expenditure on internal meetings	1 500	2 500	539
2353	Departmental removals	12 000	20 000	32 500
2359	Other expenditure	3 900	7 500	3 063
	<i>Article 235 — Total</i>	27 400	42 500	42 725
239	<i>Interinstitutional services</i>			
2390	Translation services provided by the Commission	p.m.	20 000	p.m.
2391	Interpreting	p.m.	10 000	60 000
2392	Administrative assistance from the Commission	140 200	143 000	115 837
2393	Publications	35 000	60 000	33 892

Title Chapter Article Item	Remarks
2300	This appropriation is intended to cover the purchase of paper and office supplies. Decrease in 2011 is due to actions to reduce costs.
232	
2320	This appropriation is intended to cover bank charges and the cost of connection to the interbank telecommunications network.
2321	This item is intended to cover exchange-rate losses incurred by the Centre in the management of its budget, in so far as such losses cannot be offset against exchange-rate gains.
233	
2330	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts. In 2011, there are not foreseen the extraordinary costs incurred in 2010, namely costs relating to negotiating with the Commission and to legal advice due to the departure of the Head of the Legal Affairs and Finance section.
234	
2340	This appropriation is intended to cover damages and the cost of settling claims against the Centre (civil liability).
235	
2350	This appropriation is intended to cover comprehensive insurance, civil liability, insurance against theft and insurance to cover the liability of accounting officers and imprest administrators.
2352	This appropriation is intended to cover costs relating to the organisation of internal meetings.
2353	This appropriation is intended to cover the cost of removals within the buildings.
2359	This appropriation is intended to cover other operating expenditure not specifically provided for.
239	
2390	This appropriation is intended to cover the provision of translation work, including typing, by the Commission on behalf of the Translation Centre.
2391	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by Community institutions. In 2009, expenditure on interpreting services for Management Board meetings was recorded on this item.
2392	Article 12 of Council Regulation (EC) No 2965/94 setting up the Translation Centre. This appropriation is intended to cover administrative assistance provided by the Commission for the Translation Centre.
2393	This appropriation is intended to cover mainly the costs of publishing the Translation Centre's budget and other communication and publicity activities.

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
2394	Dissemination	5 000	27 000	4 374
	<i>Article 239 — Total</i>	180 200	260 000	214 103
	CHAPTER 23 — TOTAL	258 100	414 500	298 744
24	POSTAGE AND TELECOMMUNICATIONS			
240	<i>Postage</i>			
2400	Postage and delivery charges	49 300	44 000	37 000
	<i>Article 240 — Total</i>	49 300	44 000	37 000
241	<i>Telecommunications</i>			
2410	Telephone, telegraph, telex, radio and television and subscriptions and charges	285 000	295 000	188 540
	<i>Article 241 — Total</i>	285 000	295 000	188 540
	CHAPTER 24 — TOTAL	334 300	339 000	225 540
25	EXPENDITURE ON MEETINGS			
250	<i>Expenditure on formal and other meetings</i>			
2500	Meetings in general	10 000	20 000	22 280
	<i>Article 250 — Total</i>	10 000	20 000	22 280
255	<i>Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings</i>			
2550	Miscellaneous expenditure on the organisation of and participation in conferences, congresses and meetings	5 000	25 000	9 971
	<i>Article 255 — Total</i>	5 000	25 000	9 971
	CHAPTER 25 — TOTAL	15 000	45 000	32 251
26	GOVERNING BODY OF THE CENTRE			
260	<i>Expenditure on formal and other meetings</i>			

Title Chapter Article Item	Remarks
2394	This appropriation is intended to cover 'dissemination' activities, in particular, promotion and marketing costs (catalogues, brochures, advertising, market studies, etc.) and costs in connection with informing and assisting the public and clients.
24	
240	
2400	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post. The increase is due to the increasing use of registered or urgent courier services (DHL).
241	
2410	This appropriation is intended to cover the cost of telephone, fax, teleconference and data transmission subscriptions and communications, and expenditure relating to telecommunications equipment.
25	
250	
2500	This appropriation is intended to cover the cost of travel, subsistence and incidental expenses incurred by experts and other visitors, and interinstitutional committees invited to take part in meetings, committees, working parties and seminars. It is also intended to cover the costs relating to the organisation of meetings not covered by the existing infrastructure. In 2010, appropriations cover the expenses of experts invited to the conference organised by the Centre in 2010. Expenses will therefore be lower in 2011.
255	
2550	This appropriation is intended to cover expenditure on the organisation of and participation in conferences, congresses and meetings. In 2010, appropriations mainly cover the expenses related to the conference planned by the Centre in 2010 and expenses will therefore be lower in 2011.
260	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
2600	Management Board meetings	25 000	25 000	
	<i>Article 260 — Total</i>	25 000	25 000	
261	<i>Organisation of Management Board meetings</i>			
2610	Organisation of Management Board meetings	20 000	30 000	
	<i>Article 261 — Total</i>	20 000	30 000	
265	<i>Interpreting</i>			
2650	Interpreting	75 000	75 000	
	<i>Article 265 — Total</i>	75 000	75 000	
	CHAPTER 26 — TOTAL	120 000	130 000	
27	INFORMATION: ACQUISITION. ARCHIVING. PRODUCTION AND DISSEMINATION			
270	<i>Limited consultations, studies and surveys</i>			
2700	Limited consultations, studies and surveys	10 000	95 000	77 946
	<i>Article 270 — Total</i>	10 000	95 000	77 946
	CHAPTER 27 — TOTAL	10 000	95 000	77 946
	Title 2 — Total	4 812 000	5 682 500	5 261 467
3	OPERATIONAL EXPENDITURE			
30	EXTERNAL TRANSLATION SERVICES			
300	<i>External translation services</i>			
3000	External translation services	14 497 700	17 877 700	12 889 891
	<i>Article 300 — Total</i>	14 497 700	17 877 700	12 889 891
	CHAPTER 30 — TOTAL	14 497 700	17 877 700	12 889 891
31	EXPENDITURE RELATING TO INTERINSTITUTIONAL COOPERATION			

Title Chapter Article Item	Remarks
2600	Appropriations for travel and subsistence expenses incurred by members of the Management Board. In 2009, these expenses were recorded on item 2 5 0 0.
261	
2610	This appropriation is intended to cover the organisation of Management Board meetings. In 2009, these expenses were recorded on item 2 5 0 0.
265	
2650	This appropriation is intended to cover interpreting services to be billed to the Centre, in particular by Community institutions for Management Board meetings. In 2009, these expenses were recorded on item 2 3 9 1.
27	
270	
2700	This appropriation is intended to enable the commissioning of qualified experts in administrative fields for consultancy, studies and surveys, namely assessment reports and the fees of external consultants. A revision of projects have enabled a decrease in appropriations compared to 2010.
3	
30	
300	
3000	This appropriation is intended to cover expenditure relating to the services of freelance translators and outsourced typing and data-input work. Compared to the amending budget 2010, the forecasted amount of work for 2011 is lower. In combination with the ambition to decrease costs, the appropriations are kept at approximately the same level as the initial budget for 2010.
31	

Title Chapter Article Item	Heading	Financial year 2011	Amending budget 1/2010 financial year 2010	Outturn financial year 2009
310	<i>Expenditure relating to interinstitutional cooperation</i>			
3100	Interinstitutional cooperation in the language field	705 000	763 000	19 831
	<i>Article 310 — Total</i>	705 000	763 000	19 831
	CHAPTER 31 — TOTAL	705 000	763 000	19 831
	Title 3 — Total	15 202 700	18 640 700	12 909 722
10	RESERVES			
100	PROVISIONAL APPROPRIATIONS			
1000	<i>Provisional appropriations</i>			
10000	Reserve for employer's contributions to the Community pension scheme	p.m.	10 269 340	p.m.
10001	Reserve for the acquisition of immovable property	p.m.	p.m.	p.m.
10002	Contingency reserve	p.m.	p.m.	p.m.
10004	Reserve for the permanent prefinancing fund	p.m.	2 166 300	p.m.
10005	Reserve for the disputed salary increase	p.m.	398 500	
10006	Reserve for exceptional investments	p.m.	774 864	
	<i>Article 1000 — Total</i>	p.m.	13 609 004	1 196 465
	CHAPTER 100 — TOTAL	p.m.	13 609 004	37 583 976
	Title 10 — Total	p.m.	13 609 004	p.m.
	GRAND TOTAL	46 956 800	63 197 404	36 387 511

Title Chapter Article Item	Remarks
310	
3100	This appropriation is intended to cover expenditure relating to activities decided by the Interinstitutional Committee for Translation and Interpreting (ICTI) with a view to promoting interinstitutional cooperation in the language field. In 2009, expenditure on staff and equipment relating to IATE was recorded on this item.
10	
100	
1000	
10000	Reserve created as a provisional appropriation for the payment of employer's contributions to the Community pension scheme. This appropriation is provisional and may not be used until it has been transferred to item 1 1 3 4, in accordance with the provisions of the Financial Regulation of the Centre. The contribution for 2011 is forecasted to be paid in 2011 and the appropriation is therefore recorded on item 1 1 3 4.
10001	
10002	
10004	Reserve to create the permanent prefinancing fund provided for by Article 59a of the Financial Regulation of the Centre. Article 58(2) of the detailed rules for the implementation of the Financial Regulation states that the amount of this fund may not be less than four twelfths of the appropriations for the financial year.
10005	
10006	

ANNEX 1 ESTABLISHMENT PLAN

Function groups and grades	Budget 2010						Budget 2011	
	Filled on 31.12.2009		Authorised under the budget		Authorised under the amending budget		Authorised under the budget	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts	Permanent posts	Temporary posts
AD 16	0	0	0	0	0	0		
AD 15	0	0	0	1	0	1	0	1
AD 14	1	1	1	0	1	0	1	0
AD 13	0	0	0	2	0	2	1	1
AD 12	1	3	8	5	8	5	6	5
AD 11	7	8	10	12	10	12	8	9
AD 10	13	7	10	7	10	7	10	4
AD 9	3	11	3	11	3	11	4	10
AD 8	3	6	1	6	1	6	2	9
AD 7	2	10	8	21	8	16	9	20
AD 6	1	31	3	20	3	20	3	19
AD 5	0	15	1	8	1	13	1	15
TOTAL AD	31	92	45	93	45	93	45	93
AST 11	0	0	0	0	0	0	0	0
AST 10	0	0	0	0	0	0	0	0
AST 9	0	1	0	1	0	1	0	1
AST 8	2	0	5	1	4	1	5	0
AST 7	3	3	4	4	2	4	1	4
AST 6	4	4	3	6	4	5	4	4
AST 5	2	4	4	7	0	6	0	5
AST 4	1	9	3	14	5	12	4	17
AST 3	1	21	0	20	4	20	4	21
AST 2	0	9	0	12	0	12	0	11
AST 1	0	15	0	3	0	7	0	6
TOTAL AST	13	66	19	68	19	68	18	69
TOTAL	44	158	64	161	64	161	63	162
TOTAL STAFF	202		225		225		225	